

SCOTTVILLE Docket: 1381040 - 62683		
Item	Document	Date
1	Request/approval to study for discontinuance	12/20/2010
2	Notice (if appropriate) to Headquarters of suspension	10/17/2011
3	Notice (if appropriate) to customers/district personnel of suspension	10/17/2011
4	Highway map with community highlighted	03/06/2011
5	Eviction notice (if appropriate)	03/06/2011
6	Building inspection report and original photos	03/06/2011
7	Post Office and community photos	03/11/2011
8	PS Form 150, Postmaster Workload Information	03/07/2011
9	Worksheet for calculating work service credit	03/11/2011
10	Window transaction record	02/25/2011
11	Record of incoming mail	02/25/2011
12	Record of dispatched mail	02/25/2011
13	Administrative postmaster/OIC comments	03/11/2011
14	Inspection Service/local law enforcement vandalism	03/07/2011
15	Post Office fact sheet	06/10/2011
16	Community fact sheet	07/07/2011
17	Alternate service options/cost analysis	06/10/2011
18	Form 4920, Post Office Fact Sheet	06/20/2011
19	Recommendation and Service Replacement Type	03/17/2011
20	Questionnaire instruction letter to postmaster/OIC	04/26/2011
21	Cover letter, questionnaire, and enclosures	05/16/2011
22	Returned customer questionnaires and Postal Service	05/16/2011
23	Analysis of questionnaire	09/12/2011
24	Community meeting roster	06/10/2011
25	Community meeting analysis	06/10/2011
26	Community meeting letter (Need to set before questionnaire if not held before)	05/16/2011
27	Petition and Postal Service response letter	08/18/2011
28	Congressional inquiry and Postal Service response letter	N/A
29	Proposal checklist	05/20/2011
30	District notification to Government	05/20/2011
31	Instructions to postmaster/OIC to post proposal	05/20/2011

32	Invitation for comments exhibit	05/20/2011
33	Proposal exhibit	05/20/2011
34	Comment form exhibit	05/20/2011
35	Instructions for postmaster/OIC to remove proposal	07/21/2011
36	Round-date stamped proposals and invitations	07/27/2011
37	Notification of taking proposal and comments	07/21/2011
38	Proposal comments and Postal Service response	07/27/2011
39	Premature Postal Regulatory Commission appeal	N/A
40	Analysis of comments	07/27/2011
41	Revised proposal	05/20/2011
42	Updated PS Form 4920	05/20/2011
43	Certification of record	08/04/2011
44	Log of Post Office discontinuance actions	08/04/2011
45	Transmittal to vice president, Delivery and Retail, from district	08/08/2011
46	Headquarters' acknowledgment of receipt of record	08/14/2011
47	Final determination transmittal letter from Headquarters	08/22/2011
48	Instruction letter to postmaster/OIC on posting	08/23/2011
49	Round-date stamped final determination cover sheets	10/04/2011
50	Postal Bulletin Post Office Change Announcement	N/A
51	Vice president, Delivery and Retail, instruction letter	N/A



12/20/2010

DAVID MARTIN  
DISTRICT MANAGER  
GATEWAY PFC

SUBJECT: Authority to Conduct Investigation

I request your authorization to investigate a possible change in postal services for the office in the 17th congressional district.

Post Office Name:	SCOTTVILLE
Zip+4 Code:	62683-9998
EAS Level:	55
Finance Number:	167104
County:	MACOUPIN
Proposed Admin Office:	MODESTO
ADMIN Miles Away:	6.5
Near Office Name:	MODESTO
Near Miles Away:	6.5
Number of Customers:	
Post Office Box:	33
General Delivery:	0
Rural Route (RR):	0
Highway Contract Route (HCR):	0
Intermediate RR:	0
Intermediate HCR:	0
City Delivery:	0
Total Customers:	33
ZIP Code Change:	Yes <input checked="" type="checkbox"/> NO <input type="checkbox"/> ZIP Code 62667
Maintain Town Name:	Yes <input checked="" type="checkbox"/> NO <input type="checkbox"/>

The above office became vacant when the postmaster retired on 07/31/2007.

postmaster vacancy in addition to declining postal needs. Regular and effective service can be provided to the area by alternate means.

CATHY VAUGHN  
Manager, Post Office Operations

Approval to Study for Discontinuance:

DISTRICT MANAGER  
GATEWAY PFC

12/20/2010

DATE

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UNITED STATES  
POSTAL SERVICE

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## MEMORANDUM TO THE RECORD

Information was corrected for this Item Number and placed in the official record.

Replaced by: \_\_\_\_\_

A handwritten signature in dark ink, appearing to be "JEB", written over a horizontal line.

Date: \_\_\_\_\_





12/20/2010

DAVID MARTIN  
DISTRICT MANAGER  
GATEWAY PFC

SUBJECT: Authority to Conduct Investigation

I request your authorization to investigate a possible change in postal services for the office in the 17th congressional district.

Post Office Name:	SCOTTVILLE
Zip+4 Code:	62683-9998
EAS Level:	55
Finance Number:	167104
County:	Macoupin
Proposed Admin Office:	MODESTO
ADMIN Miles Away:	6.5
Near Office Name:	MODESTO
Near Miles Away:	6.5
Number of Customers:	
Post Office Box:	33
General Delivery:	0
Rural Route (RR):	0
Highway Contract Route (HCR):	0
Intermediate RR:	0
Intermediate HCR:	0
City Delivery:	0
Total Customers:	33
ZIP Code Change:	Yes <input type="checkbox"/> NO <input checked="" type="checkbox"/> ZIP Code
Maintain Town Name:	Yes <input checked="" type="checkbox"/> NO <input type="checkbox"/>

The above office became vacant when the postmaster was promoted on 02/28/2009.

postmaster vacancy in addition to declining postal needs. Regular and effective service can be provided to the area by alternate means.

THOMAS LISTER  
Manager, Post Office Operations

Approval to Study for Discontinuance:

DAVID MARTIN  
DISTRICT MANAGER  
GATEWAY PFC

12/20/2010  
DATE

cc: Area Manager, Public Affairs and Communication



NOTICE OF POST OFFICE EMERGENCY SUSPENSION

**A. Suspended Office**

Name: SCOTTVILLE State: IL Zip Code: 62683  
Area: GREAT LAKES District: GATEWAY PFC  
Congressional District: 17th County: MACOUPIN  
EAS Grade: 55 Finance Number: 167104  
Post Office: ☒ Classified Station ☐ Classified Branch ☐ CPO ☐

Effective date of suspension: 10/21/2011 Date CPO Established: \_\_\_\_\_

Justification (specific reason(s) for suspension):

lack of qualified personnel to operate the office

Alternate Service Provided (i.e. rural delivery to roadside mailboxes, CBUs, etc.):

rural delivery will be made available from the Modesto rural carrier

Effect on Employees (Include Career/Noncareer Employees):

OIC has given written notice of her request to step down from the position. No other employees at this location.

**Hours of Operation:**

Retail Hours Saturday 11:00 a.m. to 12:00 p.m. Monday - Friday 11:00 a.m. to 2:30 p.m.

(Include lunch break)

Lobby Saturday 11:00 a.m. to 12:00 p.m. Monday - Friday 11:00 a.m. to 2:30 p.m.

- 0 General Deliveries
- 33 Post Office Box
- 0 City Delivery
- 0 Rural Route
- 0 Highway Contract Route (HCR)
- 0 Intermediate Rural Route
- 0 Intermediate HCR
- 33 Total Customers

**B. Administrative Office**

Name: MODESTO State: IL Zip Code: 62667  
EAS Grade: Finance Number: 165208 Miles Away: 6.5  
PO Boxes Available: 90

**Hours of Operation**

Retail Hours Saturday 8:30 a.m. to 10:15 a.m. Monday - Friday 8:30 a.m. to 12:30 p.m. and 1:30 to 4:15 p.m.

(Include lunch break)

**C. Nearest Office**

Name: MODESTO State: IL Zip Code: 62667  
EAS Grade: Finance Number: 165208 Miles Away: 6.5  
PO Boxes Available: 90

**Hours of Operation**

Retail Hours Saturday 8:30 a.m. to 10:15 a.m. Monday - Friday 8:30 a.m. to 12:30 p.m. and 1:30 to 4:15 p.m.

(Include lunch break)

**D. Postmaster Organization Notification:**

Notified: YES ☒ NO ☐ Date of Notification: 10/17/2011

**E. Plan of Action (HQ must be notified with 90 days):**

rural delivery will be offered to all customers. PO Box mail will be at the Modesto, IL Post Office. A feasibility study was begun December 2010 for the discontinuance of this location. A final determination was posted on 9/27/2011.

Prepared by: Sue Wandersee Date: 10/17/2011  
Title: GATEWAY PFC Post Office Review Coordinator

Approved By:

Date 10/17/2011

DAVID MARTIN  
DISTRICT MANAGER  
GATEWAY PFC

cc: Area PO Review Coordinator  
District PO Review Coordinator  
Nation League of Postmasters  
National Association of Postmasters of the United States



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10/17/2011

SUBJECT: Suspension of Scottville Post Office

Due to lack of qualified personel to operate the office  
The office was suspended on 10/21/2011.

This change is tentative and will not lead to a formal proposal unless we conclude that it will provide  
a similar degree of regular and effective postal services.

SUE WANDERSEE  
POST OFFICE REVIEW COORDINATOR  
1720 MARKET ST ROOM 2035  
SAINT LOUIS, MO 63155-9900

Concurrence

_____	10/19/2011	KPBNGT / No Concur	10/18/2011
League	Date	NAPUS	Date



10/19/2011

Dear Postal Customer:

The Scottville Postmaster retired on 02/29/2009. An employee from a neighboring office has served as the officer-in-charge since that time. The decision of the OIC to step down has created a lack of qualified personnel to operate this office. Messaging has been sent to the surrounding area in an attempt to find a suitable replacement, with no suitable responses. Due to the declining postal needs in the community, effective and regular service can be provided by the rural carrier that already serves the area. Therefore, it will be necessary to suspend services at the Scottville Post Office at the close of business on 10/21/2011. This change is tentative and will not lead to a formal proposal unless we conclude that it will provide a maximum degree of regular and effective postal services.

While the office is suspended, rural service will continue to be provided to the area. Post Office Box mail will be held at the Modesto, IL Post Office. Please contact the postmaster of the Modesto for advice regarding the potential placement of mailboxes. Customers presently receiving rural delivery will not experience a change in service, with the possible exceptions of picking up parcels and accountable mail at Modesto if the carrier was unable to deliver. Scottville route customers will continue to use Scottville, IL as their last line of delivery.

Rural delivery is particularly beneficial to senior citizens, people with disabilities, and working people because no one has to pick up the mail from the post office. You will have 24-hour access to your mail. In addition, the rural carrier can provide all the retail services provided at the Scottville. Enclosed is information about some of the services available from the carrier. Most transactions do not require meeting a carrier at the mailbox. Stamps By Mail order envelopes and Money Order Application forms are available for your convenience; or you may place a note in the mailbox, with payment, and the carrier will provide the requested services. When an accountable item requiring a signature, such as a certified letter, cannot be delivered on the first day, the carrier will return the item to the Modesto Post Office. You may pick up the article at the Modesto Post Office or request redelivery on another day convenient for you at [www.usps.com](http://www.usps.com) or by calling 1-800-ASK-USPS.

Customers who wish to obtain Post Office box service may do so at the Modesto Post Office, located 6.5 miles away. The Modesto Post Office has 24-hour lobby access for customer convenience. Window service hours at Modesto are 8:30 a.m. to 12:30 p.m. and 1:30 p.m. to 4:15 p.m. Monday through Friday and 8:30 a.m. to 10:15 a.m. on Saturday. Post Office boxes are available at this location (*check office for fees*). If applicable, Post Office Box refunds can be received at the Scottville PO.

If you have any questions concerning the placement of rural mailboxes or the services available to you through the rural carrier, please contact the Modesto Postmaster.

I realize with change there is always concern. No final decision to permanently discontinue the Post Office has been made. A community meeting was held at the Modesto on 6/1/2011 to explain our plans. Although this suspension was not a part of our plans, this action was necessary to ensure the safety and security of the mail. We will continue to accept your comments regarding this change and alternate means of providing postal and other services. In the interim, we are confident that carrier delivery will continue to provide Scottville customers with effective and regular postal services.

Sincerely,

GEORGE SAMIA

**Services at the Scottville Post  
Office will be emergency  
suspended on  
Friday, 10/21/2011.**

**Customers may elect to receive rural route  
delivery to roadside mailboxes installed by  
customers effective immediately.**

**Customers that elect to receive their mail  
via rural route service should use their 911  
address if assigned. Scottville customers  
may continue to use SCOTTVILLE, IL as  
the last line of delivery.**

**If you have any questions concerning the  
placement of rural mailboxes or the services  
available to you through the rural carrier,  
please contact the Modesto Postmaster.**



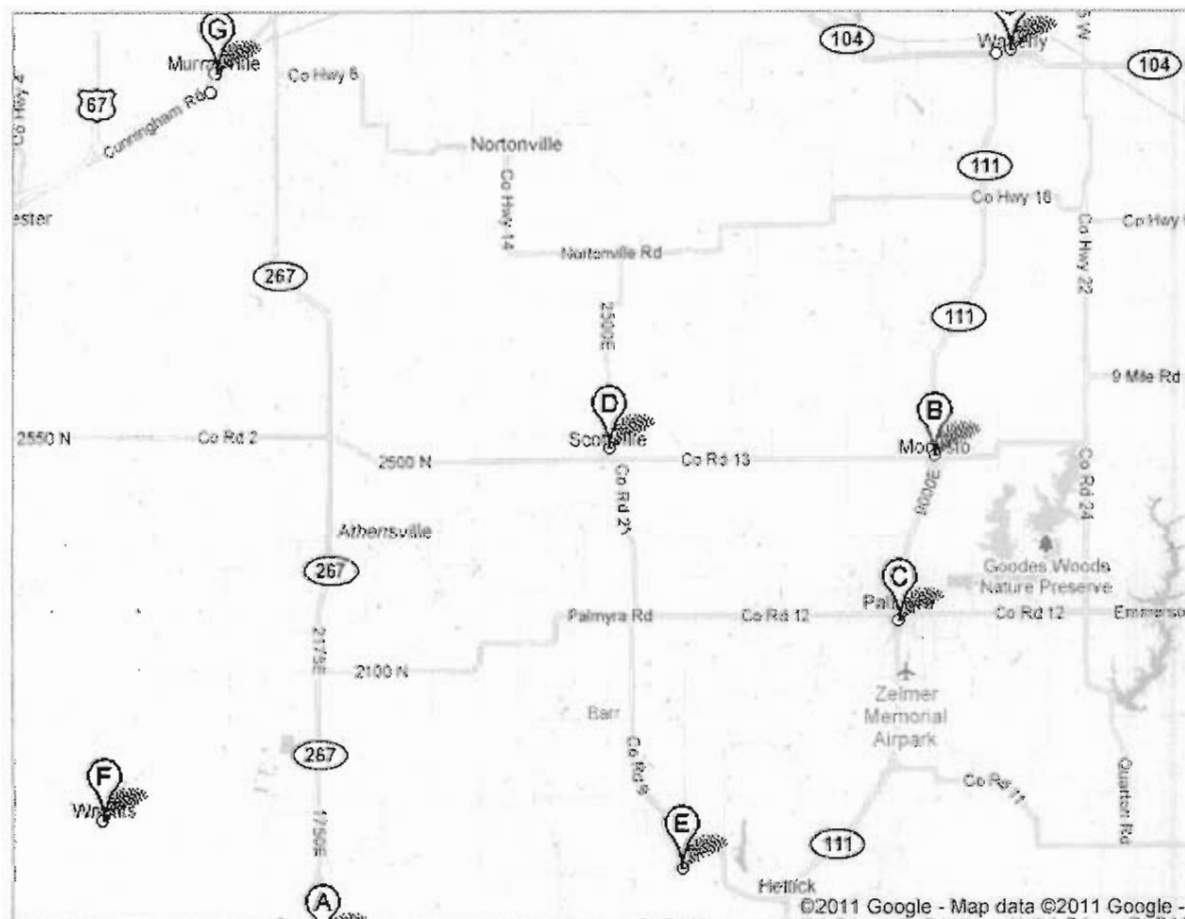
Google maps Post Office

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- A. **US Post Office**  
609 Main Street, Greenfield, IL  
(217) 368-2848  
1 review
- B. **US Post Office**  
108 S Main St, Modesto, IL  
(217) 439-7285  
1 review
- C. **US Post Office**  
130 South Main Street, Palmyra, IL  
(217) 436-2013
- D. **US Post Office**  
104 Locust Street, Scottville, IL  
(217) 484-6245  
1 review
- E. **US Post Office**  
116 E Post St, Hettick, IL  
(618) 778-5500  
1 review
- F. **Wrights Post Office**  
Greenfield, IL
- G. **US Post Office**  
105 Church Street, Murrayville, IL  
(217) 882-7111  
1 review
- H. **US Post Office**  
20 South Main Street, Chesterfield, IL  
(618) 753-3119  
1 review
- I. **US Post Office**  
312 Wyatt St, Franklin, IL  
(217) 675-2321  
1 review
- J. **US Post Office**  
109 North Pearl Street, Waverly, IL  
(217) 435-5201  
1 review





Eviction Notice

A. Office

Name: SCOTTVILLE State: IL Zip Code: 62683  
Area: GREAT LAKES District: GATEWAY PFC  
Congressional District: 17th County: Macoupin  
EAS Grade: 55 Finance Number: 167104  
Post Office: ☒ Classified Station ☐ Classified Branch ☐ CPO ☐

There was no eviction notice for this office

Prepared by: Sue Wandersee  
Title: GATEWAY PFC Post Office Review Coordinator  
Tele No: (314) 436-3645

Date: 06/10/2011  
Fax No: (651) 365-9708



Building Inspection Report

A. Office

Name: SCOTTVILLE State: IL Zip Code: 62683  
Area: GREAT LAKES District: GATEWAY PFC  
Congressional District: 17th County: Macoupin  
EAS Grade: 55 Finance Number: 167104  
Post Office: ☒ Classified Station ☐ Classified Branch ☐ CPO ☐

• There was no building inspection report nor photos for this office

Prepared by: Sue Wandersee  
Title: GATEWAY PFC Post Office Review Coordinator  
Tele No: (314) 436-3645

Date: 06/10/2011  
Fax No: (651)  
365-9708



























# PS Form 150, Postmaster Workload Information

Post Office, State & Zip Code SCOTTVILLE, IL 62683		Postmaster's Signature Elizabeth Anderson	Date 03/11/2011
District Office, State & Zip Code GATEWAY PFC, MO 63155		District Manager's Signature Peter Allen	Date 03/07/2011
(Check Box)			
<input checked="" type="checkbox"/> Vacancy <input type="checkbox"/> Management Review <input type="checkbox"/> RFR		See Instructions on Reverse	
1.	Current Office Level		55
2.	Finance Number	(1-6)	167104
3.	General Delivery Families Served	(7-9)	0
4.	Post Office Boxes/Call Boxes Rented	(10-15)	33
5.	Possible City Deliveries	(16-20)	0
6.	Administrative Rural Boxes Served	(21-25)	0
7.	Intermediate Rural Boxes Served	(26-30)	0
8.	Administrative Responsibility form Intermediate Rural Boxes for Other Offices	(31-35)	0
9.	Administrative Highway Contract/Star Route Boxes Served	(36-39)	0
10.	Intermediate Highway Contract/Star Route Boxes Served	(40-43)	0
11.	Administrative Responsibility for Intermediate Highway Contract/Star Route Boxes for Other Offices	(44-47)	0
12.	Number of Carrier Stations/Branches	(48-49)	0
13.	Number of Finance Stations/Branches	(50-51)	0
14.	Number of Contract Stations/Branches & Community Post Offices	(52-53)	0
15a.	Does Office Experience A Seasonal Workload? (box one "Y" of yes, "N" for no) (If you answer "yes" of this question, complete 'Seasonal Workload' section on reverse.)	(54)	N
15b.	Duration of Experience A Seasonal Workload? (minimum of 8 weeks)	(55-56)	
16.	Does Office Perform Outgoing Distribution for Other Offices?	(57)	N
17.	Does Office Perform Incoming Distribution for Other Offices?	(58)	N
18.	Does Office Perform Incoming Secondary Distribution for Other Offices?	(59)	N
19.	Do You Separate All Incoming Letter Size Mail to City & Rural Carrier Routes for Your Own Office?	(60)	N
20.	Do You Separate All Incoming Flat Size Mail to City & Rural Carrier Routes for Your Own Office?	(61)	N
21.	Do You Have Responsibility for Vehicle Maintenance Facilities?	(62)	N
22.	Does Your Office Have Administrative Responsibility for an Air Transfer Office?	(63)	N
23.	Is Postmaster Lessor for Government Owned Building?	(64)	N
24.	Does Office Have MPLSM/SPLSM?	(65)	N
25.	Does Office Distribute Food Stamps?	(65)	N

# PS Form 150, Postmaster Workload Information

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	Normal	During Seasonal Period
General Delivery Families Served	0	0
Post Office Boxes/Call Boxes Rented	33	0
Possible City Deliveries	0	0
Administrative Rural Boxes Served	0	0
Intermediate Rural Boxes Served	0	0
Administrative Responsibility/Number Intermediate Rural Boxes	0	0
Administrative Highway Contract/Star Route Boxes Served	0	0
Intermediate Highway Contract/Star Route Boxes Served	0	0
Administrative Responsibility/Number Intermediate Highway Contract/Star Route Boxes	0	0

## Instructions

- Enter current evaluated office level.
- Enter the 8 digit post office finance number.
- Enter number of general delivery families served.
- Enter total number of post office boxes and call boxes rented. Do not confuse with the total number available. This total should include boxes rented at classified stations/branches as well as the main office including GPO's.
- Enter total possible city deliveries. The total reported should equal the total possible deliveries shown on Form 1621, Carrier Route Report, for the previous accounting period.
- Enter the number of administrative boxes served. This is the number of rural route boxes served, within your ZIP Code ONLY by carriers administratively reporting to you. Do not include boxes on the routes which are in the ZIP Code of an intermediate office.
- Enter the number of intermediate rural boxes served. This is the number of rural boxes, within your ZIP Code, served by a carrier administratively reporting to another postmaster. For credit, the mail must be incoming to your office and separated to the routes within your ZIP Code by you or your employees prior to carrier sequencing.
- Enter the number of intermediate rural boxes for which you are administratively responsible. This is the number of boxes served by a carrier administratively responsible to you, but which are located in the ZIP Code for another office.
- Enter the number of administrative highway contract star route boxes served. This is the total number of star route boxes served within your ZIP Code ONLY by a contractor for whom you have administrative responsibility. Do not include boxes on the routes which are in the same ZIP Code of an intermediate office.
- Enter the number of intermediate highway contract star route boxes served. This is the total number of star route boxes served within your ZIP Code ONLY by a contractor who administratively reports to another Postmaster. For credit the mail must be incoming to your office and separated to the contract route by you or your employees.
- Enter the number of intermediate highway contract star route boxes for which you are administratively responsible. This is the number of boxes served by a contractor for whom you are administratively responsible and which are located in the ZIP Code of another office.
- Enter the number of classified stations and/or branches that have carrier delivery service.
- Enter the number of classified finance stations and/or branches (without carrier delivery service) staffed by postal employees.
- Enter the total number of contract stations, rural stations and community post offices.
  - A contract station is a detached finance unit manned by non-postal employees.
  - A rural station is a post office box delivery unit serviced by a rural carrier.
  - A community post office is a contract unit which provides service in a small community.
- To receive credit for a seasonal workload increase the items shown on the seasonal workload portion of the form must show a 25% increase and must last for a minimum of 8 weeks. The Christmas Season is not to be considered as a seasonal workload increase. Should your office have a seasonal workload increase you should enter the exact number of weeks the season lasts and complete the seasonal workload portion of the form in its entirety.

## Questions 16 Thru 25 Should Be Answered Y (Yes) or N (No)

- Does office separate massed outgoing mail originating in other associate offices to three digit ZIP CODE designating offices and/or area distribution centers and demonstrate a culling, facing and cancelling operation?
- Does office separate massed three digit sorted incoming mail to a five digit sort for other associate offices?
- Does office separate incoming mail to carrier routes for other associate offices?
- Does office separate all incoming letter size mail to city, rural and/or star routes?
- Does office separate all incoming flats to city and/or rural carrier routes without assistance from an MPC?
- Do you have a vehicle maintenance facility under your jurisdiction?
- Do you have an air transfer office under your jurisdiction?
- Do you occupy a government-owned building and lease a portion of the building to someone else?
- Does your office operate a Multiple Position Letter Sorting Machine (MPLSM) or Single Position Letter Sorting Machine (SPLSM)?
- Does your office distribute food stamps?

## Worksheet for calculating Workload Service Credit (WSC) for Post Offices

### Worksheet for calculating Workload Service Credit (WSC) for Post Offices

Office Name: SCOTTVILLE  
 Office Zip+4: 62683 -9998 District: GATEWAY PFC

#### Activity WSCs

General Delivery Families Served (Item 3, PS Form 150) .....	<u>0</u>	X 1.0	=	<u>0</u>
Post Office Boxes/Call Boxes Rented (Item 4, PS Form 150) .....	<u>33</u>	X 1.0	=	<u>33</u>
Possible City Deliveries (Item 5, PS Form 150) .....	<u>0</u>	X 1.33	=	<u>0</u>
Administrative Rural Boxes Served (Item 6, PS Form 150) .....	<u>0</u>	X 1.0	=	<u>0</u>
Intermediate Rural Boxes Served (Item 7, PS Form 150) .....	<u>0</u>	X 0.7	=	<u>0</u>
Administrative Responsibility for Intermediate Rural Boxes for Other Offices (Item 8, PS Form 150) .....	<u>0</u>	X 0.3	=	<u>0</u>
Administrative Highway Contract/Star Route Boxes Served (Item 9, PS Form 150) .....	<u>0</u>	X 1.0	=	<u>0</u>
Intermediate Highway Contract/Star Route Boxes Served (Item 10, PS Form 150) .....	<u>0</u>	X 0.7	=	<u>0</u>
Administrative Responsibility for Intermediate Highway Contract/Star Route Boxes for Other Offices (Item 11, PS Form 150) .....	<u>0</u>	X 0.3	=	<u>0</u>
Total Activity WSCs .....				<u>33</u>

#### Revenue WSCs

First	25 revenue units: 1.00	X <u>25</u> units	=	<u>25.00</u>
Next	275 revenue units: 0.50	X <u>0</u> units	=	<u>0.00</u>
Next	700 revenue units: 0.25	X <u>0</u> units	=	<u>0.00</u>
Next	5000 revenue units: 0.10	X <u>0</u> units	=	<u>0.00</u>
	Balance of revenue units: 0.01	X <u>0</u> units	=	<u>0.00</u>
Total revenue WSCs:				<u>25.00</u>

Activity WSCs 33 + Revenue WSCs = 25.00 Base WSCs 58.00 = EAS Grade C

Previous evaluation: EAS grade 55

Effective date of change in service hours: \_\_\_\_\_ (if appropriate)

(when a vacancy exists, hours must reflect the appropriate EAS grade)

Worksheet completed by:

SUE WANDERSEE

SUE.M.WANDERSEE@USPS.GOV

Printed Name

Signature

GATEWAY PFC District Review Coordinator

03/11/2011

Title

Date

## Window Transaction Survey

KDQGBF

Record the number of retail window transactions in the appropriate columns for each day. Consider a sale of stamps as one transaction. A sale of stamps and a money order is two transactions. Do not record the handing out over the counter of box mail, general delivery mail, or carrier mail. Instead of this worksheet, you may use PS Form 2007-A, Window Transaction Record; PS Form 2007-B, Window Transaction Conversion; and PS Form 2007-C, Window Transaction Survey. To obtain the average daily number of transactions, divide the total number of transactions during the survey period by the number of days in the survey. The allowable time per transaction is shown in each column in minutes. To determine the average daily workload in minutes, multiply the number of transactions in each column by the time conversion for that column, total the time conversions for all columns, and divide the total number of minutes by the number of days in the survey period.

Day/Date	Postage Sales (.777)	Priority Parcels Money Orders (1.083)	Express Registered C.O.D (1.969)	Passports Meter Settings (5.06)	Box Rent Services (2.875)	Certified Insured Special Services (1.792)	Misc. Services (1.787)	Nonrevenue Services (1.188)
Sat - 02/12	2	0	0	0	0	0	0	8
Sun - 02/13	0	0	0	0	0	0	0	0
Mon - 02/14	3	1	0	0	0	0	0	12
Tue - 02/15	7	21	0	0	0	2	1	15
Wed - 02/16	6	3	0	0	0	0	3	12
Thu - 02/17	3	0	0	0	0	0	3	17
Fri - 02/18	3	2	0	0	0	0	3	12
Sat - 02/19	1	0	0	0	0	0	3	8
Sun - 02/20	0	0	0	0	0	0	0	0
Mon - 02/21	0	0	0	0	0	0	0	0
Tue - 02/22	5	1	0	0	0	0	0	10
Wed - 02/23	6	8	0	0	0	0	4	17
Thu - 02/24	5	1	0	0	0	2	3	18
Fri - 02/25	0	2	0	0	0	0	1	7
TOTALS	41	39	0	0	0	4	21	136
Time Factor	X .777	X 1.083	X 1.969	X 5.06	X 2.875	X 1.792	X 1.787	X 1.188
Daily Average	3.2	4.2	0.0	0.0	0.0	0.7	3.8	16.2
Average Number Daily Transactions:			24.1		Average Daily Retail Workload in Minutes:			28.1



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01/06/2011

OIC/POSTMASTER

SUBJECT: SCOTTVILLE Post Office

As you are aware, the Postal Service is evaluating a possible change in how postal services are provided to SCOTTVILLE customers.

Please conduct the following surveys: Window Transaction Survey, Survey of Incoming Mail, and Survey of Dispatched Mail at the SCOTTVILLE Post Office for a 2-week period. The surveys should begin 02/12/2011 and end on 02/25/2011. Please complete the enclosed forms as accurately as possible.

All forms should be completed by 02/26/2011. The completed forms may become part of an official and public record.

Thank you for your assistance. If you have any questions, please contact SUE WANDERSEE, Post Office Review Coordinator, at (314) 436-3645.

SUE WANDERSEE

Post Office Review Coordinator

cc: Official Record

Links: Window Transaction Survey - [http://hqcsopps/po\\_dis/win/in\\_survey.cfm?fin=1381040](http://hqcsopps/po_dis/win/in_survey.cfm?fin=1381040)

Survey of Incoming Mail - [http://hqcsopps/po\\_dis/invol/in\\_survey.cfm?fin=1381040](http://hqcsopps/po_dis/invol/in_survey.cfm?fin=1381040)

Survey of Dispatched Mail - [http://hqcsopps/po\\_dis/outvol/in\\_survey.cfm?fin=1381040](http://hqcsopps/po_dis/outvol/in_survey.cfm?fin=1381040)



## Survey of Incoming Mail

Survey of Incoming Mail  
(Record in Pieces)

Post Office Name and Zip+4 SCOTTVILLE 62683 - 9998  
Dates Recorded 02/12/2011 through 02/25/2011

Date	Letters		Flats		Parcels		Other	
	First Class	Standard	First Class	Standard	Priority	Standard		
Sat - 02/12	40	11	5	39	1	1	0	0
Sun - 02/13	0	0	0	0	0	0	0	0
Mon - 02/14	80	46	11	119	0	1	0	0
Tue - 02/15	35	20	13	37	3	0	0	0
Wed - 02/16	26	14	4	7	0	0	0	0
Thu - 02/17	59	9	21	8	1	2	0	0
Fri - 02/18	34	31	15	13	0	1	0	0
Sat - 02/19	49	11	12	31	1	0	0	0
Sun - 02/20	0	0	0	0	0	0	0	0
Mon - 02/21	0	0	0	0	0	0	0	0
Tue - 02/22	71	70	11	53	1	1	0	0
Wed - 02/23	76	16	16	48	0	0	0	0
Thu - 02/24	44	36	22	10	2	0	0	0
Fri - 02/25	39	3	7	4	0	3	0	0
TOTALS	553	267	137	369	9	9	0	0
Daily Average	50.3	24.3	12.5	33.5	0.8	0.8	0.0	0.0

Signature of Person Making Count:

KDQGBF

Printed Name:

KDQGBF

Date:

02/25/11

### Conversion Rate

Letter Type	Total Pieces Per Foot	Flat Type	Total Pieces Per Foot
Manual Letters	227	Manual Flats	115
Automated Letters	215	Automated Flats	115
Sequenced Letters	227	Sequenced Flats	115

Conversion rates are subject to periodic updates which will be published and disseminated when applicable.

## Survey of Dispatched Mail

Survey of Dispatched Mail  
(Record in Pieces)

Post Office Name and Zip+4 SCOTTVILLE 62683 - 9998

Dates Recorded 02/12/2011 through 02/25/2011

Date	Letters		Flats		Parcels		Other	
	First Class	Standard	First Class	Standard	Priority	Standard		
Sat - 02/12	20	2	0	0	0	0	0	0
Sun - 02/13	0	0	0	0	0	0	0	0
Mon - 02/14	21	2	0	0	0	0	1	0
Tue - 02/15	20	1	0	1	18	4	2	0
Wed - 02/16	17	0	0	0	0	0	1	0
Thu - 02/17	20	3	2	3	0	0	1	0
Fri - 02/18	18	1	1	1	2	0	0	0
Sat - 02/19	6	0	0	0	0	0	1	0
Sun - 02/20	0	0	0	0	0	0	0	0
Mon - 02/21	0	0	0	0	0	0	0	0
Tue - 02/22	33	4	0	0	1	0	2	0
Wed - 02/23	22	3	4	6	7	1	2	0
Thu - 02/24	29	0	4	2	1	0	1	0
Fri - 02/25	13	1	0	0	1	0	2	0
TOTALS	219	17	11	13	30	5	13	0
Daily Average	19.9	1.5	1.0	1.2	2.7	0.5	1.2	0.0

Signature of Person Making Count:

KDQGBF

Printed Name:

KDQGBF

Date:

02/25/11





03/11/2011

OIC/POSTMASTER

SUBJECT: SCOTTVILLE Post Office

Please provide the names and addresses of businesses, religious institutions, civic organizations, and local government offices, and schools that are served by the SCOTTVILLE Post Office. The list of businesses should include small, part-time and in-home businesses, as well as public institutions, such as schools, police departments, etc; religious institutions and businesses physically located outside the community that use retail services on a routine basis at the SCOTTVILLE Post Office. Also, please provide the total number of permit mailers and postage meter customers. Indicate in the space below the total number of Post Office box, general, and street delivery customers served by the office. Return all documents to SUE WANDERSEE by 03/25/2011. This information will be entered into the official record for public viewing.

Post Office Box	<u>33</u>
General Delivery	<u>0</u>
Rural Route (RR)	<u>0</u>
Highway Contract Route (HCR)	<u>0</u>
Intermediate RR	<u>0</u>
Intermediate HCR	<u>0</u>
City Delivery	<u>0</u>
Total Customers	<u>33</u>

If you have any comments on alternate means of providing services to the SCOTTVILLE customers, please provide them below:

There are 0 permit holders and 0 postage meter customers at Scottville. Scottville has a total of 96 post office boxes. There are 0 general deliveries. There are 0 street deliveries serviced by this office. Customers who live in the corporation of Scottville but have street delivery, have a Palmyra, IL address. Businesses: \*Scottville Historical and Genealogical Society, PO Box 72, Scottville, IL 62683 \*Hog, Inc., % Scottville Branch, Rt. 2 Box 8, Greenfield, IL 62044 \*Blanton Drywall, PO Box 73, Scottville, IL 62683 \*Scottville Modesto Rural Fire Protection District, % Mike Butcher, 1351 Locust Rd., Palmyra, IL 62674 \*ALB Soil Lab, PO Box 65, Scottville, IL 62683 \*Village of Scottville, PO Box 81, Scottville, IL 62683 \*Scottville Rural Water, PO Box 88, Scottville, IL 62683 \*Debbie Hull, 209 W. Spruce St., Palmyra, IL 62674 \*Macoupin County Economic & Development Partnership, % Mark Keeney, PO Box 63, Scottville, IL 62683 \*Northwestern Area Ambulance & Rescue, % Mike Cole, 415 W. Locust St., Palmyra, IL 62674 \*Cole Farms, 2183 Christmas Tree Lane, Palmyra, IL 62674 \*Seaton Applications, PO Box 94, Scottville, IL 62683

SUE WANDERSEE

Post Office Review Coordinator

Comments:



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03/07/2011

SUBJECT: Possible Discontinuance of Post Office

The Postal Service is currently conducting an investigation concerning the possible discontinuance of the SCOTTVILLE Post Office, 62683 - 9998, located in Macoupin County. Please search your records for any recent reports of mail theft or vandalism in the area.

Please enter your findings in the yellow blocks below. Once complete please click submit. You can print from above. Signatures are captured electronically.

Thank you for your assistance in this matter

SUE WANDERSEE  
Post Office Review Coordinator  
GATEWAY PFC

NBR records of mail theft or vandalism: 0

Comments/Findings:

cc: Official Record

### Post Office Survey Sheet

Post Office Name	<u>SCOTTVILLE</u>	ZIP+4	<u>62683-9998</u>
Congressional District	<u>17th</u>	Date	<u>05/16/2011</u>

1. List specific information about the facility, such as structural defects, safety hazards, lack of running water or restrooms (if so, where restrooms are available), security, and other deficiencies or factors to consider.

The back of the building has been raised on two occasions due to sinkage.

2. Is the facility accessible to persons with disabilities? ☒ Yes ☐ No

3. Lease terms? 30-day cancellation clause? \_\_\_\_\_

4. Are suitable alternate quarters available for an independent Post Office? If so, where?

No

5. List potential CPO sites.

N/A

6. Are there any postage meter customers or permit mailers? ☐ Yes ☒ No

If yes, please identify them by name and address.

7. Which career and noncareer employees will be affected and what accommodations will be made for them?

Carol Conrady, PMR, will continue to work other scheduled hours in surrounding post offices.

8. How is mail received and dispatched at the office and at what times? How will this be affected by discontinuance? Will a collection box be retained? Will a locked pouch be utilized?

Mail is received via RR carrier from Modesto at approximately 10:00 am. She returns for dispatch at approximately 1:00 pm.

How many Post Office boxes are installed? 96

How many Post Office boxes are used? 33

What are the window service hours? 11:00 a.m. to 2:30 p.m. M-F

11:00 a.m. to 12:00 p.m. S

What are the lobby hours? 11:00 a.m. to 2:30 p.m. M-F

11:00 a.m. to 12:00 p.m. S

9. Have there been recent cases of mail theft or vandalism reported to the postmaster/OIC? Explain.

No

Post Office Survey Sheet(continued)

Docket: 1381040 - 62683

Page Nbr: 15

Page Nbr: 2

10.	What equipment in the Post Office is not owned by the Postal Service (e.g., Post Office Boxes, furniture, safe)? None
11.	List potential CBU/parcel lockers sites and distances from present Post Office site. A potential CBU/parcel locker site would be in the city park across the street from the post office.
12.	Are there any special customer needs? (People who cannot read or write, who cannot drive, who have infirmities or physical handicaps, etc.) How can these people be accommodated? There are elderly people in this community who do not have the ability to drive.
13.	<p>Rural delivery/HCR delivery.</p> <p>a. What is current evaluation? 40H</p> <p>b. Will this change result in the route being overburdened? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If so, what accommodations will be made to adjust the route?</p> <p>c. How many boxes and miles will be added to the route? 20, box 0.00 Miles</p> <p>d. What would be the additional annual expense if the route is increased? 2032</p> <p>e. What is the one-time cost of CBU/parcel locker installation (if appropriate)? 1574</p> <p>f. At what time of the day does the carrier begin delivery to the community? 10:00 am</p> <p>Will this delivery time be affected if the office is discontinued? (Y or N) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If so, how? 0</p>
14.	Are the Post Office box fees at the facility that will provide alternative service different from those at the office to be discontinued? If so, how (Cost)? <input type="checkbox"/> More <input checked="" type="checkbox"/> Same <input type="checkbox"/> Less

## Community Survey Sheet

### Community Survey Sheet

Post Office Name	<u>SCOTTVILLE</u>	ZIP+4	<u>62683-9998</u>
Congressional District	<u>17th</u>	Date	<u>03/10/2011</u>

1. Incorporated? ☐ Yes ☒ No  
Local government provided by: Village of Scottville  
Police protection provided by: Macoupin County Sherriff  
Fire protection provided by: Scottville Modesto Rural Fire Protection District  
School location: Northwestern Community Unit District 2
2. What population growth is expected? (Please document your source)  
None
3. What residential, commercial, or business growth is expected? (Please document your source)  
None
4. History. (Are there any special historical events related to the community?  
Are there any special community events to consider?  
Is the Post Office facility a state or national historic landmark (see ASM 515.23)?  
Check with the field real estate office when verification is needed.)  
Scottville Historical and Genealogical Society has documented proof that the very first automatic transmission was designed and built by W.I. Wheeler in a blacksmith shop just around the corner from the post office.
5. What is the geographic/economic make-up of the community (e.g., retirees, commuters, self-employed, farmers)?  
retirees, commuters, self-employed, farmers
6. Which nonpostal services are provided by the Post Office (e.g., public bulletin board, school bus stop, community meeting location, voting place, government form distribution center.  
Do employees of the office offer assistance to senior citizens and handicapped)?  
What provisions can be made for these services if the Post Office is discontinued?  
community meeting location, government form distribution center Yes, employees assist senior citizens and handicapped patrons.  
There are no provisions for these services that can be made as there are no other businesses that are open in this community.

## Highway Contract Route Cost Analysis Form

Highway Contract Route Estimated Cost for Alternative Service			
Office Name:	<u>SCOTTVILLE</u>		
Office Zip+4:	<u>62683 -9998</u>	District:	<u>GATEWAY PFC</u>
1.	Enter the number of additional boxes to be added to the route	<u>0</u>	x 3.64 hours per year <u>0.00</u>
2.	Enter the number of additional miles to be added to the route	<u>0.00</u>	x 10.40 hours per year <u>0.00</u>
Total time added to the route			<u>0.00</u>
3.	Enter the HCR hourly rate (Contact Area Manager, Purchasing/Contracting Officer)		<u>0.00</u>
Total additional compensation (HCR hourly rate x total time added to the route)			<u>0.00</u>

U.S. Postal Service POST OFFICE CLOSING OR CONSOLIDATION PROPOSAL Fact Sheet				1. Date Prepared 06/10/2011																								
2. Post Office Name SCOTTVILLE		3. State and ZIP + 4 Code IL, 62683-9998																										
4. District, Customer Service GATEWAY PFC	5. Area, Customer Service GREAT LAKES	6. County Macoupin	7. Congressional District 17th																									
8. Reason for Proposal to Discontinue postmaster vacancy in addition to declining postal needs. Regular and effective service can be provided to the area by alternate means.		9. PO Emergency Suspend/Reason and Date No Suspension		10. Proposed Permanent Alternate Service																								
11. Staffing		12. Hours of Service																										
a. <input type="checkbox"/> PM <input checked="" type="checkbox"/> PM Vacancy Reason & Date: was promoted Occupied 02/28/2009  b. <input type="checkbox"/> OIC <input type="checkbox"/> Career <input type="checkbox"/> Non-Career  c. Current PM POSITION Level (150) Downgraded from EAS-55 d. No of Clerks- 0 No of Career- 0 No of Non-Career- 1 e. No of Others- 0 No of Career- 0 No of Non-Career- 0		a. Time M-F 11:00 a.m. to 2:30 p.m. Sat 11:00 a.m. to 12:00 p.m. Total Window Hours Per Week  a. Lobby Time M-F 11:00 a.m. to 2:30 p.m. Sat 11:00 a.m. to 12:00 p.m. 18.50																										
13. Number of Customers Served		14. Daily Volume (Pieces)																										
a. General Delivery 0 b. P.O. Box 33 c. City Delivery 0 d. Rural Delivery 0 e. Highway Contract Route Box 0 f. Total 33 g. No. Receiving Duplicate Service 14 h. Average No. Daily Transactions 24.10		<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Types of Mail</th> <th>Received</th> <th>Dispatched</th> </tr> </thead> <tbody> <tr><td>a. First-Class</td><td>74</td><td>23</td></tr> <tr><td>b. Newspaper</td><td>46</td><td>2</td></tr> <tr><td>c. Parcel</td><td>1</td><td>3</td></tr> <tr><td>d. Other</td><td>0</td><td>1</td></tr> <tr><td>e. Total</td><td>121</td><td>29</td></tr> <tr><td>f. No. of Postage Meters</td><td></td><td>0</td></tr> <tr><td>g. No. of Permits</td><td></td><td>0</td></tr> </tbody> </table>			Types of Mail	Received	Dispatched	a. First-Class	74	23	b. Newspaper	46	2	c. Parcel	1	3	d. Other	0	1	e. Total	121	29	f. No. of Postage Meters		0	g. No. of Permits		0
Types of Mail	Received	Dispatched																										
a. First-Class	74	23																										
b. Newspaper	46	2																										
c. Parcel	1	3																										
d. Other	0	1																										
e. Total	121	29																										
f. No. of Postage Meters		0																										
g. No. of Permits		0																										
Finances a. FY 2008 2009 2010		Receipts \$ 8,617 \$ 7,523 \$ 9,712	b. EAS Step 1 PM Basic Salary (no Cola) \$ 25548	c. PM Fringe Benefits (33.5% of b.) \$8,559																								
15a. Quarters																												
<input type="checkbox"/> Postal Owned <input checked="" type="checkbox"/> Leased (if Leased, Expiration Date) 12/31/2013 Annual Lease \$ 2400  30-day cancellation clause? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Evicted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (if Yes, must vacate by)  Located in: <input checked="" type="checkbox"/> Business <input type="checkbox"/> Home <input type="checkbox"/> Other Suitable alternate quarters available? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No																												
15b. Explain:																												
17. Schools, Churches and Organization in Service Area: No. 3 Village of Scottville, Northwestern Area Ambulance & Rescue, Scottville Modesto Rural Fire Protection District		19. Administrative/Emanating Office (Proposed): Name MODESTO EAS Level 13 Miles Away 6.5 8:30 a.m. to 12:30 p.m. and 1:30 to 4:15 8:30 a.m. to 10:15 Window Service Hours: M-Fp.m. SATa.m. Lobby Hours: M-F 24-hours SAT 24-hours PO Boxes Available: 90																										
18. Businesses in Service Area: No. 8 Scottville Historical and Genealogical Society, Blanton Drywall, ALB Soil Lab, Scottville Rural Water, Debbie Hull, Macoupin County Economic & Development Partnership, Cole Farms, and Seaton Applications		20. Nearest Post Office (if different from above): Name MODESTO EAS Level 13 Miles Away 6.5 8:30 a.m. to 12:30 p.m. and 1:30 to 4:15 8:30 a.m. to 10:15 Window Service Hours: M-Fp.m. SATa.m. Lobby Hours: M-F 24-hours SAT 24-hours PO Boxes Available: 90																										
21. Prepared by																												
Printed Name and Title SUE WANDERSEE		Signature SUE WANDERSEE		Telephone No. AC () (314) 436-3645																								
PO Discontinuance Coordinator Name SUE WANDERSEE		Telephone No. AC () (314) 436-3645		Location SAINT LOUIS, MO																								



**A. Office**

Name:	SCOTTVILLE	State:	IL	Zip Code:	62683
Area:	GREAT LAKES	District:	GATEWAY PFC		
Congressional District:	17th	County:	Macoupin		
EAS Grade:	55	Finance Number:	167104		
Post Office:	<input checked="" type="checkbox"/>	Classified Station	<input type="checkbox"/>	Classified Branch	<input type="checkbox"/>
				CPO	<input type="checkbox"/>

This form is a place holder for number 19. And the verification of new service type is complete.

Prepared by: Sue Wandersee  
Title: GATEWAY PFC Post Office Review Coordinator  
Tele No: (314) 436-3645

Date: 06/10/2011  
Fax No: (651) 365-9708





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04/26/11

OIC/POSTMASTER

SUBJECT: SCOTTVILLE Post Office

Enclosed are questionnaires addressed to customers of the SCOTTVILLE Post Office. I have also enclosed additional copies of the questionnaires for any retail or other customer who wishes to complete one. Please furnish these questionnaires to retail customers upon request. All completed forms should be forwarded to my office by 06/01/2011 for further review.

Sue Wandersee  
Post Office Review Coordinator  
Enclosures



05/16/2011

POSTAL CUSTOMER  
SCOTTVILLE POST OFFICE  
SCOTTVILLE, IL 62683

Dear Postal Service Customer:

As the Postal Service manager responsible for all Post Offices in your area, I would like your opinion concerning a possible change in the way your postal service is provided. The recommended change is tentative and will not lead to a formal proposal unless we conclude that it will provide a maximum degree of regular and effective service.

The Postmaster at the Scottville Post Office retired on 07/31/2007. The Office is being studied for possible closing or consolidation for the following reasons: postmaster vacancy in addition to declining postal needs. Regular and effective service can be provided to the area by alternate means.

Briefly, we would like to provide pickup and delivery of your mail, as well as the sale of stamps and all other customary postal services, by rural route service emanating from the Modesto Post Office. If a change to carrier service is implemented, customers will continue to use the office name as their last line address however in order to insure regular and effective service the Zip Code will change to 62667.

We estimate that carrier service would cost the Postal Service substantially less than maintaining the Post Office in your community and still provide regular and effective service. Enclosed is information about some of the services available from the carrier. Retail services are also available at the Modesto Post Office, located 6.5 miles away. Hours of service at this office are 8:30 a.m. to 12:30 p.m. and 1:30 to 4:15 p.m., Monday through Friday, and 8:30 a.m. to 10:15 a.m. on Saturday. Post Office box service is available at this location at the same fees.

As always, you are welcome to continue using any neighboring facility that is convenient for you. Many customers in your community are already serviced by carriers in the area and this service will continue.

I invite you to think about a possible change to rural route service. Please return the enclosed questionnaire by 06/01/2011 using the pre-addressed envelope provided or at the community meeting. Please be aware that, if we formalize a proposal, your questionnaire will become part of an official record and will be available for public viewing.

You may, of course, want to discuss this form of service with us before drawing any conclusions. Postal representatives will be at the the Scottville Post Office on Wednesday, June 01, 2011 from 2:00 p.m. to 3:00 p.m. to answer questions and provide information about our service. You may wish to discuss and submit your questionnaire at that time.

If you have any questions, you may call Sue Wandersee at (314) 436-3645.

Thank you for your assistance.

Sincerely,

A handwritten signature in dark ink that reads "Cathy S. Vaughn". The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

CATHY VAUGHN  
Manager, Post Office Operations  
1720 Market St Room 3000  
Saint Louis, MO, 63155-9900

Enclosures:

Questionnaire and return envelope Summary of Post Office Change Regulations,  
Carrier delivery information CBU information sheet (when appropriate)



### Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the SCOTTVILLE Post Office for each of the following:

#### Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

#### Other Postal Services

- a. Entering permit mailings ☐ YES ☐ NO
- b. Resetting/using postage meter ☐ YES ☐ NO

#### Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☐ NO
- b. Using for school bus stop ☐ YES ☐ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☐ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☐ NO
- e. Other ☐ YES ☐ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☐ NO

If yes, please explain:



- If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive
3. Post Office box service or general delivery service, complete this section. How do you think carrier route delivery service will compare to your current service?

☐ Better      ☐ Just as Good      ☐ No Opinion      ☐ Worse

If yes, please explain:

---

---

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☐ Shopping 

---

☐ Personal needs 

---

☐ Banking 

---

☐ Employment 

---

☐ Social needs 

---

5. Do you currently use local businesses in the community?

☐ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☐ No

## Mailing Address

Name: 

---

Address: 

---

Telephone: 

---

Date: 

---

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



06/10/2011

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Scottville Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the Scottville Post Office should be pursued, a formal proposal will be posted in the Modesto Post Office and Scottville Post Office at a later date. If you have additional questions or comments, please feel free to contact Sue Wandersee at (314) 436-3645.

Sincerely,

A handwritten signature in dark ink that reads "Tom Lister". The signature is written in a cursive style with a horizontal line above the first name.

THOMAS LISTER  
Manager, Post Office Operations  
1720 Market St Room 3000  
Saint Louis, MO, 63155-9900





### Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the SCOTTVILLE Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

#### Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

#### Nonpostal Services

- a. Picking up government forms (such as tax forms) ☒ YES ☐ NO
- b. Using for school bus stop ☐ YES ☐ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☐ NO

If yes, please explain:

- d. Using public bulletin board ☒ YES ☐ NO
- e. Other ☐ YES ☐ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:

6/3/11



- If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section. How do you think carrier route delivery service will compare to your current service?

☐ Better

☐ Just as Good

☐ No Opinion

☒ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?



Shopping



Personal needs



Banking



Employment



Social needs

5. Do you currently use local businesses in the community?



Yes



No

*Don't have any*

If yes, would you continue to use them if the Post Office is discontinued?



Yes



No

## Mailing Address

Name:

Address:

Telephone:

Date:

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.





06/10/2011

DENNIS AND MARY BARTOLAZZU

PO BOX 113  
SCOTTVILLE, IL 62683

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Scottville Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about senior citizens. Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes or Centralized Box Units. Customers do not have to make a special trip to the Post Office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the administrative postmaster for more information

If it is determined that a discontinuance of the Scottville Post Office should be pursued, a formal proposal will be posted in the Modesto Post Office and Scottville Post Office at a later date. If you have additional questions or comments, please feel free to contact Sue Wandersee at (314) 436-3645.

Sincerely,

A handwritten signature in dark ink that reads "Tom Lister". The signature is written in a cursive, flowing style.

THOMAS LISTER  
Manager, Post Office Operations  
1720 Market St Room 3000  
Saint Louis, MO, 63155-9900





### Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the SCOTTVILLE Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

#### Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

#### Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☒ YES ☐ NO
- e. Other ☐ YES ☐ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:

5/3/11



- If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive
3. Post Office box service or general delivery service, complete this section. How do you think carrier route delivery service will compare to your current service?

☐ Better ☐ Just as Good ☐ No Opinion ☒ Worse

If yes, please explain: we depend on our Post office  
lots of older folks that can't get out of town  
depend on it being there,

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping Jacksonville + Carlisle  
☒ Personal needs " "  
☒ Banking Carlisle  
☒ Employment Jacksonville  
☐ Social needs

5. Do you currently use local businesses in the community?

☐ Yes ☒ No There is none

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☐ No If you close the Post office we have  
nothing left in town,

Mailing Address

Name: Dennis + Mary Bartolozzi

Address: PO Box 113 Scottville IL 62683

Telephone: 217- 484- 6335

Date: 5-20-2011

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



08/10/2011

PAULINE KING  
210 N SCHIRRE  
SCOTTVILLE, IL 62683

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Scottville Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the Scottville Post Office should be pursued, a formal proposal will be posted in the Modesto Post Office and Scottville Post Office at a later date. If you have additional questions or comments, please feel free to contact Sue Wandersce at (314) 436-3645.

Sincerely,

A handwritten signature in dark ink that reads "Tom Lister". The signature is written in a cursive, flowing style.

THOMAS LISTER  
Manager, Post Office Operations  
1720 Market St Room 3000  
Saint Louis, MO, 63155-9900





### Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the SCOTTVILLE Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> <i>as needed</i>
b. Mailing Letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

#### Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

#### Nonpostal Services

- a. Picking up government forms (such as tax forms) ☒ YES ☐ NO
- b. Using for school bus stop ☐ YES ☐ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☐ NO

- e. Other ☐ YES ☐ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



- If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive
3. Post Office box service or general delivery service, complete this section. How do you think carrier route delivery service will compare to your current service?

☐ Better ☒ Just as Good ☐ No Opinion ☐ Worse

If yes, please explain:

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4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping  
☐ Personal needs  
☒ Banking  
☐ Employment  
☐ Social needs

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5. Do you currently use local businesses in the community?

☐ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☐ No

## Mailing Address

Name: Pauline King

Address: 210 N. School

Telephone: \_\_\_\_\_

Date: \_\_\_\_\_

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.





06/10/2011

STACY BUTCHER

PO BOX 76  
SCOTTVILLE, IL 62683

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Scottville Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about the inability of the rural carrier to weigh and rate letters and packages. The rural carrier will accept any letters or packages up to 13 ounces for mailing. The carrier will estimate the cost and provide a receipt for any money received. On the following delivery day the carrier will provide change or a bill for the amount over the estimate. Customers may also mail larger items by printing postage online at [usps.com](http://usps.com).

If it is determined that a discontinuance of the Scottville Post Office should be pursued, a formal proposal will be posted in the Modesto Post Office and Scottville Post Office at a later date. If you have additional questions or comments, please feel free to contact Sue Wandersee at (314) 436-3645.

Sincerely,

A handwritten signature in black ink that reads "Tom Lister".

THOMAS LISTER  
Manager, Post Office Operations  
1720 Market St Room 3000  
Saint Louis, MO, 63155-9900





## Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the SCOTTVILLE Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

### Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

### Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☒ YES ☐ NO
- e. Other ☐ YES ☒ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



- If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive
3. Post Office box service or general delivery service, complete this section. How do you think carrier route delivery service will compare to your current service?

☐ Better ☐ Just as Good ☒ No Opinion ☐ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping Jacksonville or Springfield

☒ Personal needs Jacksonville or Springfield

☒ Banking Modesto

☐ Employment

☐ Social needs

5. Do you currently use local businesses in the community?

☐ Yes ☒ No There are no other businesses in Scottville.

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☐ No

### Mailing Address

Name: Stacy Butcher

Address: PO Box 76 Scottville, IL 62683

Telephone: 708-207-3717

Date: May 18, 2011

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

When I do have a package to mail, I use the Scottville Post office to mail it out.



06/10/2011

CLARENCE L BLANTON

PO BOX 73  
SCOTTVILLE, IL 62683

Dear Postal Service Customer,

Thank you for returning your questionnaire concerning the proposed discontinuance of the Scottville Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about misdelivered mail. The concern about misdelivery has been brought to the attention of the administrative postmaster. The Postal Service regrets any inconvenience that customers have experienced because of misdelivery. We consider misdelivered mail a very serious problem and appreciate when customers report this to us since it provides an opportunity to take corrective action.

If it is determined that a discontinuance of the Scottville Post Office should be pursued, a formal proposal will be posted in the Modesto Post Office and Scottville Post Office at a later date. If you have additional questions or comments, please feel free to contact Sue Wandersee at (314) 436-3645.

Sincerely,

A handwritten signature in dark ink that reads "Tom Lister". The signature is written in a cursive, flowing style.

THOMAS LISTER  
Manager, Post Office Operations  
1720 Market St Room 3000  
Saint Louis, MO. 63155-9900





### Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the SCOTTVILLE Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

#### Other Postal Services

a. Entering permit mailings	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
b. Resetting/using postage meter	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO

#### Nonpostal Services

a. Picking up government forms (such as tax forms)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. Using for school bus stop	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
c. Assisting senior citizens, persons with disabilities, etc.	<input checked="" type="checkbox"/> YES	<input checked="" type="checkbox"/> NO

If yes, please explain:

d. Using public bulletin board	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
e. Other	<input type="checkbox"/> YES	<input type="checkbox"/> NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☒ YES ☐ NO

If yes, please explain:

Sometimes not Always



- If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive
3. Post Office box service or general delivery service, complete this section. How do you think carrier route delivery service will compare to your current service?

☐ Better ☐ Just as Good ☐ No Opinion ☒ Worse

If yes, please explain:

*Local RB Delivery often puts someone's mail in the wrong box*

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping  
☒ Personal needs  
☒ Banking  
☒ Employment  
☒ Social needs

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☒ No

#### Mailing Address

Name:

*Clarence L Blanton*

Address:

*Box 73 Seathville, IL 62683*

Telephone:

*217-248-2965*

Date:

*May 18-2011*

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.





06/10/2011

JERILYN CLOSE  
207 E CHESTNUT  
SCOTTVILLE, IL 62683

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Scottville Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the Scottville Post Office should be pursued, a formal proposal will be posted in the Modesto Post Office and Scottville Post Office at a later date. If you have additional questions or comments, please feel free to contact Sue Wandersee at (314) 436-3645.

Sincerely,

A handwritten signature in dark ink that reads "Tom Lister". The signature is written in a cursive style with a large, stylized "L" and "T".

THOMAS LISTER  
Manager, Post Office Operations  
1720 Market St Room 3000  
Saint Louis, MO, 63155-9900





### Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the SCOTTVILLE Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

#### Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

#### Nonpostal Services

- a. Picking up government forms (such as tax forms) ☒ YES ☐ NO
- b. Using for school bus stop ☒ YES ☐ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☒ YES ☐ NO

If yes, please explain:

- d. Using public bulletin board ☒ YES ☐ NO
- e. Other ☐ YES ☐ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



- If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive
3. Post Office box service or general delivery service, complete this section. How do you think carrier route delivery service will compare to your current service?

☐ Better ☐ Just as Good ☐ No Opinion ☒ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping  
☒ Personal needs  
☒ Banking  
☒ Employment  
☐ Social needs Scottsville

5. Do you currently use local businesses in the community?

☐ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☐ No

### Mailing Address

Name: Jorilyn Close

Address: 207 E. Chestnut Box 77

Telephone: 313-4532

Date: 5-19-11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



06/10/2011

VIRGIL MILLER

PO BOX 72  
SCOTTVILLE, IL 62683

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Scottville Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about the loss of the Communities' identity. A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the Community name in addresses.
- You expressed a concern about senior citizens. Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes or Centralized Box Units. Customers do not have to make a special trip to the Post Office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the administrative postmaster for more information.

If it is determined that a discontinuance of the Scottville Post Office should be pursued, a formal proposal will be posted in the Modesto Post Office and Scottville Post Office at a later date. If you have additional questions or comments, please feel free to contact Sue Wandersee at (314) 436-3645.

Sincerely,

A handwritten signature in dark ink that reads "Tom Lister". The signature is written in a cursive, slightly slanted style.

THOMAS LISTER  
Manager, Post Office Operations  
1720 Market St Room 3000  
Saint Louis, MO, 63155-9900







### Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the SCOTTVILLE Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

#### Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

#### Nonpostal Services

- a. Picking up government forms (such as tax forms) ☒ YES ☐ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☒ YES ☐ NO

If yes, please explain:

*People unable to pick up mail*

- d. Using public bulletin board ☐ YES ☒ NO
- e. Other ☐ YES ☒ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



- If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive
3. Post Office box service or general delivery service, complete this section. How do you think carrier route delivery service will compare to your current service?

☐ Better

☐ Just as Good

☐ No Opinion

☒ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping

Jacksonville, Springfield, Alton

☒ Personal needs

Jacksonville

☒ Banking

Modesto, Ill

☐ Employment

Retired

☒ Social needs

Jacksonville, Alton

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

Post Office

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☒ No

The Post Office is the only business in community

### Mailing Address

Name:

Virgil R. Maller

Address:

P.O. Box 72 Scottville, Ill. 62683

Telephone:

(217) 484-6316

Date:

5-24-2011

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



06/10/2011

JAMES I WATERS

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Scottville Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the Scottville Post Office should be pursued, a formal proposal will be posted in the Modesto Post Office and Scottville Post Office at a later date. If you have additional questions or comments, please feel free to contact Sue Wandersee at (314) 436-3645.

Sincerely,

A handwritten signature in dark ink that reads "Tom Lister". The signature is written in a cursive, flowing style.

THOMAS LISTER  
Manager, Post Office Operations  
1720 Market St Room 3000  
Saint Louis, MO, 63155-9900





### Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the SCOTTVILLE Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

#### Other Postal Services

- a. Entering permit mailings ☐ YES ☐ NO
- b. Resetting/using postage meter ☐ YES ☐ NO

#### Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☐ NO
- b. Using for school bus stop ☐ YES ☐ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☐ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☐ NO

- e. Other ☐ YES ☐ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☐ NO

If yes, please explain:



- If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive
3. Post Office box service or general delivery service, complete this section. How do you think carrier route delivery service will compare to your current service?

☐ Better

☐ Just as Good

☐ No Opinion

☒ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping

☒ Personal needs

☐ Banking

☐ Employment

☐ Social needs

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☒ No

### Mailing Address

Name:

James L. Waters

Address:

Telephone:

484 6316

Date:

5-22-11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



06/10/2011

SANDRA TURLEY  
PO BOX 104  
SCOTTVILLE, IL 62683

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Scottville Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about having to travel to another Post Office for service. Services provided at the Post Office will be available from the carrier, and customers will not have to travel to another Post Office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Stamps are also available at many stores and gas stations where customers may already shop, online at [usps.com](http://usps.com), or by calling 1-800-STAMP-24.
- You stated that you would miss the special attention and assistance provided by the personnel at the Post Office. Courteous and helpful service will be provided by personnel at the administrative Post Office and from the carrier. Special assistance will be provided as needed.

If it is determined that a discontinuance of the Scottville Post Office should be pursued, a formal proposal will be posted in the Modesto Post Office and Scottville Post Office at a later date. If you have additional questions or comments, please feel free to contact Sue Wandersee at (314) 436-3645.

Sincerely,

A handwritten signature in dark ink that reads "Tom Lister". The signature is written in a cursive, flowing style.

THOMAS LISTER  
Manager, Post Office Operations  
1720 Market St Room 3000  
Saint Louis, MO, 63155-9900







06/10/2011

SANRDA TURLY

PO BOX 104  
SCOTTVILLE, IL 62683

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Scottville Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about senior citizens. Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes or Centralized Box Units. Customers do not have to make a special trip to the Post Office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the administrative postmaster for more information.

If it is determined that a discontinuance of the Scottville Post Office should be pursued, a formal proposal will be posted in the Modesto Post Office and Scottville Post Office at a later date. If you have additional questions or comments, please feel free to contact Sue Wandersee at (314) 436-3645.

Sincerely,

A handwritten signature in dark ink that reads "Tom Lister". The signature is written in a cursive, flowing style.

THOMAS LISTER  
Manager, Post Office Operations  
1720 Market St Room 3000  
Saint Louis, MO, 63155-9900



THE POST OFFICE + OUR POSTMASTER ARE BOTH GREAT ASSETS TO OUR COMMUNITY. OUR POSTMASTER GOES THE EXTRA MILE + BEYOND TO ASSIST CUSTOMERS WITH ALL NEEDS OR PROBLEMS THEY MAY HAVE. IT WOULD BE A BIG CHALLENGE FOR MANY TO HAVE TO CHANGE ADDRESSES ON INCOMING MAIL FOR MANY ELDERLY + MANY DO NOT HAVE A WAY TO COMMUTE FOR THEIR NEEDS OUTSIDE OF THE VILLAGE. MANY ELDERLY LOOK VERY FORWARD TO THEIR COMMUNICATION WITH OTHER'S AS THEY RETRIEVE THEIR MAIL. MODESTO MAY NOT BE FAR BUT, IS A INCONVENIENCE FOR SO MANY TO TRAVEL FOR TRYING TO MAIL PARCELS + ETC. WE HAVE NO CONVENIENCES IN THE VILLAGE BEYOND THE POST OFFICE + AM NOT IN FAVOR OF LOOSING WHAT WE HAVE.

Sandra Turkey

5/20/11

I am not in favor of losing what we have.  
Convenience in the village beyond the Post Office  
for going to mail boxes & etc. We have no  
But, a inconvenience for so many to travel  
Return of their mail. Modest to say but the  
their communication with others as the  
I think many elderly look very forward to  
to communicate for their needs outside of the  
many elderly & many do not have a way  
to change address in retirement and  
would be a big challenge for many to have  
all the needs or problems they may have. It  
costs the extra mile & beyond to assist customers  
Great Assets to our community. Our Postmaster  
The Post Office & our Postmaster are both

Barbara Hurlburt



## Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the SCOTTVILLE Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

### Other Postal Services

a. Entering permit mailings	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
b. Resetting/using postage meter	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO

### Nonpostal Services

a. Picking up government forms (such as tax forms)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. Using for school bus stop	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
c. Assisting senior citizens, persons with disabilities, etc.	<input type="checkbox"/> YES	<input type="checkbox"/> NO

If yes, please explain:

d. Using public bulletin board	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
e. Other	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
------------------------------	--

If yes, please explain:

5/20/11



- If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section. How do you think carrier route delivery service will compare to your current service?

☐ Better

☐ Just as Good

☒ No Opinion

☐ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

- ☒ Shopping JACKSONVILLE
- ☒ Personal needs JACKSONVILLE
- ☒ Banking WAVERLY or PALMYRA
- ☒ Employment RETIRED
- ☐ Social needs

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

Post Office

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☐ No

### Mailing Address

Name: SANDRA TURLEY

Address: P.O. Box 104

Telephone: 217-883-1829

Date: 5-18-2011

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



06/10/2011

RAMONA WOOD

110 LAURAL  
SCOTTVILLE, IL 62683

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Scottville Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about senior citizens. Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes or Centralized Box Units. Customers do not have to make a special trip to the Post Office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the administrative postmaster for more information.

If it is determined that a discontinuance of the Scottville Post Office should be pursued, a formal proposal will be posted in the Modesto Post Office and Scottville Post Office at a later date. If you have additional questions or comments, please feel free to contact Sue Wandersee at (314) 436-3645.

Sincerely,

A handwritten signature in dark ink that reads "Tom Lister". The signature is written in a cursive, flowing style.

THOMAS LISTER  
Manager, Post Office Operations  
1720 Market St Room 3000  
Saint Louis, MO, 63155-9900







### Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the SCOTTVILLE Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> some time
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> some time
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> some time
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

#### Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

#### Nonpostal Services

- a. Picking up government forms (such as tax forms) ☒ YES ☐ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☒ YES ☐ NO
- e. Other ☐ YES ☒ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:

5/20/11



- If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section. How do you think carrier route delivery service will compare to your current service?

☐ Better ☐ Just as Good ☐ No Opinion ☒ Worse

If yes, please explain: Many elder people depend on post office

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☐ Shopping Jacksonville  
☐ Personal needs Greenfield  
☐ Banking Modesto  
☐ Employment retired  
☐ Social needs here in Scottdale

5. Do you currently use local businesses in the community?

☐ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☐ No

There is nothing here but, church  
the post office and an elevator

### Mailing Address

Name: Ramona Wood

Address: 110 Laurel. P.O. Box 41 Scottdale IL 62683

Telephone: 217 484-6226

Date: May 17-2011

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



08/10/2011

BARBARA EALINGTON

PO BOX 25  
SCOTTVILLE, IL 62683

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Scottville Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about package delivery and pickup. Rural carriers will deliver packages that fit in your rural mail box, if the package does not fit in the mail box, the carrier will deliver the package up to 1/4 mile off of the line of travel, at a designated place, such as on your porch or under a carport. For carrier pick up of packages, you can contact the administrative Post Office, letting the carrier know that you have a package available for pick up. The carrier can deviate from the line of travel in order to receive packages. The rural carrier will accept letters, flats or packages up to 13 ounces for mailing. The carrier will estimate the cost and provide a receipt for any money received. On the following delivery day the carrier will provide change or a bill for the amount over the estimate. Packages over 13 ounces may be picked up if the postage was printed online or with a traceable meter.

If it is determined that a discontinuance of the Scottville Post Office should be pursued, a formal proposal will be posted in the Modesto Post Office and Scottville Post Office at a later date. If you have additional questions or comments, please feel free to contact Sue Wandersee at (314) 436-3645.

Sincerely,

A handwritten signature in black ink that reads "Tom Lister".

THOMAS LISTER  
Manager, Post Office Operations  
1720 Market St Room 3000  
Saint Louis, MO. 63155-9900





### Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the SCOTTVILLE Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

#### Other Postal Services

- a. Entering permit mailings ☐ YES ☐ NO
- b. Resetting/using postage meter ☐ YES ☐ NO

#### Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☒ YES ☐ NO
- e. Other ☐ YES ☐ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:

5/20/11



- If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section. How do you think carrier route delivery service will compare to your current service?

☒ Better ☐ Just as Good ☐ No Opinion ☐ Worse

If yes, please explain:

*Carrier Service will leave on porch and I'm always afraid of it being stolen unless as if it was at Post office, my packages are safe*

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping *Jacksonville*  
☒ Personal needs *Jacksonville*  
☒ Banking *Palmira*  
☒ Employment *Palmira*  
☐ Social needs

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☒ Yes ☐ No

Mailing Address

Name:

*Barbara Edgington*

Address:

*P.O. Box 25*

Telephone:

*(000)*

Date:

*5-17-11*

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



06/10/2011

RAYMOND AND BEVERLY WATKINS

304 W LOCUST  
SCOTTVILLE, IL 62683

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Scottville Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about a change in address. Customers will be assigned a 911 address. The new address will continue to use the community name. Mail will be forwarded in accordance with postal regulations. Change of address forms are available online at [usps.com](http://usps.com) or from the Postal Service to assist customers in notifying correspondents of the change.

If it is determined that a discontinuance of the Scottville Post Office should be pursued, a formal proposal will be posted in the Modesto Post Office and Scottville Post Office at a later date. If you have additional questions or comments, please feel free to contact Sue Wandersee at (314) 436-3645.

Sincerely,

A handwritten signature in dark ink that reads "Tom Lister". The signature is written in a cursive, flowing style.

THOMAS LISTER  
Manager, Post Office Operations  
1720 Market St Room 3000  
Saint Louis, MO, 63155-9900







## Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the SCOTTVILLE Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

### Other Postal Services

a. Entering permit mailings	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
b. Resetting/using postage meter	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO

### Nonpostal Services

a. Picking up government forms (such as tax forms)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. Using for school bus stop	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
c. Assisting senior citizens, persons with disabilities, etc.	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO

If yes, please explain:

d. Using public bulletin board	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
e. Other	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
------------------------------	--

If yes, please explain:



- If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive
3. Post Office box service or general delivery service, complete this section. How do you think carrier route delivery service will compare to your current service?

☐ Better ☐ Just as Good ☐ No Opinion ☒ Worse

If yes, please explain: I PASTOR a church with address in state & national directories & with county & state for non-profit corp. - ANY ADDRESS change would be a problem.

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping wherever we are doing banking

☒ Personal needs same as above

☒ Banking whitehall or JACKSONVILLE

☐ Employment

☐ Social needs

5. Do you currently use local businesses in the community?

☐ Yes ☒ No none here to use.

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☐ No

### Mailing Address

Name: Raymond & Beverly WATKINS

Address: P.O. Box 12, 304 W LOCUST, SCOTTVILLE, IL 62683

Telephone: 217-484-6492

Date: 05/19/2011

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



06/10/2011

LARRY KING

308 CHARLES ST  
SCOTTVILLE, IL 62683

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Scottville Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about having to travel to another Post Office for service. Services provided at the Post Office will be available from the carrier, and customers will not have to travel to another Post Office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Stamps are also available at many stores and gas stations where customers may already shop, online at [usps.com](http://usps.com), or by calling 1-800-STAMP-24.

If it is determined that a discontinuance of the Scottville Post Office should be pursued, a formal proposal will be posted in the Modesto Post Office and Scottville Post Office at a later date. If you have additional questions or comments, please feel free to contact Sue Wandersee at (314) 436-3645.

Sincerely,

A handwritten signature in dark ink that reads "Tom Lister".

THOMAS LISTER  
Manager, Post Office Operations  
1720 Market St Room 3000  
Saint Louis, MO, 63155-9900





### Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the SCOTTVILLE Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> <i>Sometimes</i>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> <i>Sometimes</i>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> <i>Sometimes</i>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

#### Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

#### Nonpostal Services

- a. Picking up government forms (such as tax forms) ☒ YES ☐ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☒ NO
- e. Other ☐ YES ☒ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☒ YES ☐ NO

If yes, please explain:

*Traveling to & from work, but will retire in a couple of years and will be using Scottsville's post office more often.*



- If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive
3. Post Office box service or general delivery service, complete this section. How do you think carrier route delivery service will compare to your current service?

☐ Better ☐ Just as Good ☐ No Opinion ☒ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping Jacksonville or Springfield, IL  
☒ Personal needs ..  
☒ Banking Modesto or Palmyra, IL  
☒ Employment Jacksonville, IL  
☒ Social needs Jacksonville or Springfield

5. Do you currently use local businesses in the community?

☐ Yes ☒ No

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☒ No

*There are no businesses in Scottville except an elevator.*

#### Mailing Address

Name:

LARRY KING

Address:

P.O. Box 123 - 308 W. Charles St., Scottville, IL

Telephone:

317 - 484-6410

62683

Date:

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

*we are close to no other community. with gas prices so high, I would hate to drive to Modesto on Saturday's. 13 miles round trip.*



08/10/2011

MAYOR MARK KEENEY

PO BOX 81  
SCOTTVILLE, IL 62683

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Scottville Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about those customers with disabilities who are not able to go to the Post Office to pick up their mail. Customers are not required to travel to another Post Office to receive mail or obtain retail services. These services will be provided by the carrier to a roadside mailbox located close to customers' residences. In hardship cases, delivery can be made to the home of a customer. Changes in the type of delivery are considered where service by existing methods would impose an extreme physical hardship for an individual customer. Any request for a change in delivery method must be submitted in writing to the administrative postmaster.

If it is determined that a discontinuance of the Scottville Post Office should be pursued, a formal proposal will be posted in the Modesto Post Office and Scottville Post Office at a later date. If you have additional questions or comments, please feel free to contact Sue Wanderssee at (314) 436-3645.

Sincerely,

A handwritten signature in dark ink that reads "Tom Lister".

THOMAS LISTER  
Manager, Post Office Operations  
1720 Market St Room 3000  
Saint Louis, MO, 63155-9900





All three submitted by the Mayor



### Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the SCOTTVILLE Post Office for each of the following:

#### Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

#### Other Postal Services

- a. Entering permit mailings ☐ YES ☐ NO
- b. Resetting/using postage meter ☐ YES ☐ NO

#### Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☐ NO
- b. Using for school bus stop ☐ YES ☐ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☒ YES ☐ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☐ NO
- e. Other ☐ YES ☐ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



- If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive
3. Post Office box service or general delivery service, complete this section. How do you think carrier route delivery service will compare to your current service?

☐ Better

☐ Just as Good

☐ No Opinion

☒ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☐ Shopping

☐ Personal needs

☐ Banking

☐ Employment

☐ Social needs

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☐ No

### Mailing Address

Name:

MARK Keenly

Address:

P.O. Box 63

Telephone:

217-484-6371

Date:

6-1-11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



## Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the SCOTTVILLE Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

### Other Postal Services

a. Entering permit mailings	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. Resetting/using postage meter	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO

### Nonpostal Services

a. Picking up government forms (such as tax forms)	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
b. Using for school bus stop	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
c. Assisting senior citizens, persons with disabilities, etc.	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

If yes, please explain:

ELDERLY Church MEMBERS

d. Using public bulletin board	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
e. Other	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO

If yes, please explain.

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
------------------------------	--

If yes, please explain:



GENERAL DELIVERY  
POST OFFICE

- If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section. How do you think carrier route delivery service will compare to your current service?

☐ Better

☐ Just as Good

☐ No Opinion

☒ Worse

If yes, please explain:

---

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☐ Shopping

☐ Personal needs

☐ Banking

☐ Employment

☐ Social needs

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☐ No

#### Mailing Address

Name: SCOTTVILLE CHRISTIAN CHURCH

Address: P.O. BOX 126

Telephone: 1-217-484-6371 Maize, TROSTEE

Date: 6-1-11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



### Postal Service Customer Questionnaire

1 Please check the appropriate box to indicate whether you use the SCOTTVILLE Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

#### Other Postal Services

a. Entering permit mailings	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
b. Resetting/using postage meter	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO

#### Nonpostal Services

a. Picking up government forms (such as tax forms)	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
b. Using for school bus stop	<input type="checkbox"/> YES	<input type="checkbox"/> NO
c. Assisting senior citizens, persons with disabilities, etc.	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

If yes, please explain:

DISABLE PARKING  
OWN HANDICAP RAMP, MAINTAIN SIDEWALKS & STREETS

d. Using public bulletin board	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
e. Other	<input type="checkbox"/> YES	<input type="checkbox"/> NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
------------------------------	--

If yes, please explain:



- If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section. How do you think carrier route delivery service will compare to your current service?

☐ Better ☐ Just as Good ☐ No Opinion ☒ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☐ Shopping  
☐ Personal needs  
☐ Banking  
☐ Employment  
☐ Social needs

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☐ No

#### Mailing Address

Name: Scottville, Village of

Address: P.O. BOX 81

Telephone: 217-484-6371 Mark K. Mayor

Date: 6-1-11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

### Postal Service Customer Questionnaire Analysis

Questionnaires were distributed to all delivery customers of the SCOTTVILLE Post Office on 05/16/2011. Additionally, during the survey period, questionnaires were available at the SCOTTVILLE Post Office to walk-in retail customers.

1. **Number of Questionnaires**

Total Questionnaires distributed	<u>43</u>
Favorable to proposal	<u>1</u>
Unfavorable to proposal	<u>11</u>
Expressing no opinion	<u>5</u>
Total questionnaires received	<u>17</u>

#### Postal Concerns

The following postal concerns were expressed

1. Concern (No Opinion):

Customer expressed a concern about package delivery and pickup.

Response:

Rural carriers will deliver packages that fit in your rural mail box, if the package does not fit in the mail box, the carrier will deliver the package up to ¼ mile off of the line of travel, at a designated place, such as on your porch or under a carport. For carrier pick up of packages, you can contact the administrative Post Office, letting the carrier know that you have a package available for pick up. The carrier can deviate from the line of travel in order to receive packages. The rural carrier will accept letters, flats or packages up to 13 ounces for mailing. The carrier will estimate the cost and provide a receipt for any money received. On the following delivery day the carrier will provide change or a bill for the amount over the estimate. Packages over 13 ounces may be picked up if the postage was printed online or with a traceable meter.

2. Concern (No Opinion):

Customer expressed a concern about the inability of the rural carrier to weigh and rate letters and packages.

Response:

The rural carrier will accept any letters or packages up to 13 ounces for mailing. The carrier will estimate the cost and provide a receipt for any money received. On the following delivery day the carrier will provide change or a bill for the amount over the estimate. Customers may also mail larger items by printing postage online at usps.com.

3. Concern (No Opinion):

Customers said they would miss the special attention and assistance provided by the personnel at the Post Office.

Response:

Courteous and helpful service will be provided by personnel at the administrative Post Office and from the carrier. Special assistance will be provided as needed.

4. Concern (No Opinion):

Customers were concerned about having to travel to another Post Office for service.

Response:

Services provided at the Post Office will be available from the carrier, and customers will not have to travel to another Post Office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Stamps are also available at many stores and gas stations where customers may already shop, online at usps.com, or by calling 1-800-STAMP-24.

5. Concern (Unfavorable):

Customers expressed concern about misdelivered mail.

Response:

The concern about misdelivery has been brought to the attention of the administrative postmaster. The Postal Service regrets any inconvenience that customers have experienced because of misdelivery. We consider misdelivered mail a very serious problem and appreciate when customers report this to us since it provides an opportunity to take corrective action.

6. Concern (Unfavorable):

Customers were concerned about a possible address change.

Response:

Customers will be assigned a 911 address. The new address will continue to use the community name. Mail will be forwarded in accordance with postal regulations. Change of address forms are available online at usps.com or from the Postal Service to assist customers in notifying correspondents of the change.

7. Concern (Unfavorable):

Customers were concerned about having to travel to another Post Office for service.

Response:

Services provided at the Post Office will be available from the carrier, and customers will not have to travel to another Post Office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Stamps are also available at many stores and gas stations where customers may already shop, online at usps.com, or by calling 1-800-STAMP-24.

#### Nonpostal Concerns

The following nonpostal concerns were expressed

1. Concern (Favorable):

No Concern

Response:



2. Concern (No Opinion):

Customers were concerned about senior citizens.

Response:

Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes or Centralized Box Units. Customers do not have to make a special trip to the Post Office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the administrative postmaster for more information.

3. Concern (Unfavorable):

Customers expressed concern for loss of community identity.

Response:

A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the Community name in addresses.

4. Concern (Unfavorable):

Customers expressed concern for those customers with disabilities who are not able to go to administrative Post Office to pick up their mail.

Response:

Customers are not required to travel to another Post Office to receive mail or obtain retail services. These services will be provided by the carrier to a roadside mailbox located close to customers' residences. In hardship cases, delivery can be made to the home of a customer. Changes in the type of delivery are considered where service by existing methods would impose an extreme physical hardship for an individual customer. Any request for a change in delivery method must be submitted in writing to the administrative postmaster.

5. Concern (Unfavorable):

Customers were concerned about senior citizens.

Response:

Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes or Centralized Box Units. Customers do not have to make a special trip to the Post Office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the administrative postmaster for more information.

6. Concern (Unfavorable):

No Concern

Response:

[illegible]

## Postal Service Customer Community Meeting Analysis

(categorize customer concerns as postal or nonpostal and provide the Postal Service response for each.)

### Postal Concerns

1. Concern (UnFavorable):  
Customers were concerned about later delivery of mail

**Response:**

You expressed a concern about delivery time. A customer's location on a carrier's line of travel determines the time of day mail is delivered. This, of course, precludes providing early delivery of mail to every customer because, no matter how we structure a route, somebody must be last. We do, however, carefully consider the volume of mail for each route so that we can deliver the greatest amount of mail at the earliest possible hour. With the largest fleet of delivery vehicles in the world we must pay special attention to energy conservation measures, to minimize vehicle and fuel expenses. When the price of gasoline goes up one cent per gallon our total gasoline cost rises more than \$8 million. Therefore, when structuring a route, we must balance our goal to deliver as much mail as possible as early as possible with the need to minimize the travel distance a route must cover.

2. Concern (UnFavorable):  
Customers inquired about mailbox installation and maintenance

**Response:**

You expressed a concern about mailbox installation and maintenance. Customers are responsible for mailbox installation and maintenance. Mailboxes must be placed so that they may be safely and conveniently served by the carrier and must be located on the right-hand side of the road in the direction of the carrier's travel. Mailbox supports should conform to state laws and highway regulations. The Postal Service recommends that customers contact the administrative postmaster or carrier for advice on placement of mailboxes and mailbox height and supports.

**Concern (UnFavorable):**

3. Customers stated that there was not enough notice given for the community meeting or that the meeting was held at an inconvenient time.

**Response:**

You stated that there was not enough notice given for the community meeting or that the meeting was held at an inconvenient time. In addition to the community meeting, questionnaires assist the Postal Service in evaluating the postal needs and concerns of the community. Once the questionnaires are returned and evaluated the Postal Service can formally propose a permanent alternate form of service suited to the needs of the community. The Postal Service apologizes if the community meeting could not be attended by everyone. Any customer who has comments or concerns to express is urged to convey them to Post Office Review Coordinator.

4. Concern (UnFavorable):  
Customers were concerned about the limited hours of operation at the post office

**Response:**

You expressed a concern about the limited hours of operation at the post office. Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue. A workload analysis conducted indicated the office had declined. If workload increases in an office, hours may be increased as well.

5. Concern (UnFavorable):  
Customers expressed concern over the dependability of rural route service

**Response:**

You expressed a concern over the dependability of rural route service. Rural letter carriers perform a vital function in the United States Postal Service serving thousands of families and businesses in rural and suburban areas while traveling millions of miles daily. Rural letter carriers are highly respected by the American public. This respect has been earned by many years of dedication to the Postal Service and to postal customers. During national and local emergencies, including prolonged periods of extreme weather conditions, rural carriers have demonstrated great responsibility in providing mail service to postal customers. Rural carriers are required to serve the route expeditiously each day.

6. Concern (UnFavorable):  
Customers questioned the economic savings of the proposed discontinuance

**Response:**

You questioned the economic savings of the proposed discontinuance. Carrier service is more cost-effective than maintaining a postal facility and postmaster position. The Postal Service estimates an positive annual savings

### Nonpostal Concerns

1. Concern (UnFavorable):  
Customers expressed concern for loss of community identity

**Response:**

You expressed a concern about the loss of the Communities' identity. A community's identity derives from the interest and

vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the Post Office name in addresses and in the National Five-Digit ZIP Code and Post Office Directory.

2. Concern (Unfavorable):

Customers were concerned about senior citizens

Response:

You expressed a concern about senior citizens. Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes or CBUs. Customers do not have to make a special trip to the post office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the administrative postmaster for more information.

3. Concern (Unfavorable):

Customers were concerned about mail security

Response:

You expressed a concern about the security of mail. Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose.





05/16/2011

As the Postal Service manager responsible for all Post Offices in your area, I would like your opinion concerning a possible change in the way postal services are provided. Our tentative plans will only lead to a formal proposal if we are satisfied that a maximum degree of regular and effective service can be provided.

The Postmaster at the Scottville Post Office was promoted on 2/28/2009. The office is being studied for possible closing or consolidation for the following reasons: postmaster vacancy in addition to declining postal needs. Regular and effective service can be provided to the area by alternate means.

Briefly, we would like to provide pickup and delivery of your mail, as well as the sale of stamps and all other customary postal services, by rural route service emanating from the Modesto Post Office.

We estimate that carrier service would cost the Postal Service substantially less than maintaining the Post Office in your community and still provide regular and effective service. Enclosed is information about some of the services available from the carrier. Retail services are also available at the Modesto Post Office, located 6.5 miles away. Hours of service at this office are 8:30 a.m. to 12:30 p.m. and 1:30 to 4:15 p.m., Monday through Friday, and 8:30 a.m. to 10:15 a.m. on Saturday. Post Office box service is available at this location at the same fees.

As always, you are welcome to continue using any neighboring facility that is convenient for you. Many customers in your community are already serviced by carriers in the area and this service will continue.

If you would like an opportunity to discuss alternatives with us, a postal representative will be at the Scottville Post Office on 06/01/2011 from 2:00 p.m. to 3:00 p.m. to answer questions and provide information about our service.

If you have any questions, you may contact Sue Wandersee at (314) 436-3645.

Thank you for your assistance.

Sincerely,

A handwritten signature in dark ink, appearing to read "Tom Lister".

THOMAS LISTER  
Manager, Post Office Operations



05/16/2011

As the Postal Service manager responsible for all Post Offices in your area, I would like your opinion concerning a possible change in the way postal services are provided. Our tentative plans will only lead to a formal proposal if we are satisfied that a maximum degree of regular and effective service can be provided.

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Briefly, we would like to provide pickup and delivery of your mail, as well as the sale of stamps and all other customary postal services, by rural route service emanating from the Modesto Post Office.

We estimate that carrier service would cost the Postal Service substantially less than maintaining the Post Office in your community and still provide regular and effective service. Enclosed is information about some of the services available from the carrier. Retail services are also available at the Modesto Post Office, located 6.5 miles away. Hours of service at this office are 8:30 a.m. to 12:30 p.m. and 1:30 to 4:15 p.m., Monday through Friday, and 8:30 a.m. to 10:15 a.m. on Saturday. Post Office box service is available at this location at the same fees.

As always, you are welcome to continue using any neighboring facility that is convenient for you. Many customers in your community are already serviced by carriers in the area and this service will continue.

If you would like an opportunity to discuss alternatives with us, a postal representative will be at the Scottville Post Office on 06/01/2011 from 2:00 p.m. to 3:00 p.m. to answer questions and provide information about our service.

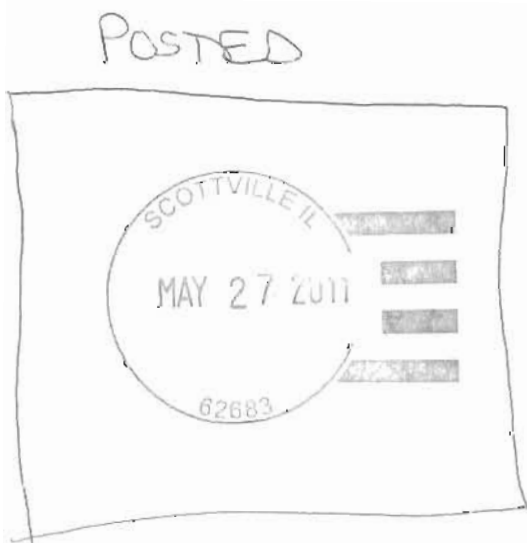
If you have any questions, you may contact Sue Wandersee at (314) 436-3645.

Thank you for your assistance.

Sincerely,

A handwritten signature in dark ink that reads "Tom Lister".

THOMAS LISTER  
Manager, Post Office Operations



Scottville Post Office  
District Manager,  
Customer Service and Sales  
United State Postal Service  
Scottville, IL 62683

We, the citizens and customers of the Scottville Post Office hereby protest any change in the present status of our post office.

It is our desire to retain our post office at its present status- a United States post office operated by a postmaster and career postal employees.

We have many concerns, among them the sanctity of the mail and the inconvenience your proposal presents to us in delivering and sending the mail, particularly accountable mail. We are especially concerned over what effect your proposed action would have regarding the purchase of postal money orders. We are also well aware of the documented abuses possible through a contract mail station.

The Postal Reorganization Act of 1970 calls for providing a maximum degree of effective and regular postal service to rural areas, communities and small towns where post office are not financially self-sustaining.

We do not feel your proposals meet these criteria.

Sincerely,  
Customers of the Scottville Post Office:

Name	Mailing Address	Date
Sandra K. Turley	P.O. Box 104	8-13-2011
Brian A. Turley	Po Box 105	8-13-2011
Amanda R. Turley	Po Box 105	8-13-2011
Brian Turley, Treasurer	Po Box 81	8-13-2011
village of Scottville		
Steve Pickle	Po Box 66	8-13-11
R. L. Dibble	Po Box 11	8-13-11



Scottville Post Office  
District Manager,  
Customer Service and Sales  
United State Postal Service  
Scottville, IL 62683

We, the citizens and customers of the Scottville Post Office hereby protest any change in the present status of our post office.

It is our desire to retain our post office at its present status- a United States post office operated by a postmaster and career postal employees.

We have many concerns, among them the sanctity of the mail and the inconvenience your proposal presents to us in delivering and sending the mail, particularly accountable mail. We are especially concerned over what effect your proposed action would have regarding the purchase of postal money orders. We are also well aware of the documented abuses possible through a contract mail station.

The Postal Reorganization Act of 1970 calls for providing a maximum degree of effective and regular postal service to rural areas, communities and small towns where post office are not financially self-sustaining.

We do not feel your proposals meet these criteria.

Sincerely,  
Customers of the Scottville Post Office:

Name	Mailing Address	Date
Jeff Blanton	103 park ave.	7/17/2011
Jo Blanton	103 park ave.	7/17/2011
Clarence Blanton	107 Chestnut St	7-17-2011
Linda Blanton	Scottville, Ill	7/18/2011
Dennis Bartoluzzi	109 Chestnut St	7/20/2011
Lacey Butcher	Scottville, Ill	7-20-11
Adam Butcher	PO BOX 113	
	SCOTTVILLE IL	
	R.R. 1 Box 40	7-20-11
	modesto, IL 62667	
	R.R. Box 40	

Name	Mailing Address	Date
Pamela K. Duke	101 Charles St.	07-20-11
Terry L. Clark	PO Box 124	07-20-11
Monica	PO Box 32 SCOTTSVILLE, IL	7-20-11
Ronald Woolfolk	31577 SAWMILL RD PALMYRA	7-21-11
Keith Smith	Scottsville ell Box 126 -	7-21-2011
Richard A. Duggs	RR 3 Box 132	7-21-2011
Heidi Woolfolk	Roadhouse, ell 308 N. Morgan	7/21/2011
Rachel Woolfolk	Scottville, ell.	7/21/2011
Karen Woolfolk	505 N Morgan	7/21/2011
Jung Aluse	33978 N SCOTTSVILLE RD PALMYRA, IL	7-21-2011
Terri Ambrose	33978 W. Scottville Rd	7-21-11
Priscilla Seaton	PO Box 94 Scottville, ell	7/22/11
Sam Seaton	PO. BOX 94 SCOTTSVILLE IL.	7/22/11
Charlie Cammer	407 Sawmill RD Palmyra, ell	7/23/11
Linda Costello	187 Park Ave Palmyra, ell	7/26/11
Cindy King	P.O. Box 123 - 30810 Charles Scottville, IL 62683	7-26-11
Tammy Ly	/ /	7-26-11

Name	Mailing Address	Date
Norma Behymer Derek Williams	P.O. Box 15 Scottville, IL	7-26-11
Alyssa Klose	305 S. <del>St</del> <sup>62683</sup> Park Ave. <del>IL</del> <sup>Palmyra IL</sup> 305 S. Park Ave. 62674 Palmyra IL 62674	7-26-11 7-26-11
BOBBY J. DORSEY	406 SAWMILL RD. PALMYRA, IL. 62674	7-28-11
Susan M Dorsey	406 Sawmill Rd. Palmyra, IL 62674	7-28-11
Joni Abbott	2439 Shortcut Rd Palmyra IL	7-28-11 7-28-11
Phil Allott	2439 Shortcut Rd Palmyra, IL	7-28-11
Russell Barnard	31728 Sawmill Rd Palmyra, IL - 62674	7-28-11
Jeanette Barnard	31728 Sawmill Rd. Palmyra, IL 62674	7-28-11
Billy Steel Lucille Steele	31648 SAWMILL RD PALMYRA IL 62674	7-28-11
Carl Han	101 SPRUCE ST SCOTTVILLE	7-28-11
Delma Lunsford Thany Cope	161 Spruce St. Scottville 32272 Sawmill Rd	7-28-11 7-28-11
Justin Ambrose	33478 N. Scottville rd.	7-30-11
Darren Butts	4578 MODESTO SCOTTVILLE RD	8-1-11
David Lovelless	4740 Modesto Scottville Rd	
Amela A Ken	5020 Mod-Scott Rd Modesto, IL 62667	

Rachel Kerr 5020 Modesto Scottville Rd. Modesto IL 62667 8/2/11

Anthony Roberts 7975 Modesto Scottville Rd Modesto IL 62667 8/2/11

Patricia Graves Workman Rd, \* Scottville Rd Modesto, IL 62667 8-2-11

Carolyn J. Trumbauer 33361 Cream Rd Modesto, IL 62667 8-2-11

Charlie Oriskany 33691 CREAM RD Modesto, IL 62667 (62667)

Scottville Post Office  
District Manager,  
Customer Service and Sales  
United State Postal Service  
Scottville, IL 62683

We, the citizens and customers of the Scottville Post Office hereby protest any change in the present status of our post office.

It is our desire to retain our post office at its present status- a United States post office operated by a postmaster and career postal employees.

We have many concerns, among them the sanctity of the mail and the inconvenience your proposal presents to us in delivering and sending the mail, particularly accountable mail. We are especially concerned over what effect your proposed action would have regarding the purchase of postal money orders. We are also well aware of the documented abuses possible through a contract mail station.

The Postal Reorganization Act of 1970 calls for providing a maximum degree of effective and regular postal service to rural areas, communities and small towns where post office are not financially self-sustaining.

We do not feel your proposals meet these criteria.

Sincerely,  
Customers of the Scottville Post Office:

Name	Mailing Address	Date
Village of Scottville	P.O. BOX 81	7-18-2011
Mark Keeney, Mayor	SCOTTVILLE, IL 62683	
Mary Frances Keeney	P.O. BOX 63 - Scottville, IL 62683	7-18-2011
Edna J. Keeney	R.R. Palmyra, Palmyra, IL 62674	7-18-2011
Mark Keeney	P.O. BOX 63 SCOTTVILLE	7-18-11
Bill M Elkhoff	562 Possum Trot Rd. Palmyra IL 62673	7/19/11
Scottville Township	P.O. BOX 19 SCOTTVILLE	7/19/11

Name	Mailing Address	Date
JAMES BUTCHER	RR3 Box 115 Poodhoose	7-18-11
Debbie Hull	209 W. Spruce Palmyra	7-18-11
Jeff Hull	209 W. Spruce Palmyra	7-18-11
Patsy L. Behymur	305 W. Locust Palmyra	7-19-11
Sandip Bregdon	35124 N. Scottville Palmyra	7-19-11
Robby L. Bregdon	35124 N. Scottville, Palmyra	7-19-11
Tonya Van Meter	520 Wingate, Sherman, IL.	7-24-11
Jeff Van Meter	520 Wingate, Sherman, IL	7-24-11
Harold Rich	26112 W. County Line Rd	Greenfield, IL 62044
Verna Rich	26112 W. County Line Rd	Greenfield, IL 62044
Jan Little	35300 N. Scottville Rd Palmyra, IL	62674 7-24-11
Dennis E. Little	35300 N. Scottville Rd, Palmyra, IL	62674 7/24/11
Donna, Green	284 N. Ash St.	Palmyra, IL 62674
James L. Rich	RR#2 Box #139	Greenfield, IL 62044
Bonnie Rich,	RR#2 Box #139	Greenfield, IL 62044
Evelyn K. South	P.O. BOX 106	SCOTTVILLE, IL 62683
David Mansfield	303 Denby	Carlinville, IL 62626
Sandra Mansfield	303 Denby	Carlinville, IL 62626
Self		E. Allen, FL.
Pat Powell		Palmyra, IL 62674
Grace Pounce		Palmyra, IL
Ross Passalacqua		Palmyra, IL 62674
Earl Beck		Palmyra, IL 62674
Archie Beck		Palmyra, IL 62674
Massa Fatt		Palmyra, IL 62674

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Sincerely,  
Customers of the Scottville Post Office:

Name	Mailing Address	Date
James Waters	Box 81	7-19-11
Rob & Smith	Scottville	7-19-11
Pauline King	Postville	7-19-11
Terry Clark	P.O. Box 121	7-19-11
	P.O. Box 124	
Latsy Miller	209 N. School St Scottville IL 62683	7-19-2011
	PO Box 72	

Name	Mailing Address	Date
Virgil Miller	P.O. Box 72 209 N. School St. Scottville, Ill. 62683	7-19-2011
Carroll Woodfolk	2394 E. Scottville Rd, Palmyra, IL 62674	7/19
Beverly Watkins	P.O. Box 12, Scottville, IL. 62683	7-19-11
Darlene Haulfolk	3373 Ash Rd. Palmyra, IL. 62674	7-19-11
Thomas' Woodfolk	3373 Ash Rd. Palmyra, IL. 62674	7-19-11
Raymond Watkins	P.O. Box 12, Scottville, IL. 62683	7-19-11
Judith VanBelt	P.O. Box 52 214 W. Laurel Scottville, IL. 62683	7-24-11
Kay A. Welker	30746 Robin Rd Palmyra, IL 62674	7-26-11
Marion A. Belkner	P.O. Box 15 Scottville, IL. 62683	7-26-11
Greg & Susan Wease	311 W. Charles Palmyra IL 62674	7-27-11
Stacy Butcher	PO Box 76 Scottville IL. 62683	7-30-11
St. Ambrose	33660 N. Scottville Rd, Palmyra, IL 62674	7-30-11
Pam Ferris	31044 Rabbit Rd Palmyra, IL 62674	
Robert Walker	30746 Robin Rd PALMYRA, IL 62674	
Bob Kerr	4956 Modesto-Scottville Rd Modesto IL 62667	
Marian Kerr	4956 Modesto Scottville Rd Modesto, IL 62667	
Dawn Schofield	210 W. Laurel Scottville, Ill 62683	
Lloyd S. Schofield	210 W. Laurel Box 43 Scottville, Ill. 62683	



Scottville Post Office  
District Manager,  
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We do not feel your proposals meet these criteria.

Sincerely,  
Customers of the Scottville Post Office:

Name	Mailing Address	Date
<i>C Esther Jamier</i>	<i>235 E Charles Palmyra, IL</i>	<i>7-19-2011</i>
<i>Jimmy D. Joiner</i>	<i>210 N. Walnut P.O. Box 25</i>	<i>7-20-2011</i>
<i>Barbara Edgington</i>	<i>210 N Walnut P.O. Box 25</i>	<i>7-22-2011</i>
<i>Donald Edgington</i>	<i>208 S. Park P.O. Box 25</i>	
<i>Andrea Edgington</i>		

Name	Mailing Address	Date
Daniel J. Wyatt		
Martin L. Landes	31275 Nettick-Scottville Rd. Palmyra, Ill. 62674	8-15-11

Scottville Post Office  
District Manager,  
Customer Service and Sales  
United State Postal Service  
Scottville, IL 62683

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We do not feel your proposals meet these criteria.

Sincerely,  
Customers of the Scottville Post Office:

Name	Mailing Address	Date
Wm F. Cole	415 W. Locust St.	7-20-11
Bonnie McCole	415 W Locust	7-20-11
Christie Bruce	1791 Locust	7-23-11
John Kin	1791 Locust	7-23-11
Mary Manning	313 W. Locust	7-24-11
Ed Manning	313 W. Locust	7-24-11

Name	Mailing Address	Date
Becky Cameron	412 W Locust Palmyra IL 62674	7/25/11
<del>Jo Ann</del>	"	"
Joyce Cole	1683 Oak Rd Palmyra, IL 62674	8-3-11
Gale A Cole	1683 Oak Rd Palmyra, IL 62674	8-3-11
Amy Wells	31059 <del>Sawmill</del> Palmyra IL 62674	8-3-11
Matt Box	31059 Sawmill Rd Palmyra IL 62674	8-3-11
Dorrell W Hawkins	1972 Locust Rd Palmyra, Ill. 62674	
Dorothy Hawkins	1972 Locust Rd Palmyra, Ill. 62674	



A. Office

Name: SCOTTVILLE State: IL Zip Code: 62683  
Area: GREAT LAKES District: GATEWAY PFC  
Congressional District: 17th County: MACOUPIN  
EAS Grade: 55 Finance Number: 167104  
Post Office: ☒ Classified Station ☐ Classified Branch ☐ CPO ☐

This form is a place holder for number 28. There was no Congressional inquiry.

Prepared by: Sue Wandersee  
Title: GATEWAY PFC Post Office Review Coordinator  
Tele No: (314) 436-3645

Date: 09/12/2011  
Fax No: (651) 365-9708

## Proposal Checklist

### Section I

#### Responsiveness to Community Postal Needs

<u>✓</u>	Tell what we are doing and why.
<u>✓</u>	Is reason for discontinuance justified and documented in the record?
<u>NA</u>	If suspended, what type of alternate service customers are now receiving?
<u>✓</u>	Reason for vacancy and information on postmaster/OIC
<u>✓</u>	Number of customers and type of service they received and will receive.
<u>✓</u>	Hours of service, daily window transaction average, number of permit mailers, and postage meter users.
<u>✓</u>	Last three fiscal years of revenue and revenue units.
<u>✓</u>	Decline in service workload/reduction in EAS level, if appropriate.
<u>✓</u>	Nearest Post Office, office level, miles away, hours of service, number of Post Office boxes available.
<u>✓</u>	Administrative/emanating office — office level, miles away, hours of service, number of Post Office boxes available.
<u>✓</u>	If the nearby/administrative Post Office has a different Post Office box fee schedule, this is stated in the proposal.
<u>✓</u>	Preproposal activities — questionnaires: number of favorable, unfavorable and no opinion responses must equal the total number of questionnaires returned. List customer concerns and Postal Service responses.
<u>✓</u>	Community meeting. Number of customers who attended, customer concerns, and Postal Service responses.
<u>✓</u>	Information on petitions and congressional inquiries included with Postal Service responses.
<u>✓</u>	Revised proposal states dates and locations the proposal was posted for 60 days. Number of comments received, customer concerns and Postal Service responses.
<u>✓</u>	Advantages and disadvantages of proposed alternate service.
<u>✓</u>	Any other pertinent information concerning Postal Service needs.

### Section II

#### Effect on the Community

<u>✓</u>	Brief background of area, community government, population, etc.
<u>✓</u>	Number of businesses, religious institutions, schools, local government offices, social organizations, etc.
<u>Yes</u>	Was Post Office used as meeting place?
<u>NO</u>	Was Post Office a shelter for a bus stop?
<u>NO</u>	Did the Post Office have a public bulletin board?
<u>Yes</u>	Were government forms available at the Post Office?
<u>Yes</u>	Did the Post Office provide assistance to senior citizens, persons with disabilities, etc.?
<u>NA</u>	What is the historical value of the office?
<u>Yes</u>	Is an address change necessary?
<u>Yes</u>	Will the community identity be preserved?
<u>Flat</u>	What are the growth trends (flat, up, down)?
<u>NO</u>	Were any other nonpostal items identified?

### Section III

#### Effect on Employees

<u>✓</u>	Paragraph explaining about postmaster vacancy/OIC/other career and noncareer employees of the office. If a postmaster or other employees are reassigned this must be explained and tell whether the reassignments are voluntary.
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Section IV

Economic Savings

A statement of annual savings includes a breakdown as follows:

Postmaster salary (EAS-55, Minimum, no COLA)

\$ 23,026

Fringe benefits 33.5%

\$ 7,714

Rental costs, excluding utilities

\$ 2,400

Total annual costs

\$ 33,140

Less estimated cost of replacement service

- 2,496

Total annual savings

\$ 30,644

A one-time expense of \$ 0 will be/was incurred for installation of CBUs and parcel lockers.

Is postmaster salary based on the minimum salary without COLA?

yes

Does postmaster salary reflect the current office evaluation?

yes

Section V

Other Factors

The Postal Service has identified no other factors for consideration (if appropriate).

List other factors as appropriate.

Other factors when replacement service is a CPO.

NA

NA

Section VI

Summary

The proposal must include a brief summary that explains why the closing or consolidation is necessary and an assessment of how those factors supporting the need for change outweigh any negative factors. In taking competing considerations into account, the need to provide a maximum degree of effective and regular service must be paramount.

✓

Section VII

Notices

Appropriate notice is made that this is a proposal and not a final determination. If a final determination is made to discontinue the office, information on the appeal process will be provided at that time.

✓

Checklist Completed By:

Investigative Coordinator

Date

Reviewed and Certified By:

District PO Review Coordinator

Date



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06/20/2011

SENIOR VICE PRESIDENT  
GOVERNMENT RELATIONS AND PUBLIC POLICY  
475 L'ENFANT PLAZA SW RM 10804  
WASHINGTON DC 20260-3500

SUBJECT: Posting of the Proposal to Close  
the SCOTTVILLE Post Office  
Docket No. 1381040

This is to advise you that on 06/21/2011, I will post for public comment a proposal to close the SCOTTVILLE Post Office in MACOUPIN, Congressional District No. 17th.

If you have any questions, please call SUE WANDERSEE District Review Coordinator at (314) 436-3645.

A handwritten signature in dark ink, appearing to read "D. Martin", with a large, stylized flourish at the end.

DAVID MARTIN  
District Manager  
GATEWAY PFC District

cc: Manager, Customer Service Operations  
Area Manager, Public Affairs and Communications

Enclosures PS Form 4920  
Proposal





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06/20/2011

OFFICER-IN-CHARGE/POSTMASTER

SUBJECT: Letter of Instructions Regarding Posting of  
SCOTTVILLE Proposal  
Docket No. 1381040 - 62683

Please post the enclosed proposal to close the SCOTTVILLE Post Office in the lobby. The proposal must be posted in a prominent place from 06/21/2011 through close of business on 08/22/2011. The posting must last at least 60 days and the first day does not count.

Round-date stamp the cover of the proposal on the date of posting and on the date of removal. Also, post the "Invitation for Comments" next to the proposal and round-date stamp it in the same manner.

Additional copies of the proposal and comment forms are enclosed. Provide them to customers upon request.

Also enclosed is the official record on which this proposal is based. Customers may read it; however, they may not remove it from your office. When a customer requests a copy of the record, provide it upon payment of any fees prescribed in AS-353 Guide to Privacy and the Freedom of Information Act. If you do not have photocopy equipment, take the customer's name, address, and telephone number and contact the district for a copy of the record.

At the expiration of the posting period, further instructions will be provided. If there are any questions, please contact me at (314) 436-3645.

A handwritten signature in dark ink, appearing to read "Sue Wandersee".

SUE WANDERSEE  
Post Office Review Coordinator  
GATEWAY PFC District

Enclosures: PS Form 4920  
Proposal  
Invitation for Comments  
Comment Forms  
Official Record

Date of Posting: 06/21/2011

Date of Removal: 08/22/2011

## UNITED STATES POSTAL SERVICE

### INVITATION FOR COMMENTS ON THE PROPOSAL TO CLOSE THE SUSPENDED SCOTTVILLE, IL POST OFFICE AND EXTEND SERVICE BY RURAL ROUTE SERVICE

To the customers of the Scottville Post Office:

The Postal Service is considering the close of the Scottville Post Office for reasons stated in the accompanying proposal.

During the 60-day posting period from 06/21/2011 through 08/22/2011 you are invited to provide written comments. Comments will be most helpful if they offer specific opinions and information favorable or unfavorable regarding the potential effect of the proposed change on postal services and on the community. Your comments will be carefully considered and will be incorporated into the official record, which will be made public if the proposal is finalized.

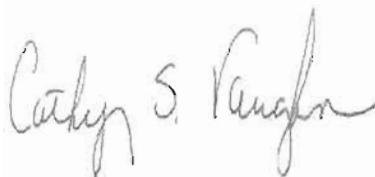
Copies of the proposal and optional comment forms are available upon request at the Modesto Post Office. If you choose to use the optional comment form and need additional space, please attach additional sheets of paper.

Please return the comment form to:

SUE WANDERSEE  
1720 MARKET ST ROOM 2035  
SAINT LOUIS, MO 63155-9900

For more information, you may call SUE WANDERSEE at (314) 345-2951 or write to the above address.

Thank you for your assistance.



CATHY VAUGHN  
1720 MARKET ST ROOM 2035  
SAINT LOUIS, MO 63155-9900

Date of Posting: 06/21/2011

Posting Round Date:

Date of Removal: 08/22/2011

Removal Round Date:

PROPOSAL TO CLOSE  
THE SCOTTVILLE, IL POST OFFICE  
AND EXTEND  
SERVICE BY RURAL ROUTE SERVICE

DOCKET NUMBER 1381040 - 62683

## I. RESPONSIVENESS TO COMMUNITY POSTAL NEEDS

The Postal Service is proposing to close the Scottville, IL Post Office and provide delivery and retail services by rural route service under the administrative responsibility of the Modesto Post Office, located six miles away.

The postmaster position became vacant when the postmaster retired on July 31, 2007. Since the postmaster vacancy an OIC has been installed to operate the office. Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue.

The office is being studied for possible closing or consolidation due to the following reasons: postmaster vacancy in addition to declining postal needs. Regular and effective service can be provided to the area by alternate means.

The Scottville Post Office, an EAS-55 level, provides service from 11:00 a.m. to 2:30 p.m. Monday - Friday, 11:00 a.m. to 12:00 p.m. Saturday and lobby hours of 11:00 a.m. to 2:30 p.m. on Monday - Friday and 11:00 a.m. to 12:00 p.m. on Saturday to 33 post office box or general delivery customers and no delivery customers. Retail services included the sale of stamps, stamped paper, and money orders; special services such as Registered Mail, Certified Mail, Insured Mail, COD Mail, and Express Mail services; and the acceptance and dispatch of all classes of mail.

The retail window averaged 24 transaction(s) accounting for 28 minute(s) of retail workload daily. With minimal workload, the Postal Service feels that effective and regular service will be provided by rural route service. Office receipts for the last 3 years were: \$8,617 ( 22 revenue units) in FY 2008; \$7,523 ( 20 revenue units) in FY 2009; and \$9,712 ( 25 revenue units) in FY 2010. There were no permit mailer(s) or postage meter customer(s).

On June 01, 2011, representatives from the Postal Service were available at the Scottville Post Office to answer questions and provide information to customers. 12 customer(s) attended the meeting.

On May 16, 2011, 43 questionnaires were distributed to delivery customers of the Scottville Post Office. Questionnaires were also available over the counter for retail customers at the Scottville Post Office. 13 questionnaires were returned. Responses regarding the proposed alternate service were as follows: 1 favorable, 9 unfavorable, and 3 expressed no opinion.

A petition supporting the retention of the Scottville Post Office was received on August 18, 2011, with 143 signatures. If this proposal is implemented, delivery and retail services will be provided by the Modesto Post Office, an EAS-13 level office. Window service hours at the Modesto Post Office are from 8:30 a.m. to 12:30 p.m. and 1:30 to 4:15 p.m., Monday through Friday, and 8:30 a.m. to 10:15 a.m. on Saturday. There are 90 post office boxes available.

The following concerns were expressed from questionnaires, the community meeting, from customer letters, on the petition, and from the congressional inquiry:

1. **Concern:** Customer expressed a concern about package delivery and pickup.

**Response:** Rural carriers will deliver packages that fit in your rural mail box, if the package does not fit in the mail box, the carrier will deliver the package up to ½ mile off of the line of travel, at a designated place, such as on your porch or under a carport. For carrier pick up of packages, you can contact the administrative Post Office, letting the carrier know that you have a package available for pick up. The carrier can deviate from the line of travel in order to receive packages. The rural carrier will accept letters, flats or packages up to 13 ounces for mailing. The carrier will estimate the cost and provide a receipt for any money received. On the following delivery day the carrier will provide change or a bill for the amount over the estimate. Packages over 13 ounces may be picked up if the postage was printed online or with a traceable meter.
2. **Concern:** Customer expressed a concern about the inability of the rural carrier to weigh and rate letters and packages.

**Response:** The rural carrier will accept any letters or packages up to 13 ounces for mailing. The carrier will estimate the cost and provide a receipt for any money received. On the following delivery day the carrier will provide change or a bill for the amount over the estimate. Customers may also mail larger items by printing postage online at usps.com.
3. **Concern:** Customers expressed concern about misdelivered mail.

**Response:** The concern about misdelivery has been brought to the attention of the administrative postmaster. The Postal Service regrets any inconvenience that customers have experienced because of misdelivery. We consider misdelivered mail a very serious problem and appreciate when customers report this to us since it provides an opportunity to take corrective action.
4. **Concern:** Customers said they would miss the special attention and assistance provided by the personnel at the Post Office.

**Response:** Courteous and helpful service will be provided by personnel at the administrative Post Office and from the carrier. Special assistance will be provided as needed.

5. **Concern:** Customers were concerned about a possible address change.

**Response:** Customers will be assigned a 911 address. The new address will continue to use the community name. Mail will be forwarded in accordance with postal regulations. Change of address forms are available online at [usps.com](http://usps.com) or from the Postal Service to assist customers in notifying correspondents of the change.

6. **Concern:** Customers were concerned about having to travel to another Post Office for service.

**Response:** Services provided at the Post Office will be available from the carrier, and customers will not have to travel to another Post Office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Stamps are also available at many stores and gas stations where customers may already shop, online at [usps.com](http://usps.com), or by calling 1-800-STAMP-24.

7. **Concern:** Customers expressed concern about collection of outgoing mail.

**Response:** Collection of mail will be made by the carrier when serving the route. The customer should raise the flag on the mailbox to alert the carrier that outgoing mail is to be collected from the mailbox.

8. **Concern:** Customers expressed concern about how the loss of the Post Office would negatively impact the historical dimension of the community.

**Response:** The Postal Service is helping to preserve the community name by continuing the use of the Community name in addresses.

9. **Concern:** Customers expressed concern for those customers with disabilities who are not able to go to administrative Post Office to pick up their mail.

**Response:** Customers are not required to travel to another Post Office to receive mail or obtain retail services. These services will be provided by the carrier to a roadside mailbox located close to customers' residences. In hardship cases, delivery can be made to the home of a customer. Changes in the type of delivery are considered where service by existing methods would impose an extreme physical hardship for an individual customer. Any request for a change in delivery method must be submitted in writing to the administrative postmaster.

10. **Concern:** Customers felt inclement weather and poor road conditions might impede delivery.

**Response:** Both inclement weather and heavy mail volume can cause deviations from the normal delivery schedule. However, the carrier is required to provide a vehicle of adequate size, equipped with necessary equipment (chains or snow tires, warning lights or signs, etc.) to serve the route safely and efficiently and in accordance with federal, state, and local motor vehicle laws and regulations.

11. **Concern:** Customers were concerned about mail security.

**Response:** Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose.

12. **Concern:** Customers were concerned about obtaining services from the carrier.

**Response:**

Most retail services provided at the post office are available from the carrier and do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Listed below are some services available from the carrier and how to obtain them.

**PURCHASING STAMPS BY MAIL**

The Stamps by Mail Program provides customers the opportunity to purchase stamps, envelopes, and postal cards by using a Stamps by Mail order form, available from the post office or the carrier. Commemorative stamps and stamp collecting products are also available. The customer addresses the postage paid order form envelope, encloses payment by personal check or postal money order made payable to the US Postal Service, and mails the form (postage-free) or leaves it in the mailbox for the carrier to pick up. Most orders are processed overnight, and some immediately.

**PURCHASING POSTAL MONEY ORDERS**

Customers may purchase money orders by meeting the carrier at the mailbox, completing an application, and paying the carrier (in cash) the price of the money order, plus the fee. The carrier gives the customer a receipt for the application. The money order is completed when the carrier returns to the post office, and a money order receipt is left in the customer's mailbox on the next delivery day. Most customers provide the carrier with a stamped, self-addressed envelope in which the completed money order is mailed to its destination. If customers prefer, the completed money orders will be returned for verification on the next delivery day.

**SPECIAL SERVICES**

Special services such as certified, registered, Express Mail, delivery confirmation, signature confirmation, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day.

**HOLDING MAIL**

Customers who will be away for an extended time, such as a vacation, may request that their mail be held at the post office during their absence. Upon return the customer asks the post office to resume delivery.

13. **Concern:**

Customers were concerned about obtaining services from the carrier.

**Response:**

The rural carrier provides all the services that are available at the Post Office with the exception of PO Box service and bulk mail acceptance. This includes stamp sales, package pick up, special services and money order sales.

14. **Concern:**

Customers were concerned about senior citizens.

**Response:**

Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes or Centralized Box Units. Customers do not have to make a special trip to the Post Office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the administrative postmaster for more information.

15. **Concern:**

Customers expressed concern over the dependability of rural route service

**Response:**

The customer expressed a concern over the dependability of rural route service. Rural letter carriers perform a vital function in the United States Postal Service serving thousands of families and businesses in rural and suburban areas while traveling millions of miles daily. Rural letter carriers are highly respected by the American public. This respect has been earned by many years of dedication to the Postal Service and to postal customers. During national and local emergencies, including prolonged periods of extreme weather conditions, rural carriers have demonstrated great responsibility in providing mail service to postal customers. Rural carriers are required to serve the route expeditiously each day.

16. **Concern:** Customers inquired about mailbox installation and maintenance
- Response:** The customer expressed a concern about mailbox installation and maintenance. Customers are responsible for mailbox installation and maintenance. Mailboxes must be placed so that they may be safely and conveniently served by the carrier and must be located on the right-hand side of the road in the direction of the carrier's travel. Mailbox supports should conform to state laws and highway regulations. The Postal Service recommends that customers contact the administrative postmaster or carrier for advice on placement of mailboxes and mailbox height and supports.
17. **Concern:** Customers questioned the economic savings of the proposed discontinuance
- Response:** The customer questioned the economic savings of the proposed discontinuance. Carrier service is more cost-effective than maintaining a postal facility and postmaster position. The Postal Service estimates an positive annual savings.
18. **Concern:** Customers stated that there was not enough notice given for the community meeting or that the meeting was held at an inconvenient time.
- Response:** The customer stated that there was not enough notice given for the community meeting or that the meeting was held at an inconvenient time. In addition to the community meeting, questionnaires assists the Postal Service in evaluating the postal needs and concerns of the community. Once the questionnaires are returned and evaluated the Postal Service can formally propose a permanent alternate form of service suited to the needs of the community. The Postal Service apologizes if the community meeting could not be attended by everyone. Any customer who has comments or concerns to express is urged to convey them to Post Office Review Coordinator.
19. **Concern:** Customers were concerned about later delivery of mail
- Response:** The customer expressed a concern about delivery time. A customer's location on a carrier's line of travel determines the time of day mail is delivered. This, of course, precludes providing early delivery of mail to every customer because, no matter how we structure a route, somebody must be last. We do, however, carefully consider the volume of mail for each route so that we can deliver the greatest amount of mail at the earliest possible hour. With the largest fleet of delivery vehicles in the world we must pay special attention to energy conservation measures, to minimize vehicle and fuel expenses. When the price of gasoline goes up one cent per gallon our total gasoline cost rises more than \$8 million. Therefore, when structuring a route, we must balance our goal to deliver as much mail as possible as early as possible with the need to minimize the travel distance a route must cover.
20. **Concern:** Customers were concerned about the limited hours of operation at the post office
- Response:** The customer expressed a concern about the limited hours of operation at the post office. Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue. A workload analysis conducted indicated the office had declined. If workload increases in an office, hours may be increased as well.

**Some advantages of the proposal are:**

1. The rural or contract delivery carrier may provide retail services, alleviating the need to go to the post office. Stamps by Mail order forms are provided for customer convenience.
2. Customers opting for carrier service will have 24-hour access to their mail.
3. Savings for the Postal Service contribute in the long run to stable postage rates and savings for customers.
4. CBUs can offer the security of individually locked mail compartments. Parcel lockers provide convenient parcel delivery for customers.
5. Customers opting for carrier service will not have to pay post office box fees.
6. Saves time and energy for customers who drive to the post office to pick up mail.

**Some disadvantages of the proposal are:**

1. The loss of a retail outlet and a postmaster position in the community. Retail services may be provided by the rural or contract delivery carrier.
2. Meeting the rural or contract delivery carrier at the box to transact business. However, it is not necessary to be present to conduct most Postal Service transactions.
3. A change in the mailing address. The community name will continue to be used in the new address. A carrier route address will be assigned. However in order to ensure regular and effective service, the zip code will change to 62667.

Taking all available information into consideration, the Postal Service concludes this proposal will provide a maximum degree of effective and regular postal services to the community.

## **II. EFFECT ON COMMUNITY**

Scottville is an incorporated community located in MACOUPIN County. The community is administered politically by Village of Scottville. Police protection is provided by the Macoupin County Sheriff. Fire protection is provided by the Scottville Modesto Rural Fire Protection District. The community is comprised of retirees, commuters, self-employed, farmers, and those who commute to work at nearby communities and work in local businesses.

Businesses and organizations include: Village of Scottville, Northwestern Area Ambulance & Rescue, Scottville Modesto Rural Fire Protection District, Scottville Historical and Genealogical Society, Blanton Drywall, ALB Soil Lab, Scottville Rural Water, Debbie Hull, Macoupin County Economic & Development Partnership, Cole Farms, and Seaton Applications. Residents may travel to nearby communities for other supplies and services.

Nonpostal services provided at the Scottville Post Office will be available at the Modesto Post Office. Government forms normally provided by the Post Office will also be available at the Modesto Post Office or by contacting your local government agency.

The following nonpostal concerns were expressed from questionnaires, the community meeting, on the petition, and on the congressional inquiry:

1. **Concern:** Customers expressed concern for loss of community identity.  
**Response:** A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the Community name in addresses.
2. **Concern:** Customers expressed concern for those customers with disabilities who are not able to go to administrative Post Office to pick up their mail.  
**Response:** Customers are not required to travel to another Post Office to receive mail or obtain retail services. These services will be provided by the carrier to a roadside mailbox located close to customers' residences. In hardship cases, delivery can be made to the home of a customer. Changes in the type of delivery are considered where service by existing methods would impose an extreme physical hardship for an individual customer. Any request for a change in delivery method must be submitted in writing to the administrative postmaster.
3. **Concern:** Customers were concerned about senior citizens.



**Response:**

Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes or Centralized Box Units. Customers do not have to make a special trip to the Post Office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the administrative postmaster for more information.

**4. Concern:**

Customers felt the Post Office should remain open since they paid taxes.

**Response:**

The Postal Service is not supported by tax dollars and must meet expenses by revenue it generates. Operational savings for the Postal Service contributes in the long run to stable postage rates and savings for customers.

**5. Concern:**

Customers were concerned about growth in the community.

**Response:**

The growth of a community does not depend on the location of a Post Office. Based on information obtained by the Postal Service, it was determined that there has been minimal growth in the area in recent years. Carrier service will be able to accommodate future growth.

**6. Concern:**

Customers were concerned about loss of employment in the community.

**Response:**

The postmaster position is vacant and there is no guarantee that any replacement postmaster would be from the community.

**7. Concern:**

Customers were concerned about the loss of a gathering place and an information center.

**Response:**

Residents may continue to meet informally, socialize, and share information at the other businesses, churches and residences in town.

**4. Concern:**

Customers expressed concern for loss of community identity

**Response:**

The customer expressed a concern about the loss of the Communities' identity. A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the Post Office name in addresses and in the National Five-Digit ZIP Code and Post Office Directory.

**5. Concern:**

Customers were concerned about mail security

**Response:**

The customer expressed a concern about the security of mail. Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose.

**6. Concern:**

Customers were concerned about senior citizens

**Response:**

The customer expressed a concern about senior citizens. Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes or CBUs. Customers do not have to make a special trip to the post office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the administrative postmaster for more information.

Based on the information obtained in the course of this discontinuance study, the Postal Service concludes this proposal will not adversely affect the community.

### III. EFFECT ON EMPLOYEES

The postmaster position became vacant when the postmaster retired on July 31, 2007. The noncareer postmaster relief (PMR) may be separated from the Postal Service. No other Postal Service employee will be adversely affected. Since the postmaster vacancy an OIC has been installed to operate the office.

### IV. ECONOMIC SAVINGS

The Postal Service estimates an annual savings of \$ 30,644 with a breakdown as follows:

Postmaster Salary (EAS-55, No COLA)	\$ 23,026
Fringe Benefits @ 33.5%	\$ 7,714
Annual Lease Costs	<u>+ \$ 2,400</u>
Total Annual Costs	\$ 33,140
Less Annual Cost of Replacement Service	<u>- \$ 2,496</u>
Total Annual Savings	<u>\$ 30,644</u>

### V. OTHER FACTORS

The Postal Service has identified no other factors for consideration.

### VI. SUMMARY

The Postal Service is proposing to close the Scottville, IL Post Office and provide delivery and retail services by rural route service under the administrative responsibility of the Modesto Post Office, located six miles away.

The postmaster retired on July 31, 2007. If the office has a noncareer PMR(s), they may be separated from the Postal Service; however, attempts will be made to reassign the employee(s) to a nearby facility. No other employee(s) will be adversely affected. Post office mail volume has declined. Effective and regular service will continue to be provided by rural route service.

The Scottville Post Office provided delivery and retail service to 33 PO Box or general delivery customers and no delivery route customers. The daily retail window transactions averaged 24. There are no permit mailers or postage meter customers.

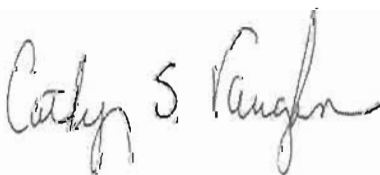
There will no longer be a retail outlet in the community. However, delivery and retail services may be available from a rural or contract delivery carrier, which could alleviate the need to travel to a post office for service. The Postal Service will save an estimated \$30,644 annually. A disadvantage to some may be in meeting the rural or contract delivery carrier to transact business. However, it is not necessary to be present to conduct most Postal Service transactions with a rural or contract delivery carrier.

Taking all available information into consideration, the Postal Service has determined that the advantages outweigh the disadvantages and this proposal is warranted.

### VII. NOTICES

- A. Support Materials. Copies of all materials upon which this proposal is based are available for public inspection at the Modesto Post Office during normal office hours.
- B. This is a proposal. It is not a final determination to close this post office. If a final determination is made to close this post office, after public comments on this proposal are received and taken into account, a notice of that final determination will be posted in this office.

The final determination will contain instructions on how affected customers may appeal that decision to the Postal Regulatory Commission. Any such appeal must be received by the commission within 30 days of the posting of the final determination.



CATHY VAUGHN  
Manager, Post Office Operations

06/21/2011  
Date

### Optional Comment Form

Following are comments I wish to make concerning the proposed discontinuance of the SCOTTVILLE Post Office.

1. **Effect on Your Postal Services.** Describe any favorable or unfavorable effects you believe the proposal would have on the regularity or effectiveness of your postal services.
2. **Effect on Your Community.** Please describe any favorable or unfavorable effects that you believe the proposal would have on your community.
3. **Other Comments.** Please provide any other views or information that you believe the Postal Service should consider in deciding whether to adopt the proposal.

Name of Postal Customer

Signature of Postal Customer

---

Mailing Address

City, State, and ZIP Code

Date \_\_\_\_\_



08/22/2011

OFFICER-IN-CHARGE/POSTMASTER

SUBJECT: Instructions for Posting the "Notice of Taking Proposal and Comments Under Internal Consideration"

At the close of business on 08/22/2011 take down the "Proposal" and the "Invitation for Comments" from the lobby. Round-date stamp them upon removal and verify that the mandatory 60-day posting period was observed. The proposal and invitation for comments must be posted for at least 60 days, and the first day does not count.

On the same day, prominently post in the lobby the enclosed "Notice of Taking Proposal and Comments Under Internal Consideration." The notice should remain posted until you receive further notice from this office.

Please return the posted "Proposal," "Invitation for Comments," the official record, and any related discontinuance materials to this office.

Thank you for your assistance.

Sincerely,

A handwritten signature in dark ink that reads "Sue Wandersee".

SUE WANDERSEE  
Post Office Review Coordinator  
1720 MARKET ST ROOM 3000  
SAINT LOUIS, MO 63155-9900

Date of Posting: 06/21/2011

Date of Removal: 08/22/2011

**UNITED STATES POSTAL SERVICE**

**INVITATION FOR COMMENTS ON THE PROPOSAL TO CLOSE  
THE SCOTTVILLE, IL POST OFFICE  
AND EXTEND  
SERVICE BY RURAL ROUTE SERVICE**

To the customers of the Scottville Post Office:

The Postal Service is considering the close of the Scottville Post Office for reasons stated in the accompanying proposal.

During the 60-day posting period from 06/21/2011 through 08/22/2011 you are invited to provide written comments. Comments will be most helpful if they offer specific opinions and information favorable or unfavorable regarding the potential effect of the proposed change on postal services and on the community. Your comments will be carefully considered and will be incorporated into the official record, which will be made public if the proposal is finalized.

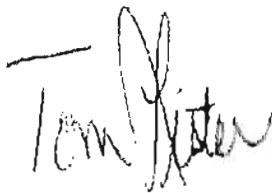
Copies of the proposal and optional comment forms are available upon request at the Scottville Post Office and Modesto Post Office. If you choose to use the optional comment form and need additional space, please attach additional sheets of paper.

Please return the comment form to:

SUE WANDERSEE  
1720 MARKET ST ROOM 3000  
SAINT LOUIS, MO 63155-9900

For more information, you may call SUE WANDERSEE at (314) 436-3645 or write to the above address.

Thank you for your assistance.



THOMAS LISTER  
1720 MARKET ST ROOM 3000  
SAINT LOUIS, MO 63155-9900





Date of Posting: 06/21/2011

Posting Round Date:



Date of Removal: 08/22/2011

Removal Round Date:

PROPOSAL TO CLOSE  
THE SCOTTVILLE, IL POST OFFICE  
AND EXTEND  
SERVICE BY RURAL ROUTE SERVICE

DOCKET NUMBER 1381040 - 62683

## I. RESPONSIVENESS TO COMMUNITY POSTAL NEEDS

The Postal Service is proposing to close the Scottville, IL Post Office and provide delivery and retail services by rural route service under the administrative responsibility of the Modesto Post Office, located six miles away.

The postmaster position became vacant when the postmaster retired on February 28, 2009. Since the postmaster vacancy an OIC has been installed to operate the office. Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue.

The office is being studied for possible closing or consolidation due to the following reasons: postmaster vacancy in addition to declining postal needs. Regular and effective service can be provided to the area by alternate means.

The Scottville Post Office, an EAS-55 level, provides service from 11:00 a.m. to 2:30 p.m. Monday - Friday, 11:00 a.m. to 12:00 p.m. Saturday and lobby hours of 11:00 a.m. to 2:30 p.m. on Monday - Friday and 11:00 a.m. to 12:00 p.m. on Saturday to 33 post office box or general delivery customers and no delivery customers. Retail services included the sale of stamps, stamped paper, and money orders; special services such as Registered Mail, Certified Mail, Insured Mail, COD Mail, and Express Mail services; and the acceptance and dispatch of all classes of mail.

The retail window averaged 24 transaction(s) accounting for 28 minute(s) of retail workload daily. With minimal workload, the Postal Service feels that effective and regular service will be provided by rural route service. Office receipts for the last 3 years were: \$8,617 (22 revenue units) in FY 2008; \$7,523 (20 revenue units) in FY 2009; and \$9,712 (25 revenue units) in FY 2010. There were no permit mailer(s) or postage meter customer(s).

On June 01, 2011, representatives from the Postal Service were available at the Scottville Post Office to answer questions and provide information to customers. 12 customer(s) attended the meeting.

On May 16, 2011, 43 questionnaires were distributed to delivery customers of the Scottville Post Office. Questionnaires were also available over the counter for retail customers at the Scottville Post Office. 13 questionnaires were returned. Responses regarding the proposed alternate service were as follows: 1 favorable, 9 unfavorable, and 3 expressed no opinion.

If this proposal is implemented, delivery and retail services will be provided by the Modesto Post Office, an EAS-13 level office. Window service hours at the Modesto Post Office are from 8:30 a.m. to 12:30 p.m. and 1:30 to 4:15 p.m., Monday through Friday, and 8:30 a.m. to 10:15 a.m. on Saturday. There are 90 post office boxes available.

The following concerns were expressed on the returned questionnaires, at the community meeting, from customer letters, on the petition, and from the congressional inquiry:

1. **Concern:** Customer expressed a concern about package delivery and pickup.

**Response:** Rural carriers will deliver packages that fit in your rural mail box, if the package does not fit in the mail box, the carrier will deliver the package up to ½ mile off of the line of travel, at a designated place, such as on your porch or under a carport. For carrier pick up of packages, you can contact the administrative Post Office, letting the carrier know that you have a package available for pick up. The carrier can deviate from the line of travel in order to receive packages. The rural carrier will accept letters, flats or packages up to 13 ounces for mailing. The carrier will estimate the cost and provide a receipt for any money received. On the following delivery day the carrier will provide change or a bill for the amount over the estimate. Packages over 13 ounces may be picked up if the postage was printed online or with a traceable meter.
2. **Concern:** Customer expressed a concern about the inability of the rural carrier to weigh and rate letters and packages.

**Response:** The rural carrier will accept any letters or packages up to 13 ounces for mailing. The carrier will estimate the cost and provide a receipt for any money received. On the following delivery day the carrier will provide change or a bill for the amount over the estimate. Customers may also mail larger items by printing postage online at usps.com.
3. **Concern:** Customers expressed concern about misdelivered mail.

**Response:** The concern about misdelivery has been brought to the attention of the administrative postmaster. The Postal Service regrets any inconvenience that customers have experienced because of misdelivery. We consider misdelivered mail a very serious problem and appreciate when customers report this to us since it provides an opportunity to take corrective action.
4. **Concern:** Customers said they would miss the special attention and assistance provided by the personnel at the Post Office.

**Response:** Courteous and helpful service will be provided by personnel at the administrative Post Office and from the carrier. Special assistance will be provided as needed.

5. **Concern:** Customers were concerned about a possible address change.

**Response:** Customers will be assigned a 911 address. The new address will continue to use the community name. Mail will be forwarded in accordance with postal regulations. Change of address forms are available online at usps.com or from the Postal Service to assist customers in notifying correspondents of the change.

6. **Concern:** Customers were concerned about having to travel to another Post Office for service.

**Response:** Services provided at the Post Office will be available from the carrier, and customers will not have to travel to another Post Office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Stamps are also available at many stores and gas stations where customers may already shop, online at usps.com, or by calling 1-800-STAMP-24.

7. **Concern:** Customers expressed concern over the dependability of rural route service

**Response:** The customer expressed a concern over the dependability of rural route service. Rural letter carriers perform a vital function in the United States Postal Service serving thousands of families and businesses in rural and suburban areas while traveling millions of miles daily. Rural letter carriers are highly respected by the American public. This respect has been earned by many years of dedication to the Postal Service and to postal customers. During national and local emergencies, including prolonged periods of extreme weather conditions, rural carriers have demonstrated great responsibility in providing mail service to postal customers. Rural carriers are required to serve the route expeditiously each day.

8. **Concern:** Customers inquired about mailbox installation and maintenance

**Response:** The customer expressed a concern about mailbox installation and maintenance. Customers are responsible for mailbox installation and maintenance. Mailboxes must be placed so that they may be safely and conveniently served by the carrier and must be located on the right-hand side of the road in the direction of the carrier's travel. Mailbox supports should conform to state laws and highway regulations. The Postal Service recommends that customers contact the administrative postmaster or carrier for advice on placement of mailboxes and mailbox height and supports.

9. **Concern:** Customers questioned the economic savings of the proposed discontinuance

**Response:** The customer questioned the economic savings of the proposed discontinuance. Carrier service is more cost-effective than maintaining a postal facility and postmaster position. The Postal Service estimates a positive annual savings.

10. **Concern:** Customers stated that there was not enough notice given for the community meeting or that the meeting was held at an inconvenient time.

**Response:** The customer stated that there was not enough notice given for the community meeting or that the meeting was held at an inconvenient time. In addition to the community meeting, questionnaires assist the Postal Service in evaluating the postal needs and concerns of the community. Once the questionnaires are returned and evaluated the Postal Service can formally propose a permanent alternate form of service suited to the needs of the community. The Postal Service apologizes if the community meeting could not be attended by everyone. Any customer who has comments or concerns to express is



11. **Concern:**

Customers were concerned about later delivery of mail

**Response:**

The customer expressed a concern about delivery time. A customer's location on a carrier's line of travel determines the time of day mail is delivered. This, of course, precludes providing early delivery of mail to every customer because, no matter how we structure a route, somebody must be last. We do, however, carefully consider the volume of mail for each route so that we can deliver the greatest amount of mail at the earliest possible hour. With the largest fleet of delivery vehicles in the world we must pay special attention to energy conservation measures, to minimize vehicle and fuel expenses. When the price of gasoline goes up one cent per gallon our total gasoline cost rises more than \$8 million. Therefore, when structuring a route, we must balance our goal to deliver as much mail as possible as early as possible with the need to minimize the travel distance a route must cover.

12. **Concern:**

Customers were concerned about the limited hours of operation at the post office

**Response:**

The customer expressed a concern about the limited hours of operation at the post office. Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue. A workload analysis conducted indicated the office had declined. If workload increases in an office, hours may be increased as well.

**Some advantages of the proposal are:**

1. The rural or contract delivery carrier may provide retail services, alleviating the need to go to the post office. Stamps by Mail order forms are provided for customer convenience.
2. Customers opting for carrier service will have 24-hour access to their mail.
3. Savings for the Postal Service contribute in the long run to stable postage rates and savings for customers.
4. CBU's can offer the security of individually locked mail compartments. Parcel lockers provide convenient parcel delivery for customers.
5. Customers opting for carrier service will not have to pay post office box fees.
6. Saves time and energy for customers who drive to the post office to pick up mail.

**Some disadvantages of the proposal are:**

1. The loss of a retail outlet and a postmaster position in the community. Retail services may be provided by the rural or contract delivery carrier.
2. Meeting the rural or contract delivery carrier at the box to transact business. However, it is not necessary to be present to conduct most Postal Service transactions.
3. A change in the mailing address. The community name will continue to be used in the new address. A carrier route address will be assigned. However in order to ensure regular and effective service, the zip code will change to 62667.

Taking all available information into consideration, the Postal Service concludes this proposal will provide a maximum degree of effective and regular postal services to the community.

## **II. EFFECT ON COMMUNITY**

Scottville is an unincorporated community located in Macoupin County. The community is administered politically by Village of Scottville. Police protection is provided by the Macoupin County Sheriff. Fire protection is provided by the Scottville Modesto Rural Fire Protection District. The community is comprised of retirees, commuters, self-employed, farmers, and those who commute to work at nearby communities and work in local businesses.

Businesses and organizations include: Village of Scottville, Northwestern Area Ambulance & Rescue, Scottville Modesto Rural Fire Protection District, Scottville Historical and Genealogical Society, Blanton Drywall, ALB Soil Lab, Scottville Rural Water, Debbie Hull, Macoupin County Economic & Development Partnership, Cole Farms, and Seaton Applications. Residents may travel to nearby communities for other supplies and services.

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1. **Concern:** Customers expressed concern for loss of community identity.  
**Response:** A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the Community name in addresses.
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**Response:** Customers are not required to travel to another Post Office to receive mail or obtain retail services. These services will be provided by the carrier to a roadside mailbox located close to customers' residences. In hardship cases, delivery can be made to the home of a customer. Changes in the type of delivery are considered where service by existing methods would impose an extreme physical hardship for an individual customer. Any request for a change in delivery method must be submitted in writing to the administrative postmaster.
3. **Concern:** Customers were concerned about senior citizens.

**Response:**

Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes or Centralized Box Units. Customers do not have to make a special trip to the Post Office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the administrative postmaster for more information.

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**5. Concern:**

Customers were concerned about mail security

**Response:**

The customer expressed a concern about the security of mail. Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose.

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**Response:**

The customer expressed a concern about senior citizens. Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes or CBUs. Customers do not have to make a special trip to the post office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the administrative postmaster for more information.

Based on the information obtained in the course of this discontinuance study, the Postal Service concludes this proposal will not adversely affect the community.

### III. EFFECT ON EMPLOYEES

The postmaster position became vacant when the postmaster retired on February 28, 2009. The noncareer postmaster relief (PMR) may be separated from the Postal Service. No other Postal Service employee will be adversely affected. Since the postmaster vacancy an OIC has been installed to operate the office.

### IV. ECONOMIC SAVINGS

The Postal Service estimates an annual savings of \$ 30,644 with a breakdown as follows:

Postmaster Salary (EAS-55, No COLA)	\$ 23,026
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### V. OTHER FACTORS

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### VI. SUMMARY

The Postal Service is proposing to close the Scottville, IL Post Office and provide delivery and retail services by rural route service under the administrative responsibility of the Modesto Post Office, located six miles away.

The postmaster retired on February 28, 2009. If the office has a noncareer PMR(s), they may be separated from the Postal Service; however, attempts will be made to reassign the employee(s) to a nearby facility. No other employee(s) will be adversely affected. Post office mail volume has declined. Effective and regular service will continue to be provided by rural route service.

The Scottville Post Office provided delivery and retail service to 33 PO Box or general delivery customers and no delivery route customers. The daily retail window transactions averaged 24. There are no permit mailers or postage meter customers.

There will no longer be a retail outlet in the community. However, delivery and retail services may be available from a rural or contract delivery carrier, which could alleviate the need to travel to a post office for service. The Postal Service will save an estimated \$30,644 annually. A disadvantage to some may be in meeting the rural or contract delivery carrier to transact business. However, it is not necessary to be present to conduct most Postal Service transactions with a rural or contract delivery carrier.

Taking all available information into consideration, the Postal Service has determined that the advantages outweigh the disadvantages and this proposal is warranted.

### VII. NOTICES

- A. Support Materials. Copies of all materials upon which this proposal is based are available for public inspection at the Scottville Post Office and Modesto Post Office during normal office hours.
- B. This is a proposal. It is not a final determination to close this post office. If a final determination is made to close this post office, after public comments on this proposal are received and taken into account, a notice of that final determination will be posted in this office.

The final determination will contain instructions on how affected customers may appeal that decision to the Postal Regulatory Commission. Any such appeal must be received by the commission within 30 days of the posting of the final determination.



THOMAS LISTER  
Manager, Post Office Operations

06/21/2011  
Date

Date of Posting: 06/21/2011

Date of Removal: 08/22/2011



UNITED STATES POSTAL SERVICE

INVITATION FOR COMMENTS ON THE PROPOSAL TO CLOSE  
THE SCOTTVILLE, IL POST OFFICE  
AND EXTEND  
SERVICE BY RURAL ROUTE SERVICE



To the customers of the Scottville Post Office:

The Postal Service is considering the close of the Scottville Post Office for reasons stated in the accompanying proposal.

During the 60-day posting period from 06/21/2011 through 08/22/2011 you are invited to provide written comments. Comments will be most helpful if they offer specific opinions and information favorable or unfavorable regarding the potential effect of the proposed change on postal services and on the community. Your comments will be carefully considered and will be incorporated into the official record, which will be made public if the proposal is finalized.

Copies of the proposal and optional comment forms are available upon request at the Scottville Post Office and Modesto Post Office. If you choose to use the optional comment form and need additional space, please attach additional sheets of paper.

Please return the comment form to

SUE WANDERSEE  
1720 MARKET ST ROOM 3000  
SAINT LOUIS, MO 63155-9900

For more information, you may call SUE WANDERSEE at (314) 436-3645 or write to the above address.

Thank you for your assistance.

THOMAS LISTER  
1720 MARKET ST ROOM 3000  
SAINT LOUIS, MO 63155-9900



Date of Posting: 06/21/2011

Posting Round Date



Date of Removal: 08/22/2011

Removal Round Date:

PROPOSAL TO CLOSE  
THE SCOTTVILLE, IL POST OFFICE  
AND EXTEND  
SERVICE BY RURAL ROUTE SERVICE

DOCKET NUMBER 1381040 - 62683

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## I. RESPONSIVENESS TO COMMUNITY POSTAL NEEDS

The Postal Service is proposing to close the Scottville, IL Post Office and provide delivery and retail services by rural route service under the administrative responsibility of the Modesto Post Office, located six miles away.

The postmaster position became vacant when the postmaster retired on February 28, 2009. Since the postmaster vacancy an OIC has been installed to operate the office. Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue.

The office is being studied for possible closing or consolidation due to the following reasons. postmaster vacancy in addition to declining postal needs. Regular and effective service can be provided to the area by alternate means.

The Scottville Post Office, an EAS-55 level, provides service from 11:00 a.m. to 2:30 p.m. Monday - Friday, 11:00 a.m. to 12:00 p.m. Saturday and lobby hours of 11:00 a.m. to 2:30 p.m. on Monday - Friday and 11:00 a.m. to 12:00 p.m. on Saturday to 33 post office box or general delivery customers and no delivery customers. Retail services included the sale of stamps, stamped paper, and money orders; special services such as Registered Mail, Certified Mail, Insured Mail, COD Mail, and Express Mail services; and the acceptance and dispatch of all classes of mail.

The retail window averaged 24 transaction(s) accounting for 28 minute(s) of retail workload daily. With minimal workload, the Postal Service feels that effective and regular service will be provided by rural route service. Office receipts for the last 3 years were: \$8,617 ( 22 revenue units) in FY 2008; \$7,523 ( 20 revenue units) in FY 2009; and \$9,712 ( 25 revenue units) in FY 2010. There were no permit mailer(s) or postage meter customer(s).

On June 01, 2011, representatives from the Postal Service were available at the Scottville Post Office to answer questions and provide information to customers. 12 customer(s) attended the meeting.

On May 16, 2011, 43 questionnaires were distributed to delivery customers of the Scottville Post Office. Questionnaires were also available over the counter for retail customers at the Scottville Post Office. 13 questionnaires were returned. Responses regarding the proposed alternate service were as follows. 1 favorable, 9 unfavorable, and 3 expressed no opinion

If this proposal is implemented, delivery and retail services will be provided by the Modesto Post Office, an EAS-13 level office. Window service hours at the Modesto Post Office are from 8:30 a.m. to 12:30 p.m. and 1:30 to 4:15 p.m., Monday through Friday, and 8:30 a.m. to 10:15 a.m. on Saturday. There are 90 post office boxes available.

The following concerns were expressed on the returned questionnaires, at the community meeting, from customer letters, on the petition, and from the congressional inquiry:

1. **Concern:** Customer expressed a concern about package delivery and pickup.

**Response:** Rural carriers will deliver packages that fit in your rural mail box, if the package does not fit in the mail box, the carrier will deliver the package up to ½ mile off of the line of travel, at a designated place, such as on your porch or under a carport. For carrier pick up of packages, you can contact the administrative Post Office, letting the carrier know that you have a package available for pick up. The carrier can deviate from the line of travel in order to receive packages. The rural carrier will accept letters, flats or packages up to 13 ounces for mailing. The carrier will estimate the cost and provide a receipt for any money received. On the following delivery day the carrier will provide change or a bill for the amount over the estimate. Packages over 13 ounces may be picked up if the postage was printed online or with a traceable meter.
2. **Concern:** Customer expressed a concern about the inability of the rural carrier to weigh and rate letters and packages.

**Response:** The rural carrier will accept any letters or packages up to 13 ounces for mailing. The carrier will estimate the cost and provide a receipt for any money received. On the following delivery day the carrier will provide change or a bill for the amount over the estimate. Customers may also mail larger items by printing postage online at usps.com.
3. **Concern:** Customers expressed concern about misdelivered mail.

**Response:** The concern about misdelivery has been brought to the attention of the administrative postmaster. The Postal Service regrets any inconvenience that customers have experienced because of misdelivery. We consider misdelivered mail a very serious problem and appreciate when customers report this to us since it provides an opportunity to take corrective action.
4. **Concern:** Customers said they would miss the special attention and assistance provided by the personnel at the Post Office.

**Response:** Courteous and helpful service will be provided by personnel at the administrative Post Office and from the carrier. Special assistance will be provided as needed.

5. **Concern:** Customers were concerned about a possible address change.

**Response:** Customers will be assigned a 911 address. The new address will continue to use the community name. Mail will be forwarded in accordance with postal regulations. Change of address forms are available online at [usps.com](http://usps.com) or from the Postal Service to assist customers in notifying correspondents of the change.

6. **Concern:** Customers were concerned about having to travel to another Post Office for service.

**Response:** Services provided at the Post Office will be available from the carrier, and customers will not have to travel to another Post Office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Stamps are also available at many stores and gas stations where customers may already shop, online at [usps.com](http://usps.com), or by calling 1-800-STAMP-24.

7. **Concern:** Customers expressed concern over the dependability of rural route service.

**Response:** The customer expressed a concern over the dependability of rural route service. Rural letter carriers perform a vital function in the United States Postal Service serving thousands of families and businesses in rural and suburban areas while traveling millions of miles daily. Rural letter carriers are highly respected by the American public. This respect has been earned by many years of dedication to the Postal Service and to postal customers. During national and local emergencies, including prolonged periods of extreme weather conditions, rural carriers have demonstrated great responsibility in providing mail service to postal customers. Rural carriers are required to serve the route expeditiously each day.

8. **Concern:** Customers inquired about mailbox installation and maintenance.

**Response:** The customer expressed a concern about mailbox installation and maintenance. Customers are responsible for mailbox installation and maintenance. Mailboxes must be placed so that they may be safely and conveniently served by the carrier and must be located on the right-hand side of the road in the direction of the carrier's travel. Mailbox supports should conform to state laws and highway regulations. The Postal Service recommends that customers contact the administrative postmaster or carrier for advice on placement of mailboxes and mailbox height and supports.

9. **Concern:** Customers questioned the economic savings of the proposed discontinuance.

**Response:** The customer questioned the economic savings of the proposed discontinuance. Carrier service is more cost-effective than maintaining a postal facility and postmaster position. The Postal Service estimates an positive annual savings.

10. **Concern:** Customers stated that there was not enough notice given for the community meeting or that the meeting was held at an inconvenient time.

**Response:** The customer stated that there was not enough notice given for the community meeting or that the meeting was held at an inconvenient time. In addition to the community meeting, questionnaires assist the Postal Service in evaluating the postal needs and concerns of the community. Once the questionnaires are returned and evaluated the Postal Service can formally propose a permanent alternate form of service suited to the needs of the community. The Postal Service apologizes if the community meeting could not be attended by everyone. Any customer who has comments or concerns to express is urged to convey them to Post Office Review Coordinator.



11. **Concern:**

Customers were concerned about later delivery of mail

**Response:**

The customer expressed a concern about delivery time. A customer's location on a carrier's line of travel determines the time of day mail is delivered. This, of course, precludes providing early delivery of mail to every customer because, no matter how we structure a route, somebody must be last. We do, however, carefully consider the volume of mail for each route so that we can deliver the greatest amount of mail at the earliest possible hour. With the largest fleet of delivery vehicles in the world we must pay special attention to energy conservation measures, to minimize vehicle and fuel expenses. When the price of gasoline goes up one cent per gallon our total gasoline cost rises more than \$8 million. Therefore, when structuring a route, we must balance our goal to deliver as much mail as possible as early as possible with the need to minimize the travel distance a route must cov-

12. **Concern:**

Customers were concerned about the limited hours of operation at the post office

**Response:**

The customer expressed a concern about the limited hours of operation at the post office. Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue. A workload analysis conducted indicated the office had declined. If workload increases in an office, hours may be increased as well.

**Some advantages of the proposal are:**

1. The rural or contract delivery carrier may provide retail services, alleviating the need to go to the post office. Stamps by Mail order forms are provided for customer convenience.
2. Customers opting for carrier service will have 24-hour access to their mail.
3. Savings for the Postal Service contribute in the long run to stable postage rates and savings for customers.
4. CBUs can offer the security of individually locked mail compartments. Parcel lockers provide convenient parcel delivery for customers.
5. Customers opting for carrier service will not have to pay post office box fees.
6. Saves time and energy for customers who drive to the post office to pick up mail.

**Some disadvantages of the proposal are:**

1. The loss of a retail outlet and a postmaster position in the community. Retail services may be provided by the rural or contract delivery carrier.
2. Meeting the rural or contract delivery carrier at the box to transact business. However, it is not necessary to be present to conduct most Postal Service transactions.
3. A change in the mailing address. The community name will continue to be used in the new address. A carrier route address will be assigned. However in order to ensure regular and effective service, the zip code will change to 62667.

Taking all available information into consideration, the Postal Service concludes this proposal will provide a maximum degree of effective and regular postal services to the community.

## **II. EFFECT ON COMMUNITY**

Scottville is an unincorporated community located in Macoupin County. The community is administered politically by Village of Scottville. Police protection is provided by the Macoupin County Sheriff. Fire protection is provided by the Scottville Modesto Rural Fire Protection District. The community is comprised of retirees, commuters, self-employed, farmers, and those who commute to work at nearby communities and work in local businesses.

Businesses and organizations include: Village of Scottville, Northwestern Area Ambulance & Rescue, Scottville Modesto Rural Fire Protection District, Scottville Historical and Genealogical Society, Blanton Drywall, ALB Soil Lab, Scottville Rural Water, Debbie Hull, Macoupin County Economic & Development Partnership, Cole Farms, and Seaton Applications. Residents may travel to nearby communities for other supplies and services.

Nonpostal services provided at the Scottville Post Office will be available at the Modesto Post Office. Government forms normally provided by the Post Office will also be available at the Modesto Post Office or by contacting your local government agency.

The following nonpostal concerns were expressed on the returned questionnaires, at the community meeting, on the petition, and on the congressional inquiry:

1. **Concern:** Customers expressed concern for loss of community identity.  
**Response:** A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the Community name in addresses.
2. **Concern:** Customers expressed concern for those customers with disabilities who are not able to go to administrative Post Office to pick up their mail.  
**Response:** Customers are not required to travel to another Post Office to receive mail or obtain retail services. These services will be provided by the carrier to a roadside mailbox located close to customers' residences. In hardship cases, delivery can be made to the home of a customer. Changes in the type of delivery are considered where service by existing methods would impose an extreme physical hardship for an individual customer. Any request for a change in delivery method must be submitted in writing to the administrative postmaster.
3. **Concern:** Customers were concerned about senior citizens.

**Response:**

Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes or Centralized Box Units. Customers do not have to make a special trip to the Post Office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the administrative postmaster for more information.

4. **Concern:**

Customers expressed concern for loss of community identity

**Response:**

The customer expressed a concern about the loss of the Communities' identity. A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the Post Office name in addresses and in the National Five-Digit ZIP Code and Post Office Directory.

5. **Concern:**

Customers were concerned about mail security

**Response:**

The customer expressed a concern about the security of mail. Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose.

6. **Concern:**

Customers were concerned about senior citizens

**Response:**

The customer expressed a concern about senior citizens. Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes or CBUs. Customers do not have to make a special trip to the post office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the administrative postmaster for more information.

Based on the information obtained in the course of this discontinuance study, the Postal Service concludes this proposal will not adversely affect the community.

### III. EFFECT ON EMPLOYEES

The postmaster position became vacant when the postmaster retired on February 28, 2009. The noncareer postmaster relief (PMR) may be separated from the Postal Service. No other Postal Service employee will be adversely affected. Since the postmaster vacancy an OIC has been installed to operate the office.

### IV. ECONOMIC SAVINGS

The Postal Service estimates an annual savings of \$ 30,644 with a breakdown as follows:

Postmaster Salary (EAS-55, No COLA)	\$ 23,026
Fringe Benefits @ 33.5%	\$ 7,714
Annual Lease Costs	<u>+ \$ 2,400</u>
Total Annual Costs	\$ 33,140
Less Annual Cost of Replacement Service	<u>- \$ 2,496</u>
Total Annual Savings	<u>\$ 30,644</u>

### V. OTHER FACTORS

The Postal Service has identified no other factors for consideration.

### VI. SUMMARY

The Postal Service is proposing to close the Scottville, IL Post Office and provide delivery and retail services by rural route service under the administrative responsibility of the Modesto Post Office, located six miles away.

The postmaster retired on February 28, 2009. If the office has a noncareer PMR(s), they may be separated from the Postal Service, however, attempts will be made to reassign the employee(s) to a nearby facility. No other employee(s) will be adversely affected. Post office mail volume has declined. Effective and regular service will continue to be provided by rural route service.

The Scottville Post Office provided delivery and retail service to 33 PO Box or general delivery customers and no delivery route customers. The daily retail window transactions averaged 24. There are no permit mailers or postage meter customers.


There will no longer be a retail outlet in the community. However, delivery and retail services may be available from a rural or contract delivery carrier, which could alleviate the need to travel to a post office for service. The Postal Service will save an estimated \$30,644 annually. A disadvantage to some may be in meeting the rural or contract delivery carrier to transact business. However, it is not necessary to be present to conduct most Postal Service transactions with a rural or contract delivery carrier.

Taking all available information into consideration, the Postal Service has determined that the advantages outweigh the disadvantages and this proposal is warranted.

### VII. NOTICES

- A. Support Materials. Copies of all materials upon which this proposal is based are available for public inspection at the Scottville Post Office and Modesto Post Office during normal office hours.
- B. This is a proposal. It is not a final determination to close this post office. If a final determination is made to close this post office, after public comments on this proposal are received and taken into account, a notice of that final determination will be posted in this office.

The final determination will contain instructions on how affected customers may appeal that decision to the Postal Regulatory Commission. Any such appeal must be received by the commission within 30 days of the posting of the final determination.



THOMAS LISTER  
Manager, Post Office Operations

06/21/2011  
Date

**NOTICE OF TAKING PROPOSAL AND COMMENTS  
UNDER INTERNAL CONSIDERATION**

Date 08/23/2011

Postal Customers of the Scottville Post Office: The Postal Service appreciates receiving the views of those of you who submitted comments on the proposal to close the Scottville Post Office, which was posted 06/21/2011 through 08/22/2011. These comments will be considered carefully as the matter is reviewed further in my office and at higher levels within the Postal Service.

When a final decision is made by the Postal Service, that decision will be posted in place of this notice. If the decision is to approve the proposal, any customer of the Scottville Post Office who disagrees will have the right to appeal that decision to the Postal Regulatory Commission in Washington, DC.

Sincerely,

A handwritten signature in black ink, reading "Cathy S. Vaughn". The signature is written in a cursive, flowing style.

CATHY VAUGHN  
1720 MARKET ST ROOM 3000  
SAINT LOUIS, MO 63155-9900



09/12/2011

ALMA BARROW  
1278 ATHENAVILLE RD  
SCOTTVILLE, IL 62683

Dear Postal Service Customer:

Thank you for taking the time to submit your comments to the proposal to close the Scottville Post Office. Your comments are appreciated and will be carefully considered, along with the comments of other customers, as the matter is reviewed further in my office and at higher levels of the Postal Service.

In response to your letter:

- You expressed a concern about those customers with disabilities who are not able to go to the Post Office to pick up their mail. Customers are not required to travel to another Post Office to receive mail or obtain retail services. These services will be provided by the carrier to a roadside mailbox located close to customers' residences. In hardship cases, delivery can be made to the home of a customer. Changes in the type of delivery are considered where service by existing methods would impose an extreme physical hardship for an individual customer. Any request for a change in delivery method must be submitted in writing to the administrative postmaster.
- You expressed a concern that since the people of your community paid taxes the Post Office should remain open. The Postal Service is not supported by tax dollars and must meet expenses by revenue it generates. Operational savings for the Postal Service contributes in the long run to stable postage rates and savings for customers.
- You expressed a concern about having to travel to another Post Office for service. Services provided at the Post Office will be available from the carrier, and customers will not have to travel to another Post Office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Stamps are also available at many stores and gas stations where customers may already shop, online at [usps.com](http://usps.com), or by calling 1-800-STAMP-24.

I realize with change there is always concern. However we are confident that the alternate service listed in the proposal will continue to provide you with effective and regular service.

If you have additional questions or comments, please feel free to contact Sue Wandersee at (314) 436-3645.

Sincerely,

A handwritten signature in cursive script that reads "Cathy S. Vaughn".

Cathy Vaughn  
Manager, Post Office Operations  
1720 Market St Room 3000  
Saint Louis, MO, 63155-9900

## Optional Comment Form

Following are comments I wish to make concerning the proposed discontinuance of the SCOTTVILLE Post Office.

1. **Effect on Your Postal Services.** Describe any favorable or unfavorable effects you believe the proposal would have on the regularity or effectiveness of your postal services.

will have to drive 12 miles to a post office  
for stamps and mail packages.  
Very convenient to have a postoffice 2 miles away.

2. **Effect on Your Community.** Please describe any favorable or unfavorable effects that you believe the proposal would have on your community.

It is a special need for our community.  
we have citizens that are not physically able to  
travel to other communities for their postal needs.  
It is a step backward in our country's history  
and needs.

3. **Other Comments.** Please provide any other views or information that you believe the Postal Service should consider in deciding whether to adopt the proposal.

we pay taxes for a local post office. we are  
entitled to that the same as any other taxpayer. For  
years we have had the same postal service as any of the  
larger communities. Do not favor the rich and  
populated cities. we are entitled to the same service  
we have had for a hundred years or more. We pay  
taxes the same as the rich cities.

Alma Barrow

Alma Barrow

Name of Postal Customer

Signature of Postal Customer

palmyra 34 1278 athenaville Rd

Mailing Address

scottville 91 62683

City, State, and ZIP Code

7-25-11

Date



09/12/2011

MARK & JULIE COLE

2183 CHRISTMAS TREE LN  
PALMYRA, IL 62674

Dear Postal Service Customer:

Thank you for taking the time to submit your comments to the proposal to close the Scottville Post Office. Your comments are appreciated and will be carefully considered, along with the comments of other customers, as the matter is reviewed further in my office and at higher levels of the Postal Service.

I realize with change there is always concern. However we are confident that the alternate service listed in the proposal will continue to provide you with effective and regular service.

If you have additional questions or comments, please feel free to contact Sue Wandersee at (314) 436-3645.

Sincerely,

A handwritten signature in cursive script that reads "Cathy S. Vaughn".

Cathy Vaughn  
Manager, Post Office Operations  
1720 Market St Room 3000  
Saint Louis, MO, 63155-9900



### Optional Comment Form

Following are comments I wish to make concerning the proposed discontinuance of the SCOTTVILLE Post Office.

1. **Effect on Your Postal Services.** Describe any favorable or unfavorable effects you believe the proposal would have on the regularity or effectiveness of your postal services.
  
  
  
  
  
  
  
  
  
  
2. **Effect on Your Community.** Please describe any favorable or unfavorable effects that you believe the proposal would have on your community.
  
  
  
  
  
  
  
  
  
  
3. **Other Comments.** Please provide any other views or information that you believe the Postal Service should consider in deciding whether to adopt the proposal.

Our mail has always come out of  
Palmyra. we will not be affected if the  
Scottville office is closed.

Mark + Julie Cole		Julie Cole	
Name of Postal Customer		Signature of Postal Customer	
2183 Christmas Tree Ln			
Mailing Address			
Palmyra IL		62674	7-25
City, State, and ZIP Code			Date

AUG 18 REC'D



09/12/2011

ESTHER M. JOINER  
235 E CHARLES ST  
PALMYRA, IL 62674

Dear Postal Service Customer:

Thank you for taking the time to submit your comments to the proposal to close the Scottville Post Office. Your comments are appreciated and will be carefully considered, along with the comments of other customers, as the matter is reviewed further in my office and at higher levels of the Postal Service.

In response to your letter:

- You expressed a concern about having to travel to another Post Office for service. Services provided at the Post Office will be available from the carrier, and customers will not have to travel to another Post Office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Stamps are also available at many stores and gas stations where customers may already shop, online at [usps.com](http://usps.com), or by calling 1-800-STAMP-24.
- You expressed a concern for loss of community identity. A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the community name in addresses. However, to ensure effective and regular service, the ZIP Code will change.
- You expressed a concern about senior citizens. Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes or Centralized Box Units. Customers do not have to make a special trip to the Post Office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the administrative postmaster for more information.

I realize with change there is always concern. However we are confident that the alternate service listed in the proposal will continue to provide you with effective and regular service.

If you have additional questions or comments, please feel free to contact Sue Wandersee at (314) 436-3845.

Sincerely,

A handwritten signature in cursive script that reads "Cathy S. Vaughn".

Cathy Vaughn  
Manager, Post Office Operations  
1720 Market St Room 3000  
Saint Louis, MO, 63155-9900

## Optional Comment Form

Following are comments I wish to make concerning the proposed discontinuance of the SCOTTVILLE Post Office.

1. **Effect on Your Postal Services.** Describe any favorable or unfavorable effects you believe the proposal would have on the regularity or effectiveness of your postal services.

I use the PO to get stamps & mail packages. If it were to close I would have to go all the way to Moberly. My husband is not well & sometimes going to far is not an option.

2. **Effect on Your Community.** Please describe any favorable or unfavorable effects that you believe the proposal would have on your community.

Scottville would lose its zip - identity. Some people just can't get to another town to take care of their needs for postal service.

3. **Other Comments.** Please provide any other views or information that you believe the Postal Service should consider in deciding whether to adopt the proposal.

People pay their water bills that are due on 1<sup>st</sup>. We do not get our chks until the first & its hard to mail it when money is not there. I know other people are the same.

Esther M. Joiner Esther M. Joiner Esther M. Joiner

Name of Postal Customer

Signature of Postal Customer

235 E Charles St

Mailing Address

Palm/AR, IL 62674

City, State, and ZIP Code

7-29-2011

Date

I live in Scottville

AUG 18 REC'D



09/12/2011

JERILYN CLOSE  
207 E CHESTNUT  
SCOTTVILLE, IL 62683

Dear Postal Service Customer:

Thank you for taking the time to submit your comments to the proposal to close the Scottdale Post Office. Your comments are appreciated and will be carefully considered, along with the comments of other customers, as the matter is reviewed further in my office and at higher levels of the Postal Service.

In response to your letter:

- You expressed a concern about having to travel to another Post Office for service. Services provided at the Post Office will be available from the carrier, and customers will not have to travel to another Post Office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Stamps are also available at many stores and gas stations where customers may already shop, online at [usps.com](http://usps.com), or by calling 1-800-STAMP-24.

I realize with change there is always concern. However we are confident that the alternate service listed in the proposal will continue to provide you with effective and regular service.

If you have additional questions or comments, please feel free to contact Sue Wandersee at (314) 436-3645.

Sincerely,

A handwritten signature in cursive script that reads "Cathy S. Vaughn".

Cathy Vaughn  
Manager, Post Office Operations  
1720 Market St Room 3000  
Saint Louis, MO, 63155-9900

## Optional Comment Form

Following are comments I wish to make concerning the proposed discontinuance of the SCOTTVILLE Post Office.

1. **Effect on Your Postal Services.** Describe any favorable or unfavorable effects you believe the proposal would have on the regularity or effectiveness of your postal services.

Closing would prohibit me from using the postal service. It would be very difficult to be able to use or obtain postal service. I would need to travel 14 miles for postal service.

2. **Effect on Your Community.** Please describe any favorable or unfavorable effects that you believe the proposal would have on your community.

We depend on the post office for our mail and postal supplies. Also for a lot of our deliveries. Carriers do not like to handle packages.

3. **Other Comments.** Please provide any other views or information that you believe the Postal Service should consider in deciding whether to adopt the proposal.

I work unusual shifts and rotating days off. This closure would create a lot more difficulty in using the postal service.

Jerilyn Close  
Name of Postal Customer

*Jerilyn Close*  
Signature of Postal Customer

207 E. Chestnut  
Mailing Address

Scottsville, IL 62683  
City, State, and ZIP Code

7-20-11  
Date

AUG 18 REC'D



09/12/2011

GARY HARPER  
214 W LOCUST  
PALMYRA, IL 62674

Dear Postal Service Customer:

Thank you for taking the time to submit your comments to the proposal to close the Scottville Post Office. Your comments are appreciated and will be carefully considered, along with the comments of other customers, as the matter is reviewed further in my office and at higher levels of the Postal Service.

I realize with change there is always concern. However we are confident that the alternate service listed in the proposal will continue to provide you with effective and regular service.  
If you have additional questions or comments, please feel free to contact Sue Wandersee at (314) 436-3645.

Sincerely,

A handwritten signature in cursive script that reads "Cathy S. Vaughn".

Cathy Vaughn  
Manager, Post Office Operations  
1720 Market St Room 3000  
Saint Louis, MO, 63155-9900

### Optional Comment Form

Following are comments I wish to make concerning the proposed discontinuance of the SCOTTVILLE Post Office.

1. **Effect on Your Postal Services.** Describe any favorable or unfavorable effects you believe the proposal would have on the regularity or effectiveness of your postal services.

*Convenient*

2. **Effect on Your Community.** Please describe any favorable or unfavorable effects that you believe the proposal would have on your community.

3. **Other Comments.** Please provide any other views or information that you believe the Postal Service should consider in deciding whether to adopt the proposal.

*GARY HARPER*

Name of Postal Customer

*Gary L. Harper*

Signature of Postal Customer

*314 W. LOCUST*

Mailing Address

*PALMYRA, IL 62674*

City, State, and ZIP Code

*07-24-11*

Date

AUG 18 REC'D



09/12/2011

MICHAEL COLE  
415 W LOCUST ST  
PALMYRA, IL 62674

Dear Postal Service Customer:

Thank you for taking the time to submit your comments to the proposal to close the Scottville Post Office. Your comments are appreciated and will be carefully considered, along with the comments of other customers, as the matter is reviewed further in my office and at higher levels of the Postal Service.

In response to your letter:

- You expressed a concern for loss of community identity. A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the community name in addresses. However, to ensure effective and regular service, the ZIP Code will change.
- You expressed a concern that since the people of your community paid taxes the Post Office should remain open. The Postal Service is not supported by tax dollars and must meet expenses by revenue it generates. Operational savings for the Postal Service contributes in the long run to stable postage rates and savings for customers.

I realize with change there is always concern. However we are confident that the alternate service listed in the proposal will continue to provide you with effective and regular service.

If you have additional questions or comments, please feel free to contact Sue Wandersee at (314) 438-3645.

Sincerely,

A handwritten signature in cursive script that reads "Cathy S. Vaughn".

Cathy Vaughn  
Manager, Post Office Operations  
1720 Market St Room 3000  
Saint Louis, MO, 63155-9900



### Optional Comment Form

Following are comments I wish to make concerning the proposed discontinuance of the SCOTTVILLE Post Office.

1. **Effect on Your Postal Services.** Describe any favorable or unfavorable effects you believe the proposal would have on the regularity or effectiveness of your postal services.

Scottdale is an old community since 1835  
THAT CONSIST OF MOSTLY RETIRED CITIZENS +  
FARM RURAL PLACES THE POST OFFICE SERVES  
NW MACOUPIN, SOUTHERN MORGAN EASTERN GREENE COUNTYS  
AND WE BELIEVE LOSING SCOTTDALLES OFFICE WILL  
PUT THE FINAL NAIL IN OUR SMALL TOWN COFFIN

2. **Effect on Your Community.** Please describe any favorable or unfavorable effects that you believe the proposal would have on your community.

CLOSING THE POST OFFICE WILL HAVE A HUGE AFFECT  
ON OUR COMMUNITY, IT IS THE LAST BUSINESS  
IN TOWN 30 MILES TO GAS OR FOOD SERVICE  
A FARMING COMMUNITY THAT PAYS HUGE R. E. TAXES

3. **Other Comments.** Please provide any other views or information that you believe the Postal Service should consider in deciding whether to adopt the proposal.

BECAUSE WE HAVE NO BUSINESSES ALSO  
SERVES AS ONLY SERVICE (POSTAL) FOR N.W. AREA  
AMBULANCE + RESCUE + FIRE DEPT.

Michael Cole

Michael Cole

Name of Postal Customer

Signature of Postal Customer

415 W. LOCUST ST.

Mailing Address

PAIMYRA IL.

6/26/94

AUG 18 RECD

City, State, and ZIP Code

Date

Pls. N.W. AREA AMBULANCE + RESCUE  
SQUAD, FIRE DEPT. BORN + RAISED  
IN SCOTTDALE + RAISED FAMILY THERE



09/12/2011

HAROLD SANDERFIELD

906 LOCUST RD  
PALMYRA, IL 62674

Dear Postal Service Customer:

Thank you for taking the time to submit your comments to the proposal to close the Scottville Post Office. Your comments are appreciated and will be carefully considered, along with the comments of other customers, as the matter is reviewed further in my office and at higher levels of the Postal Service.

In response to your letter:

- You expressed a concern about having to travel to another Post Office for service. Services provided at the Post Office will be available from the carrier, and customers will not have to travel to another Post Office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Stamps are also available at many stores and gas stations where customers may already shop, online at [usps.com](http://usps.com), or by calling 1-800-STAMP-24.

I realize with change there is always concern. However we are confident that the alternate service listed in the proposal will continue to provide you with effective and regular service.

If you have additional questions or comments, please feel free to contact Sue Wandersee at (314) 436-3645.

Sincerely,

A handwritten signature in cursive script that reads "Cathy S. Vaughn".

Cathy Vaughn  
Manager, Post Office Operations  
1720 Market St Room 3000  
Saint Louis, MO, 63155-9900

## Optional Comment Form

Following are comments I wish to make concerning the proposed discontinuance of the SCOTTVILLE Post Office.

1. Effect on Your Postal Services. Describe any favorable or unfavorable effects you believe the proposal would have on the regularity or effectiveness of your postal services.

If our post office closes, we would have to drive about 15 miles to the nearest Post office for stamps or any other postal services. We are on a fixed income & that ~~is~~ would be a hardship on us & other people in the Scottville area. Some people don't have a vehicle to go elsewhere.

2. Effect on Your Community. Please describe any favorable or unfavorable effects that you believe the proposal would have on your community.

Most of the people are on a fixed income in this community & this would be a hardship on them. They have to rely on someone to help them out. They really rely on our postal services & some of them get their prescriptions through the Post office because they don't have

3. Other Comments. Please provide any other views or information that you believe the Postal Service should consider in deciding whether to adopt the proposal.

any other way to get their medicines. This also would be a hardship on them. We rely a lot on our postal service like any other town does. This would really present a hardship on a lot of people in this community.

HAROLD SANDERFIELD

Name of Postal Customer

*Harold Sanderfield*

Signature of Postal Customer

906 LOCOST RD.

Mailing Address

PALMYRA, IL. 62674-4526

City, State, and ZIP Code

7-25-11

Date

AUG 1 8 REC'D



09/12/2011

LORETTA KAY FOLEY

7056 NORTH RD  
PALMYRA, IL 62674

Dear Postal Service Customer:

Thank you for taking the time to submit your comments to the proposal to close the Scottville Post Office. Your comments are appreciated and will be carefully considered, along with the comments of other customers, as the matter is reviewed further in my office and at higher levels of the Postal Service.

In response to your letter:

- You expressed a concern about the loss of employment in the community. The postmaster position is vacant and there is no guarantee that any replacement postmaster would be from the community.
- You expressed a concern about having to travel to another Post Office for service. Services provided at the Post Office will be available from the carrier, and customers will not have to travel to another Post Office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Stamps are also available at many stores and gas stations where customers may already shop, online at [usps.com](http://usps.com), or by calling 1-800-STAMP-24.

I realize with change there is always concern. However we are confident that the alternate service listed in the proposal will continue to provide you with effective and regular service.

If you have additional questions or comments, please feel free to contact Sue Wandersee at (314) 436-3645.

Sincerely,

A handwritten signature in cursive script that reads "Cathy S. Vaughn".

Cathy Vaughn  
Manager, Post Office Operations  
1720 Market St Room 3000  
Saint Louis, MO, 63155-9900

### Optional Comment Form

Following are comments I wish to make concerning the proposed discontinuance of the SCOTTVILLE Post Office.

1. **Effect on Your Postal Services.** Describe any favorable or unfavorable effects you believe the proposal would have on the regularity or effectiveness of your postal services.

Most patrons in this rural community  
rely heavily on their local post office.  
Internet services are not as accessible  
as in urban areas.

2. **Effect on Your Community.** Please describe any favorable or unfavorable effects that you believe the proposal would have on your community.

People would have to drive further for  
postal services. Jobs in rural areas  
do not need to be eliminated.

3. **Other Comments.** Please provide any other views or information that you believe the Postal Service should consider in deciding whether to adopt the proposal.

If the Postal Service feels the only way  
to cut costs is to cut jobs, cut jobs in  
urban areas where people will be better  
able to find different employment.

Loretta Kay Foley

Name of Postal Customer

Loretta Kay Foley

Signature of Postal Customer

7056 North Rd Palmyra, IL 62674

Mailing Address

Palmyra, IL 62674

City, State, and ZIP Code

7/21/11

Date

AUG 18 REC'D



09/12/2011

LINDA COSTELLO  
107 PARK AVE  
PALMYRA, IL 62674

Dear Postal Service Customer:

Thank you for taking the time to submit your comments to the proposal to close the Scottville Post Office. Your comments are appreciated and will be carefully considered, along with the comments of other customers, as the matter is reviewed further in my office and at higher levels of the Postal Service.

In response to your letter:

- You expressed a concern about having to travel to another Post Office for service. Services provided at the Post Office will be available from the carrier, and customers will not have to travel to another Post Office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Stamps are also available at many stores and gas stations where customers may already shop, online at [usps.com](http://usps.com), or by calling 1-800-STAMP-24.

I realize with change there is always concern. However we are confident that the alternate service listed in the proposal will continue to provide you with effective and regular service.

If you have additional questions or comments, please feel free to contact Sue Wandersee at (314) 436-3645.

Sincerely,

A handwritten signature in cursive script that reads "Cathy S. Vaughn".

Cathy Vaughn  
Manager, Post Office Operations  
1720 Market St Room 3000  
Saint Louis, MO, 63155-9900

### Optional Comment Form

Following are comments I wish to make concerning the proposed discontinuance of the SCOTTVILLE Post Office.

1. **Effect on Your Postal Services.** Describe any favorable or unfavorable effects you believe the proposal would have on the regularity or effectiveness of your postal services.

have to drive to get stamps  
at least 10 or 15 miles

2. **Effect on Your Community.** Please describe any favorable or unfavorable effects that you believe the proposal would have on your community.

It's the only business in town

3. **Other Comments.** Please provide any other views or information that you believe the Postal Service should consider in deciding whether to adopt the proposal.

Linda Costello

Name of Postal Customer

Signature of Postal Customer

107 Park Ave

Mailing Address

Palmyra Ill 62674

City, State, and ZIP Code

7-25-11

Date

AUG 18 REC



09/12/2011

SANDY & ROB BROGDON  
35124 N SCOTTVILLE RD  
PALMYRA, IL 62674

Dear Postal Service Customer:

Thank you for taking the time to submit your comments to the proposal to close the Scottville Post Office. Your comments are appreciated and will be carefully considered, along with the comments of other customers, as the matter is reviewed further in my office and at higher levels of the Postal Service.

In response to your letter:

- You expressed a concern about having to travel to another Post Office for service. Services provided at the Post Office will be available from the carrier, and customers will not have to travel to another Post Office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Stamps are also available at many stores and gas stations where customers may already shop, online at [usps.com](http://usps.com), or by calling 1-800-STAMP-24.
- You expressed a concern for loss of community identity. A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the community name in addresses. However, to ensure effective and regular service, the ZIP Code will change.

I realize with change there is always concern. However we are confident that the alternate service listed in the proposal will continue to provide you with effective and regular service.

If you have additional questions or comments, please feel free to contact Sue Wandersee at (314) 436-3645.

Sincerely,

A handwritten signature in cursive script that reads "Cathy S. Vaughn".

Cathy Vaughn  
Manager, Post Office Operations  
1720 Market St Room 3000  
Saint Louis, MO, 63155-9900



### Optional Comment Form

Following are comments I wish to make concerning the proposed discontinuance of the SCOTTVILLE Post Office.

1. **Effect on Your Postal Services.** Describe any favorable or unfavorable effects you believe the proposal would have on the regularity or effectiveness of your postal services.

Don't like the idea of NOT have a convenient post office nearby. If Scottville post office closes to nearest one will be almost 10 miles away.

2. **Effect on Your Community.** Please describe any favorable or unfavorable effects that you believe the proposal would have on your community.

would love to have Rural delivery from Scottville. Don't like my address being Palmyra. I consider myself at Scottville resident. Wish my address reflected Scottville.

3. **Other Comments.** Please provide any other views or information that you believe the Postal Service should consider in deciding whether to adopt the proposal.

I don't want to see "Scottville" non-existent. I want to have a 62683 zip code.

Sandy & Rob Broadbent

*Sandy Broadbent*

Name of Postal Customer

Signature of Postal Customer

35124 N. Scottville Rd.

Mailing Address

Palmyra, Gl. 62674

City, State, and ZIP Code

July 21, 2011

Date

AUG 18 REC'D



09/12/2011

BARBARA EDGINGTON

PO BOX 25  
SCOTTVILLE, IL 62883

Dear Postal Service Customer:

Thank you for taking the time to submit your comments to the proposal to close the Scottville Post Office. Your comments are appreciated and will be carefully considered, along with the comments of other customers, as the matter is reviewed further in my office and at higher levels of the Postal Service.

In response to your letter:

- You expressed a concern for loss of community identity. A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the community name in addresses. However, to ensure effective and regular service, the ZIP Code will change.
- You expressed a concern about the loss of a gathering place and an information center. Residents may continue to meet informally, socialize, and share information at the other businesses, churches and residences in town.

I realize with change there is always concern. However we are confident that the alternate service listed in the proposal will continue to provide you with effective and regular service.

If you have additional questions or comments, please feel free to contact Sue Wandersee at (314) 436-3645.

Sincerely,

A handwritten signature in cursive script that reads "Cathy S. Vaughn".

Cathy Vaughn  
Manager, Post Office Operations  
1720 Market St Room 3000  
Saint Louis, MO, 63155-9900

## Optional Comment Form

Following are comments I wish to make concerning the proposed discontinuance of the SCOTTVILLE Post Office.

1. **Effect on Your Postal Services.** Describe any favorable or unfavorable effects you believe the proposal would have on the regularity or effectiveness of your postal services.

*It would be longer to get our mail. And personally I like the one on one help that we get with a post office and I also don't have to drive anywhere to purchase stamps or mail something.*

2. **Effect on Your Community.** Please describe any favorable or unfavorable effects that you believe the proposal would have on your community.

*It's nice to have a place where people get together and communicate with each other and it is the only place left in this town to do so. And once again, the one on one service and availability is a big factor.*

3. **Other Comments.** Please provide any other views or information that you believe the Postal Service should consider in deciding whether to adopt the proposal.

*I think it is a mistake to do away with our post office. It's the only thing this town has left. If it's a matter of no one to work there, I am willing to do it. I hate to see it close.*

*Barbara Edgington*  
Name of Postal Customer

*Barbara Edgington*  
Signature of Postal Customer

*P.O. Box 25*  
Mailing Address

*Scottville IL 621083*  
City, State, and ZIP Code

*6-29-11*  
Date

AUG 13 2011



09/12/2011

DONALD EDGINGTON

PO BOX 25  
SCOTTVILLE, IL 62883

Dear Postal Service Customer:

Thank you for taking the time to submit your comments to the proposal to close the Scottville Post Office. Your comments are appreciated and will be carefully considered, along with the comments of other customers, as the matter is reviewed further in my office and at higher levels of the Postal Service.

In response to your letter:

- You expressed a concern about the loss of employment in the community. The postmaster position is vacant and there is no guarantee that any replacement postmaster would be from the community.

I realize with change there is always concern. However we are confident that the alternate service listed in the proposal will continue to provide you with effective and regular service.

If you have additional questions or comments, please feel free to contact Sue Wandersee at (314) 436-3645.

Sincerely,

A handwritten signature in cursive script that reads "Cathy S. Vaughn".

Cathy Vaughn  
Manager, Post Office Operations  
1720 Market St Room 3000  
Saint Louis, MO, 63155-9900

### Optional Comment Form

Following are comments I wish to make concerning the proposed discontinuance of the SCOTTVILLE Post Office.

1. **Effect on Your Postal Services.** Describe any favorable or unfavorable effects you believe the proposal would have on the regularity or effectiveness of your postal services.

*IF Closed 2 or 3 people lose income*

2. **Effect on Your Community.** Please describe any favorable or unfavorable effects that you believe the proposal would have on your community.

*IF closed lost of conveniences for all living here and a damn Mail Box on every Block*

3. **Other Comments.** Please provide any other views or information that you believe the Postal Service should consider in deciding whether to adopt the proposal.

*Theres To many people in this ~~country~~ <sup>country</sup> out of work now. Maybe if we kept some of the money in our own country maybe then we could have a little post office like ours open*

*Scottville Post Office*

Name of Postal Customer

*Donald E. Egan*

Signature of Postal Customer

*Po Box 25*

Mailing Address

*Scottville ILL 62683*

City, State, and ZIP Code

*7-1-2011*

Date

AUG 18 REC'D



09/12/2011

RAMONA WOOD  
PO BOX 41  
SCOTTVILLE, IL 62683

Dear Postal Service Customer:

Thank you for taking the time to submit your comments to the proposal to close the Scottville Post Office. Your comments are appreciated and will be carefully considered, along with the comments of other customers, as the matter is reviewed further in my office and at higher levels of the Postal Service.

In response to your letter:

- You expressed a concern for loss of community identity. A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the community name in addresses. However, to ensure effective and regular service, the ZIP Code will change.

I realize with change there is always concern. However we are confident that the alternate service listed in the proposal will continue to provide you with effective and regular service.

If you have additional questions or comments, please feel free to contact Sue Wandersee at (314) 436-3645.

Sincerely,

A handwritten signature in cursive script that reads "Cathy S. Vaughn".

Cathy Vaughn  
Manager, Post Office Operations  
1720 Market St Room 3000  
Saint Louis, MO, 63155-9900

### Optional Comment Form

Following are comments I wish to make concerning the proposed discontinuance of the SCOTTVILLE Post Office.

1. **Effect on Your Postal Services.** Describe any favorable or unfavorable effects you believe the proposal would have on the regularity or effectiveness of your postal services.

*It will be very inconvient to us older ones to get stamp & money orders or to mail packages, even if the office was open 2 or 3 day a week it would be a big help to all.*

2. **Effect on Your Community.** Please describe any favorable or unfavorable effects that you believe the proposal would have on your community.

*If we have to have a primary address we will loose our town, and if you need 911 they would go to palmyra instad of coming to scottville.*

3. **Other Comments.** Please provide any other views or information that you believe the Postal Service should consider in deciding whether to adopt the proposal.

*open office for 3 or 4 hrs - 2 or 3 day a week.*

*Ramona Wood*

Name of Postal Customer

*Ramona Wood*

Signature of Postal Customer

*110 Laurel P.O. Box 41*

Mailing Address

*Scottville, MO*

City, State, and ZIP Code

*7-20-2011*

Date



09/12/2011

SANDRA EDGINGTON  
PO BOX 46  
SCOTTVILLE, IL 62683

Dear Postal Service Customer:

Thank you for taking the time to submit your comments to the proposal to close the Scottdale Post Office. Your comments are appreciated and will be carefully considered, along with the comments of other customers, as the matter is reviewed further in my office and at higher levels of the Postal Service.

In response to your letter:

- You expressed a concern for loss of community identity. A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the community name in addresses. However, to ensure effective and regular service, the ZIP Code will change.

I realize with change there is always concern. However we are confident that the alternate service listed in the proposal will continue to provide you with effective and regular service.

If you have additional questions or comments, please feel free to contact Sue Wandersee at (314) 436-3645.

Sincerely,

A handwritten signature in cursive script that reads "Cathy S. Vaughn".

Cathy Vaughn  
Manager, Post Office Operations  
1720 Market St Room 3000  
Saint Louis, MO, 63155-9900



### Optional Comment Form

Following are comments I wish to make concerning the proposed discontinuance of the SCOTTVILLE Post Office.

1. **Effect on Your Postal Services.** Describe any favorable or unfavorable effects you believe the proposal would have on the regularity or effectiveness of your postal services.

its more convenient

2. **Effect on Your Community.** Please describe any favorable or unfavorable effects that you believe the proposal would have on your community.

the last business in town left. We need to have something left that was here for long time and should remain here.

3. **Other Comments.** Please provide any other views or information that you believe the Postal Service should consider in deciding whether to adopt the proposal.

the post office needs to stay, its important to keep something thats been around for so long. this town has nothing left to even consider its even worth calling it a town.

Sandra L. Edgington

Name of Postal Customer

Sandra L. Edgington

Signature of Postal Customer

P.O. Box 46 208 S. Park

Mailing Address

Scottville, Ill 62683

City, State, and ZIP Code

6-29-11

Date

AUG 18 RECD



09/12/2011

MARK KEENEY

PO BOX 63  
SCOTTVILLE, IL, 62683

Dear Postal Service Customer:

Thank you for taking the time to submit your comments to the proposal to close the Scottville Post Office. Your comments are appreciated and will be carefully considered, along with the comments of other customers, as the matter is reviewed further in my office and at higher levels of the Postal Service.

In response to your letter:

- You expressed a concern about how the loss of the Post Office would negatively impact the historical dimension of the community. The Postal Service is helping to preserve the community name by continuing the use of the Community name in addresses.
- You expressed a concern about those customers with disabilities who are not able to go to the Post Office to pick up their mail. Customers are not required to travel to another Post Office to receive mail or obtain retail services. These services will be provided by the carrier to a roadside mailbox located close to customers' residences. In hardship cases, delivery can be made to the home of a customer. Changes in the type of delivery are considered where service by existing methods would impose an extreme physical hardship for an individual customer. Any request for a change in delivery method must be submitted in writing to the administrative postmaster.
- You expressed a concern for loss of community identity. A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the community name in addresses. However, to ensure effective and regular service, the ZIP Code will change.

I realize with change there is always concern. However we are confident that the alternate service listed in the proposal will continue to provide you with effective and regular service.

If you have additional questions or comments, please feel free to contact Sue Wandschneider at (314) 436-3645.

Sincerely,

A handwritten signature in cursive script that reads "Cathy S. Vaughn".

Cathy Vaughn  
Manager, Post Office Operations  
1720 Market St Room 3000  
Saint Louis, MO, 63155-9900

### Optional Comment Form

Following are comments I wish to make concerning the proposed discontinuance of the SCOTTVILLE Post Office.

1. **Effect on Your Postal Services.** Describe any favorable or unfavorable effects you believe the proposal would have on the regularity or effectiveness of your postal services.

See ATTACHED

2. **Effect on Your Community.** Please describe any favorable or unfavorable effects that you believe the proposal would have on your community.

3. **Other Comments.** Please provide any other views or information that you believe the Postal Service should consider in deciding whether to adopt the proposal.

Name of Postal Customer

MARK Keeney, Mayor

Signature of Postal Customer

P.O. BOX 63

Mailing Address

SCOTTVILLE, IL. 62683

City, State, and ZIP Code

Date

8/15/2011

Jim WANDERSEE,

THE Village of Scottville 62683 WAS ESTABLISHED IN 1835 AND WAS INCORPORATED IN 1857 IN MACOUPIN COUNTY, IL.

I FEEL THAT THE POSTAL SERVICES WE NEED IN SCOTTVILLE 62683 ARE GOVERNMENTAL, RURAL, HISTORICAL AND PRIVATE BUSINESS WHICH MEANS PLEASE LEAVE THE SCOTTVILLE POST OFFICE OPEN!! THANK YOU. THE LIMITED HOURS THE COUNTER IS OPEN IS WORKING FOR MOST, BUT A OPEN LOBBY WOULD HAVE HELPED A LOT AND WILL HELP IN THE FUTURE, IF THE RURAL ROUTE PALMYRA PEOPLE HAD A SCOTTVILLE P.O. BOX OR HAVE A RURAL ROUTE # SCOTTVILLE 62683. THIS IS ONE OPTION ON THE TABLE.

FLYING THE AMERICAN FLAG MEANS THIS IS THE UNITED STATES OF AMERICA, OF THE PEOPLE, BY THE PEOPLE AND FOR THE PEOPLE.

THE VILLAGE OF SCOTTVILLE HAS ASSISTED WITH POST OFFICE IN GETTING A HANDICAP RAMP AND HAND RAILS FOR ELDERLY, HANDICAP AND THE MANY PATRONS WHO SUPPORT SCOTTVILLE POST OFFICE.

KEEP SCOTTVILLE IDENTITY 62683 AND NOT MODESTO OR PALMYRA!

AUG 18 REC'D

Economics - I DON'T feel like THE DOLLARS SAVED in closing Scottville Post Office will make A BIG difference, IT IS IN THE BIG GOVERNMENTAL picture of MAKING your CASH FLOW WORK. IT will make A HARDSHIP ON OUR ENTIRE community.

SCOTTVILLE Post Office ANNUAL INCOME HAS BEEN UP FOR THE PAST 3 YEARS.

IS THERE A CHANCE OF ADJUSTING THE LEASE AGREEMENT ON THE BUILDING?  
IS THERE ADJUSTMENTS ON POSTMASTERS SALARY AND OR BENEFITS?

WHAT CAN THE VILLAGE DO TO MAKE THIS SITUATION STABLE AND OR BETTER?

IN my opinion closing is A DOLLAR AND CENTS issue, NOTHING PERSONAL.

Keep Politics OUT of the Decision.  
WORK WITH US PLEASE!!

Mayor, Mark Keeney  
P.O. BOX 63  
Scottville, IL

62683

AUG 18 RECD



09/12/2011

MARY FRANCES KEENEY

PO BOX 63  
SCOTTVILLE, IL 62683

Dear Postal Service Customer:

Thank you for taking the time to submit your comments to the proposal to close the Scottville Post Office. Your comments are appreciated and will be carefully considered, along with the comments of other customers, as the matter is reviewed further in my office and at higher levels of the Postal Service.

In response to your letter:

- You expressed a concern about the loss of a gathering place and an information center. Residents may continue to meet informally, socialize, and share information at the other businesses, churches and residences in town.
- You expressed a concern about having to travel to another Post Office for service. Services provided at the Post Office will be available from the carrier, and customers will not have to travel to another Post Office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Stamps are also available at many stores and gas stations where customers may already shop, online at [usps.com](http://usps.com), or by calling 1-800-STAMP-24.
- You expressed a concern about inclement weather and poor road conditions, that this might impede delivery. Both inclement weather and heavy mail volume can cause deviations from the normal delivery schedule. However, the carrier is required to provide a vehicle of adequate size, equipped with necessary equipment (chains or snow tires, warning lights or signs, etc.) to serve the route safely and efficiently and in accordance with federal, state, and local motor vehicle laws and regulations.
- You expressed a concern about misdelivered mail. The concern about misdelivery has been brought to the attention of the administrative postmaster. The Postal Service regrets any inconvenience that customers have experienced because of misdelivery. We consider misdelivered mail a very serious problem and appreciate when customers report this to us since it provides an opportunity to take corrective action.
- You expressed a concern for loss of community identity. A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the community name in addresses. However, to ensure effective and regular service, the ZIP Code will change.

I realize with change there is always concern. However we are confident that the alternate service listed in the proposal will continue to provide you with effective and regular service.

If you have additional questions or comments, please feel free to contact Sue Wandersee at (314) 436-3645.

Sincerely,

A handwritten signature in cursive script that reads "Cathy S. Vaughn".

Cathy Vaughn  
Manager, Post Office Operations  
1720 Market St Room 3000  
Saint Louis, MO, 63155-9900

### Optional Comment Form

Following are comments I wish to make concerning the proposed discontinuance of the SCOTTVILLE Post Office.

1. **Effect on Your Postal Services.** Describe any favorable or unfavorable effects you believe the proposal would have on the regularity or effectiveness of your postal services.

*Comments on enclosed sheets.*

2. **Effect on Your Community.** Please describe any favorable or unfavorable effects that you believe the proposal would have on your community.

3. **Other Comments.** Please provide any other views or information that you believe the Postal Service should consider in deciding whether to adopt the proposal.

Mary Frances Keeney  
Name of Postal Customer

Mary Frances Keeney  
Signature of Postal Customer

P.O. Box 63  
Mailing Address

Scottville, IL 62683  
City, State, and ZIP Code

August 15-2011  
Date

① Effect on your Postal Service:

I can't think of any favorable effects Closing the Scottville Post Office will have on my postal Service. I enjoy being able to go to the post Office & select the stamps I want. We have family that lives out of state & I mail alot of packages during the year. Considering the high Cost of gas, bad weather & driving a round trip of 14 miles to & from Modesto it will be a inconvenience.

We also have concerns for getting grain checks, social security, interest & retirement checks safely. We have all experienced mail being miss sent to other places - this will be a bigger risk as more hands will <sup>be</sup> handling the mail daily.

② Effect on your Community:

Anytime you loose a business in a small town, it affects your Community in a negative way. Our Post Office is all we have left, since we lost our schools, Grocery stores, restaurant & filling stations several years ago. Some people enjoy visiting there every morning when they go to get their mail - for many elderly people this is the only time they get a chance to talk to someone all day.



We are 175 yrs. old & we deserve to keep  
our identity as the Village of Scottville.

Please help make this possible.

How many towns can say they have  
survived this long? Please let us keep  
our identity - our Scottville address & 62683  
zip code. What value is your History  
if you loose who you are?



09/12/2011

VIRGIL MILLER  
PO BOX 72  
SCOTTVILLE, IL 62683

Dear Postal Service Customer:

Thank you for taking the time to submit your comments to the proposal to close the Scottville Post Office. Your comments are appreciated and will be carefully considered, along with the comments of other customers, as the matter is reviewed further in my office and at higher levels of the Postal Service.

In response to your letter:

- You expressed a concern about growth in the community. The growth of a community does not depend on the location of a Post Office. Based on information obtained by the Postal Service, it was determined that there has been minimal growth in the area in recent years. Carrier service will be able to accommodate future growth.
- You expressed a concern for loss of community identity. A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the community name in addresses. However, to ensure effective and regular service, the ZIP Code will change.
- You were concerned about obtaining services from the carrier. Most retail services provided at the post office are available from the carrier and do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Listed below are some services available from the carrier and how to obtain them.

#### **PURCHASING STAMPS BY MAIL**

The Stamps by Mail Program provides customers the opportunity to purchase stamps, envelopes, and postal cards by using a Stamps by Mail order form, available from the post office or the carrier. Commemorative stamps and stamp collecting products are also available. The customer addresses the postage paid order form envelope, encloses payment by personal check or postal money order made payable to the US Postal Service, and mails the form (postage-free) or leaves it in the mailbox for the carrier to pick up. Most orders are processed overnight, and some immediately.

#### **PURCHASING POSTAL MONEY ORDERS**

Customers may purchase money orders by meeting the carrier at the mailbox, completing an application, and paying the carrier (in cash) the price of the money order, plus the fee. The carrier gives the customer a receipt for the application. The money order is completed when the carrier returns to the post office, and a money order receipt is left in the customer's mailbox on the next delivery day. Most customers provide the carrier with a stamped, self-addressed envelope in which the completed money order is mailed to its destination. If customers prefer, the completed money orders will be returned for verification on the next delivery day.

#### **SPECIAL SERVICES**

Special services such as certified, registered, Express Mail, delivery confirmation, signature confirmation, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day.

#### **HOLDING MAIL**

Customers who will be away for an extended time, such as a vacation, may request that their mail be held at the post office during their absence. Upon return the customer asks the post office to resume delivery.

I realize with change there is always concern. However we are confident that the alternate service listed in the proposal will continue to provide you with effective and regular service.  
If you have additional questions or comments, please feel free to contact Sue Wandersee at (314) 436-3645.

Sincerely,

A handwritten signature in cursive script, reading "Cathy S. Vaughn". The signature is written in dark ink on a white background.

Cathy Vaughn  
Manager, Post Office Operations  
1720 Market St Room 3000  
Saint Louis, MO, 63155-9900

## Optional Comment Form

Following are comments I wish to make concerning the proposed discontinuance of the  
SCOTTVILLE Post Office.

1. **Effect on Your Postal Services.** Describe any favorable or unfavorable effects you believe the proposal would have on the regularity or effectiveness of your postal services.

Closing of our Post Office in Scottville, Ill. will have a very negative effect on our citizens information that we depend when mailing letters, packages, and any other postal services. Such as the type and amount of postage required on items. Trying to conduct this type of business with a rural carrier would be a great inconvenience. Security with these types of transaction would also be of great concern.

2. **Effect on Your Community.** Please describe any favorable or unfavorable effects that you believe the proposal would have on your community.

Hours for our Post Office have already been reduced, now the Postal Service is considering the final blow and considering closing our Post Office. This will be the final blow to our community, we will stand no chance of ever again attracting any business or corporation without a Post Office and our community identity.

3. **Other Comments.** Please provide any other views or information that you believe the Postal Service should consider in deciding whether to adopt the proposal.

I'm sure that a very large percent of all the Post Offices both large and small in America are operating at a loss. I hope that if your proposal does occur that the decisions are based on the most negative transaction amounts of all Post Offices, both large and small. Also, I would hope that politics will not be a factor.

VIRGIL MILLER

Name of Postal Customer

Virgil Miller  
Signature of Postal Customer

P.O. Box 72 Scottville, Ill. 62683

Mailing Address

Scottville, Ill. 62683

City, State, and ZIP Code

7-20-2011

Date

AUG 1 2011



09/12/2011

CLARENCE BLANTON  
PO BOX 73  
SCOTTVILLE, IL 62683

Dear Postal Service Customer:

Thank you for taking the time to submit your comments to the proposal to close the Scottville Post Office. Your comments are appreciated and will be carefully considered, along with the comments of other customers, as the matter is reviewed further in my office and at higher levels of the Postal Service.

In response to your letter:

- You expressed a concern about misdelivered mail. The concern about misdelivery has been brought to the attention of the administrative postmaster. The Postal Service regrets any inconvenience that customers have experienced because of misdelivery. We consider misdelivered mail a very serious problem and appreciate when customers report this to us since it provides an opportunity to take corrective action.
- You expressed a concern about having to travel to another Post Office for service. Services provided at the Post Office will be available from the carrier, and customers will not have to travel to another Post Office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Stamps are also available at many stores and gas stations where customers may already shop, online at [usps.com](http://usps.com), or by calling 1-800-STAMP-24.
- You expressed a concern about the security of mail. Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose.

I realize with change there is always concern. However we are confident that the alternate service listed in the proposal will continue to provide you with effective and regular service.

If you have additional questions or comments, please feel free to contact Sue Wandersee at (314) 436-3645.

Sincerely,

A handwritten signature in cursive script that reads "Cathy S. Vaughn".

Cathy Vaughn  
Manager, Post Office Operations  
1720 Market St Room 3000  
Saint Louis, MO, 63155-9900

### Optional Comment Form

Following are comments I wish to make concerning the proposed discontinuance of the SCOTTVILLE Post Office.

1. **Effect on Your Postal Services.** Describe any favorable or unfavorable effects you believe the proposal would have on the regularity or effectiveness of your postal services.

My relatives who live in the rural route have many times received other peoples mail in their mail box.

2. **Effect on Your Community.** Please describe any favorable or unfavorable effects that you believe the proposal would have on your community.

Many Elderly and financially deposed people don't have the financial means to drive to another post office to get stamps or mail packages.

3. **Other Comments.** Please provide any other views or information that you believe the Postal Service should consider in deciding whether to adopt the proposal.

I receive Prescription drugs from V. A in St Louis and I am concerned about them being sent to the wrong address or someone removing them from a rural box.

Name of Postal Customer

Clarence L Blanton

Signature of Postal Customer

Clarence L Blanton

Mailing Address

107 Chestnut box 73

City, State, and ZIP Code

Scottsville, Illinois  
62683

7/22/2011

Date

AUG 18 REC'D



09/12/2011

EVELYN K SMITH  
PO BOX 106  
SCOTTVILLE, IL 62683

Dear Postal Service Customer:

Thank you for taking the time to submit your comments to the proposal to close the Scottville Post Office. Your comments are appreciated and will be carefully considered, along with the comments of other customers, as the matter is reviewed further in my office and at higher levels of the Postal Service.

In response to your letter:

- You expressed a concern about the services available from the rural carrier. The rural carrier provides all the services that are available at the Post Office with the exception of PO Box service and bulk mail acceptance. This includes stamp sales, package pick up, special services and money order sales.
- You expressed a concern for loss of community identity. A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the community name in addresses. However, to ensure effective and regular service, the ZIP Code will change.
- You stated that you would miss the special attention and assistance provided by the personnel at the Post Office. Courteous and helpful service will be provided by personnel at the administrative Post Office and from the carrier. Special assistance will be provided as needed.

I realize with change there is always concern. However we are confident that the alternate service listed in the proposal will continue to provide you with effective and regular service.

If you have additional questions or comments, please feel free to contact Sue Wandersee at (314) 436-3645.

Sincerely,

A handwritten signature in cursive script that reads "Cathy S. Vaughn".

Cathy Vaughn  
Manager, Post Office Operations  
1720 Market St Room 3000  
Saint Louis, MO, 63155-9900

### Optional Comment Form

Following are comments I wish to make concerning the proposed discontinuance of the SCOTTVILLE Post Office.

1. **Effect on Your Postal Services.** Describe any favorable or unfavorable effects you believe the proposal would have on the regularity or effectiveness of your postal services.

A lot of the people is senior citizens, don't drive, and how many people will mail pgs, Express, Priority mail with a carrier? ~~to~~ zero. We will never know what time our mail will arrive with a carrier.

2. **Effect on Your Community.** Please describe any favorable or unfavorable effects that you believe the proposal would have on your community.

The Post office is all we have in our Town, if you close it, there will be no other business. If you take our zip code away from us and change the name to Madras we (Scottville) won't even be on the map. We must keep our zip code & name.

3. **Other Comments.** Please provide any other views or information that you believe the Postal Service should consider in deciding whether to adopt the proposal.

The Post office is what keeps our little town going. If someone doesn't pick their mail up for several days, the Postmaster checks on them. She is our keeper of our small town.

Evelyn K Smith

Evelyn K Smith

Name of Postal Customer

Signature of Postal Customer

P.O. BOX 106

Mailing Address

Scottville, IL 62683

City, State, and ZIP Code

7-19-2011

Date

AUG 13 2011





09/12/2011

PAULINE KING

PO BOX 121  
SCOTTVILLE, IL 62683

Dear Postal Service Customer:

Thank you for taking the time to submit your comments to the proposal to close the Scotiville Post Office. Your comments are appreciated and will be carefully considered, along with the comments of other customers, as the matter is reviewed further in my office and at higher levels of the Postal Service.

In response to your letter:

- You expressed a concern about misdelivered mail. The concern about misdelivery has been brought to the attention of the administrative postmaster. The Postal Service regrets any inconvenience that customers have experienced because of misdelivery. We consider misdelivered mail a very serious problem and appreciate when customers report this to us since it provides an opportunity to take corrective action.
- You expressed a concern about the services available from the rural carrier. The rural carrier provides all the services that are available at the Post Office with the exception of PO Box service and bulk mail acceptance. This includes stamp sales, package pick up, special services and money order sales.

I realize with change there is always concern. However we are confident that the alternate service listed in the proposal will continue to provide you with effective and regular service.

If you have additional questions or comments, please feel free to contact Sue Wandersee at (314) 436-3645.

Sincerely,

A handwritten signature in cursive script that reads "Cathy S. Vaughn".

Cathy Vaughn  
Manager, Post Office Operations  
1720 Market St Room 3000  
Saint Louis, MO, 63155-9900

### Optional Comment Form

Following are comments I wish to make concerning the proposed discontinuance of the  
SCOTTVILLE Post Office

1. **Effect on Your Postal Services.** Describe any favorable or unfavorable effects you believe the proposal would have on the regularity or effectiveness of your postal services.

If mail is in wrong box, the person it's for is delayed in getting. It might be very important letter. You can't ask anybody if there letter is there. You are making it harder on us.

2. **Effect on Your Community.** Please describe any favorable or unfavorable effects that you believe the proposal would have on your community.

You are trying to isolate the small towns. Our mail man is somebody we can ck on the perfect happening in our town. they hear people talk. we can ask our mail man on sending and shipping, pkep with delay.

3. **Other Comments.** Please provide any other views or information that you believe the Postal Service should consider in deciding whether to adopt the proposal.

I believe there is other ways to save money, like cutting salaria of the higher ups. How would they like if they get shoddy services. Probably every-body gets a raise every year. Some of us don't

PAULINE KING

Pauline King

Name of Postal Customer

Signature of Postal Customer

P.O. Box 121

Mailing Address

Scottville, Ill 62683

City, State, and ZIP Code

Aug 8, 2011

Date

AUG 18 REC'D



09/12/2011

LARRY & CINDY KING  
PO BOX 123  
SCOTTVILLE, IL 62683

Dear Postal Service Customer:

Thank you for taking the time to submit your comments to the proposal to close the Scottville Post Office. Your comments are appreciated and will be carefully considered, along with the comments of other customers, as the matter is reviewed further in my office and at higher levels of the Postal Service.

In response to your letter:

- You expressed a concern about having to travel to another Post Office for service. Services provided at the Post Office will be available from the carrier, and customers will not have to travel to another Post Office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Stamps are also available at many stores and gas stations where customers may already shop, online at [usps.com](http://usps.com), or by calling 1-800-STAMP-24.
- You expressed a concern about the collection of outgoing mail. Collection of mail will be made by the carrier when serving the route. The customer should raise the flag on the mailbox to alert the carrier that outgoing mail is to be collected from the mailbox.
- You expressed a concern about the loss of a gathering place and an information center. Residents may continue to meet informally, socialize, and share information at the other businesses, churches and residences in town.
- You expressed a concern for loss of community identity. A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the community name in addresses. However, to ensure effective and regular service, the ZIP Code will change.

I realize with change there is always concern. However we are confident that the alternate service listed in the proposal will continue to provide you with effective and regular service.

If you have additional questions or comments, please feel free to contact Sue Wandersee at (314) 436-3845.

Sincerely,

A handwritten signature in cursive script that reads "Cathy S. Vaughn".

Cathy Vaughn  
Manager, Post Office Operations  
1720 Market St Room 3000  
Saint Louis, MO, 63155-9900

## Optional Comment Form

Following are comments I wish to make concerning the proposed discontinuance of the SCOTTVILLE Post Office.

1. **Effect on Your Postal Services.** Describe any favorable or unfavorable effects you believe the proposal would have on the regularity or effectiveness of your postal services.

We live next to a main roadway. We do not feel comfortable leaving a paid bill in the postal box until the carrier picks it up. This will force us to pay all bills on-line. Package to be mailed will have to be taken to a larger postal office. Closest one is 7 mile away. We both work and this would be an inconvenience to find an office open the hours we are off to mail.

2. **Effect on Your Community.** Please describe any favorable or unfavorable effects that you believe the proposal would have on your community.

We would like to keep the identity of our small community by keeping our zip code - 62683. The post office is the only area for the older people to meet and check on each other. It gives them a reason to get up, get dressed, and get out of the house. Please consider other options than closing.

3. **Other Comments.** Please provide any other views or information that you believe the Postal Service should consider in deciding whether to adopt the proposal.

The postal service could consider shorter hours or cut the amount of days they are open. Another consideration is the 24 hr. service for locked boxes. Please let us keep our zip code 62683.

Larry W. King

Larry & Cindy King

Name of Postal Customer

Lucinda "Cindy" King

Signature of Postal Customer

P.O. Box 123

Mailing Address

Scottville, IL 62683

City, State, and ZIP Code

7-30-2011

Date



09/12/2011

TERRY L CLARK  
PO BOX 124  
SCOTTVILLE, IL 62683

Dear Postal Service Customer:

Thank you for taking the time to submit your comments to the proposal to close the Scottville Post Office. Your comments are appreciated and will be carefully considered, along with the comments of other customers, as the matter is reviewed further in my office and at higher levels of the Postal Service.

In response to your letter:

- You stated that you would miss the special attention and assistance provided by the personnel at the Post Office. Courteous and helpful service will be provided by personnel at the administrative Post Office and from the carrier. Special assistance will be provided as needed.
- You expressed a concern about the loss of a gathering place and an information center. Residents may continue to meet informally, socialize, and share information at the other businesses, churches and residences in town.
- You expressed a concern about having to travel to another Post Office for service. Services provided at the Post Office will be available from the carrier, and customers will not have to travel to another Post Office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Stamps are also available at many stores and gas stations where customers may already shop, online at [usps.com](http://usps.com), or by calling 1-800-STAMP-24.

I realize with change there is always concern. However we are confident that the alternate service listed in the proposal will continue to provide you with effective and regular service.

If you have additional questions or comments, please feel free to contact Sue Wandersee at (314) 436-3645.

Sincerely,

A handwritten signature in cursive script that reads "Cathy S. Vaughn".

Cathy Vaughn  
Manager, Post Office Operations  
1720 Market St Room 3000  
Saint Louis, MO, 63155-9900

### Optional Comment Form

Following are comments I wish to make concerning the proposed discontinuance of the SCOTTVILLE Post Office

1. Effect on Your Postal Services. Describe any favorable or unfavorable effects you believe the proposal would have on the regularity or effectiveness of your postal services.

I believe the Post office is a part of small town America this is where we get our news, stamps, and keep up with whats going on. The Post office worker helps me to feel out pappers and mail them

2. Effect on Your Community. Please describe any favorable or unfavorable effects that you believe the proposal would have on your community.

We can gather and keep up with whats going on in our community

3. Other Comments. Please provide any other views or information that you believe the Postal Service should consider in deciding whether to adopt the proposal.

Im unemployed and cannot drive a 14 mile round trip just to pick up more bills

Terry L. Clark

Name of Postal Customer

PO Box 124

Mailing Address

Scottville IL. 62683

City, State, and ZIP Code

Terry L. Clark

Signature of Postal Customer

7-19-11

Date

AUG 18 REC'D



09/12/2011

HAROLD RICH  
PO BOX 126  
SCOTTVILLE, IL 62683

Dear Postal Service Customer,

Thank you for taking the time to submit your comments to the proposal to close the Scottville Post Office. Your comments are appreciated and will be carefully considered, along with the comments of other customers, as the matter is reviewed further in my office and at higher levels of the Postal Service.

In response to your letter:

- You expressed a concern about growth in the community. The growth of a community does not depend on the location of a Post Office. Based on information obtained by the Postal Service, it was determined that there has been minimal growth in the area in recent years. Carrier service will be able to accommodate future growth.

I realize with change there is always concern. However we are confident that the alternate service listed in the proposal will continue to provide you with effective and regular service.

If you have additional questions or comments, please feel free to contact Sue Wandersee at (314) 438-3645

Sincerely,

A handwritten signature in cursive script that reads "Cathy S. Vaughn".

Cathy Vaughn  
Manager, Post Office Operations  
1720 Market St Room 3000  
Saint Louis, MO, 63155-9900

### Optional Comment Form

Following are comments I wish to make concerning the proposed discontinuance of the SCOTTVILLE Post Office.

1. **Effect on Your Postal Services.** Describe any favorable or unfavorable effects you believe the proposal would have on the regularity or effectiveness of your postal services.

I believe it would make deliveries of church mail more costly and slower for the church and members.

2. **Effect on Your Community.** Please describe any favorable or unfavorable effects that you believe the proposal would have on your community.

Closing the post office would discourage families of moving or staying in Scottville.

3. **Other Comments.** Please provide any other views or information that you believe the Postal Service should consider in deciding whether to adopt the proposal.

Scottville Christian Church

Name of Postal Customer

Harold Rich - Chairman

Signature of Postal Customer of the board

P.O. Box 126

Mailing Address

Scottville, Mo. 62683

City, State, and ZIP Code

Date

AUG 18 1977





09/12/2011

MARTIN & DONNA LANDES  
31275 HETTICK SCOTTVILLE RD  
PALMYRA, IL 62674

Dear Postal Service Customer:

Thank you for taking the time to submit your comments to the proposal to close the Scottville Post Office. Your comments are appreciated and will be carefully considered, along with the comments of other customers, as the matter is reviewed further in my office and at higher levels of the Postal Service.

In response to your letter:

- You expressed a concern about having to travel to another Post Office for service. Services provided at the Post Office will be available from the carrier, and customers will not have to travel to another Post Office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Stamps are also available at many stores and gas stations where customers may already shop, online at [usps.com](http://usps.com), or by calling 1-800-STAMP-24.

I realize with change there is always concern. However we are confident that the alternate service listed in the proposal will continue to provide you with effective and regular service.

If you have additional questions or comments, please feel free to contact Sue Wandersee at (314) 436-3645.

Sincerely,

A handwritten signature in cursive script that reads "Cathy S. Vaughn".

Cathy Vaughn  
Manager, Post Office Operations  
1720 Market St Room 3000  
Saint Louis, MO, 63155-9900

### Optional Comment Form

Following are comments I wish to make concerning the proposed discontinuance of the SCOTTVILLE Post Office.

1. **Effect on Your Postal Services.** Describe any favorable or unfavorable effects you believe the proposal would have on the regularity or effectiveness of your postal services.

if P.O. was to close it would mean having to drive at least 12 miles to the next P.O. with gas prices so high that is another expense to our living. Closing P.O. would make our postal service not very efficient. it is bad enough now.

2. **Effect on Your Community.** Please describe any favorable or unfavorable effects that you believe the proposal would have on your community.

For small rural towns they don't need to ~~lose~~ lose any thing else. All small towns are having enough trouble surviving without the loss of P.O. if this trend continues soon all small towns will lose their identity.

3. **Other Comments.** Please provide any other views or information that you believe the Postal Service should consider in deciding whether to adopt the proposal.

if the postal service cuts out post offices there will be more jobs lost. unemployment will grow. we don't need unemployment to grow in order for people to survive.

Donna Landes

Name of Postal Customer

Donna Landes

Signature of Postal Customer

31275 Hettick Scottville Rd.

Mailing Address

Palmira, IL 62674

City, State, and ZIP Code

7/6/11

Date



09/12/2011

MARTIN DONNA LANDES  
31275 HETTICK SCOTTVILLE RD  
PALMYRA, IL 62674

Dear Postal Service Customer:

Thank you for taking the time to submit your comments to the proposal to close the Scottville Post Office. Your comments are appreciated and will be carefully considered, along with the comments of other customers, as the matter is reviewed further in my office and at higher levels of the Postal Service.

In response to your letter:

- You expressed a concern for loss of community identity. A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the community name in addresses. However, to ensure effective and regular service, the ZIP Code will change.
- You expressed a concern about the loss of employment in the community. The postmaster position is vacant and there is no guarantee that any replacement postmaster would be from the community.

I realize with change there is always concern. However we are confident that the alternate service listed in the proposal will continue to provide you with effective and regular service.

If you have additional questions or comments, please feel free to contact Sue Wandersee at (314) 436-3645.

Sincerely,

A handwritten signature in cursive script that reads "Cathy S. Vaughn".

Cathy Vaughn  
Manager, Post Office Operations  
1720 Market St Room 3000  
Saint Louis, MO, 63155-9900

### Optional Comment Form

Following are comments I wish to make concerning the proposed discontinuance of the SCOTTVILLE Post Office.

1. **Effect on Your Postal Services.** Describe any favorable or unfavorable effects you believe the proposal would have on the regularity or effectiveness of your postal services.  
*if closes, would have to drive 12 mi. to buy stamps or mail package, would require hiring another rural carrier or overload already overloaded carriers, don't get mail now till 2-3 o'clock in afternoon*
2. **Effect on Your Community.** Please describe any favorable or unfavorable effects that you believe the proposal would have on your community.  
*losing P.O. loses identity of town, people sometimes see each other out at P.O. & talk to be friendly, would lose this exposure*
3. **Other Comments.** Please provide any other views or information that you believe the Postal Service should consider in deciding whether to adopt the proposal.  
*closing small P.O.'s loses jobs that are already in short supply in small communities*

*Martin L. Landes*  
Name of Postal Customer

*Martin L. Landes*  
Signature of Postal Customer

*31275 Hettick-Scottville Rd*  
Mailing Address

*Palmyra, IL 62674*  
City, State, and ZIP Code

*7-6-11*  
Date

AUG 18 2011



09/12/2011

DENNIS & MARY BARTOLAZZI

PO BOX 113  
SCOTTVILLE, IL 62683

Dear Postal Service Customer:

Thank you for taking the time to submit your comments to the proposal to close the Scottdale Post Office. Your comments are appreciated and will be carefully considered, along with the comments of other customers, as the matter is reviewed further in my office and at higher levels of the Postal Service.

In response to your letter:

- You expressed a concern about the services available from the rural carrier. The rural carrier provides all the services that are available at the Post Office with the exception of PO Box service and bulk mail acceptance. This includes stamp sales, package pick up, special services and money order sales.
- You expressed a concern about the loss of a gathering place and an information center. Residents may continue to meet informally, socialize, and share information at the other businesses, churches and residences in town.

I realize with change there is always concern. However we are confident that the alternate service listed in the proposal will continue to provide you with effective and regular service.

If you have additional questions or comments, please feel free to contact Sue Wandersee at (314) 436-3645.

Sincerely,

A handwritten signature in cursive script that reads "Cathy S. Vaughn".

Cathy Vaughn  
Manager, Post Office Operations  
1720 Market St Room 3000  
Saint Louis, MO, 63155-9900

### Optional Comment Form

Following are comments I wish to make concerning the proposed discontinuance of the SCOTTVILLE Post Office.

1. Effect on Your Postal Services. Describe any favorable or unfavorable effects you believe the proposal would have on the regularity or effectiveness of your postal services.

will be very hard on everyone in town  
to try to get mail

2. Effect on Your Community. Please describe any favorable or unfavorable effects that you believe the proposal would have on your community.

The post office is all this little town  
has left.

3. Other Comments. Please provide any other views or information that you believe the Postal Service should consider in deciding whether to adopt the proposal.

Why don't you stop mail on Sat which would  
save money before you close anything.

Name of Postal Customer

Signature of Postal Customer

Mailing Address

Date

City, State, and ZIP Code

James + Mary Bartolazzi

PO Box 113

Scottsville IL 62683

7-7-2011

JUL 25 RECD



A. Office

Name: SCOTTVILLE State: IL Zip Code: 62683  
Area: GREAT LAKES District: GATEWAY PFC  
Congressional District: 17th County: MACOUPIN  
EAS Grade: 55 Finance Number: 167104  
Post Office: ☒ Classified Station ☐ Classified Branch ☐ CPO ☐

This form is a place holder for number 39. There was not a premature appeal received.

Prepared by: Sue Wandersee  
Title: GATEWAY PFC Post Office Review Coordinator  
Tele No: (314) 436-3645

Date: 09/12/2011  
Fax No: (651)  
365-9708

## Analysis of 60-Day Posting Comments

### Number of comments returned

Total questionnaires distributed	52
Favorable comments	0
Unfavorable comments	50
No opinion expressed	2
Total comments returned	52

### Postal Concerns

The following postal concerns were expressed

1. Concern (No Opinion):  
No Concern  
Response:
2. Concern (Unfavorable):  
Customers expressed concern about collection of outgoing mail.  
Response:  
Collection of mail will be made by the carrier when serving the route. The customer should raise the flag on the mailbox to alert the carrier that outgoing mail is to be collected from the mailbox.  
Concern (Unfavorable):  
Customers expressed concern about how the loss of the Post Office would negatively impact the historical dimension of the community.  
Response:  
The Postal Service is helping to preserve the community name by continuing the use of the Community name in addresses.
4. Concern (Unfavorable):  
Customers expressed concern about misdelivered mail.  
Response:  
The concern about misdelivery has been brought to the attention of the administrative postmaster. The Postal Service regrets any inconvenience that customers have experienced because of misdelivery. We consider misdelivered mail a very serious problem and appreciate when customers report this to us since it provides an opportunity to take corrective action  
Concern (Unfavorable):  
Customers expressed concern for those customers with disabilities who are not able to go to administrative Post Office to pick up their mail.  
Response:  
Customers are not required to travel to another Post Office to receive mail or obtain retail services. These services will be provided by the carrier to a roadside mailbox located close to customers' residences. In hardship cases, delivery can be made to the home of a customer. Changes in the type of delivery are considered where service by existing methods would impose an extreme physical hardship for an individual customer. Any request for a change in delivery method must be submitted in writing to the administrative postmaster.
6. Concern (Unfavorable):  
Customers felt inclement weather and poor road conditions might impede delivery.  
Response:  
Both inclement weather and heavy mail volume can cause deviations from the normal delivery schedule. However, the carrier is required to provide a vehicle of adequate size, equipped with necessary equipment (chains or snow tires, warning lights or signs, etc.) to serve the route safely and efficiently and in accordance with federal, state, and local motor vehicle laws and regulations.
7. Concern (Unfavorable):  
Customers said they would miss the special attention and assistance provided by the personnel at the Post Office  
Response:  
Courteous and helpful service will be provided by personnel at the administrative Post Office and from the carrier. Special assistance will be provided as needed.
8. Concern (Unfavorable):  
Customers were concerned about having to travel to another Post Office for service.  
Response:  
Services provided at the Post Office will be available from the carrier, and customers will not have to travel to another Post Office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Stamps are also available at many stores and gas stations where customers may already shop, online at usps.com, or by calling 1-800-STAMP-24.
9. Concern (Unfavorable):  
Customers were concerned about mail security.  
Response:  
Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose.
10. Concern (Unfavorable):  
Customers were concerned about obtaining services from the carrier.  
Response:  
Most retail services provided at the post office are available from the carrier and do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Listed below are some services available from the carrier and how to obtain them.

### PURCHASING STAMPS BY MAIL

The Stamps by Mail Program provides customers the opportunity to purchase stamps, envelopes, and postal cards by using a Stamps by Mail order form, available from the post office or the carrier. Commemorative stamps and stamp collecting products are also available. The customer addresses the postage paid order form envelope, encloses payment by personal check or postal money order made payable to the US Postal Service, and mails the form (postage-free) or leaves it in the mailbox for the carrier to pick up. Most orders are processed overnight, and some immediately.

### PURCHASING POSTAL MONEY ORDERS

Customers may purchase money orders by meeting the carrier at the mailbox, completing an application, and paying the carrier (in cash) the price of the money order, plus the fee. The carrier gives the customer a receipt for the application. The money order is completed when the carrier returns to the post office, and a money order receipt is left in the customer's mailbox on the next delivery day. Most customers provide the carrier with a stamped, self-addressed envelope in which the completed money order is mailed to its destination. If customers prefer, the completed money orders will be returned for verification on the next delivery day.



Special services such as certified, registered, Express Mail, delivery confirmation, signature confirmation, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day.

#### **HOLDING MAIL**

Customers who will be away for an extended time, such as a vacation, may request that their mail be held at the post office during their absence. Upon return the customer asks the post office to resume delivery.

11. **Concern (UnFavorable):**

Customers were concerned about obtaining services from the carrier

**Response:**

The rural carrier provides all the services that are available at the Post Office with the exception of PO Box service and bulk mail acceptance. This includes stamp sales, package pick up, special services and money order sales.

12. **Concern (UnFavorable):**

Customers were concerned about senior citizens.

**Response:**

Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes or Centralized Box Units. Customers do not have to make a special trip to the Post Office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the administrative postmaster for more information.

#### **Nonpostal Concerns**

The following nonpostal concerns were expressed

1. **Concern (UnFavorable):**

Customers expressed concern for loss of community identity.

**Response:**

A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the community name in addresses. However, to ensure effective and regular service, the ZIP Code will change.

2. **Concern (UnFavorable):**

Customers felt the Post Office should remain open since they paid taxes.

**Response:**

The Postal Service is not supported by tax dollars and must meet expenses by revenue it generates. Operational savings for the Postal Service contributes in the long run to stable postage rates and savings for customers.

3. **Concern (UnFavorable):**

Customers were concerned about growth in the community.

**Response:**

The growth of a community does not depend on the location of a Post Office. Based on information obtained by the Postal Service, it was determined that there has been minimal growth in the area in recent years. Carrier service will be able to accommodate future growth.

4. **Concern (UnFavorable):**

Customers were concerned about loss of employment in the community

**Response:**

The postmaster position is vacant and there is no guarantee that any replacement postmaster would be from the community.

5. **Concern (UnFavorable):**

Customers were concerned about the loss of a gathering place and an information center.

**Response:**

Residents may continue to meet informally, socialize and share information at the other businesses, churches and residences in town.



Date of Posting: 06/21/2011

Posting Round Date:

Date of Removal: 08/22/2011

Removal Round Date:

PROPOSAL TO CLOSE  
THE SCOTTVILLE, IL POST OFFICE  
AND EXTEND  
SERVICE BY RURAL ROUTE SERVICE  
(REVISED)

DOCKET NUMBER 1381040 - 62683

## I. RESPONSIVENESS TO COMMUNITY POSTAL NEEDS

The Postal Service is proposing to close the Scottville, IL Post Office and provide delivery and retail services by rural route service under the administrative responsibility of the Modesto Post Office, located six miles away.

The postmaster position became vacant when the postmaster retired on July 31, 2007. Since the postmaster vacancy an OIC has been installed to operate the office. Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue.

The office is being studied for possible closing or consolidation due to the following reasons: postmaster vacancy in addition to declining postal needs. Regular and effective service can be provided to the area by alternate means.

The Scottville Post Office, an EAS-55 level, provides service from 11:00 a.m. to 2:30 p.m. Monday - Friday, 11:00 a.m. to 12:00 p.m. Saturday and lobby hours of 11:00 a.m. to 2:30 p.m. on Monday - Friday and 11:00 a.m. to 12:00 p.m. on Saturday to 33 post office box or general delivery customers and no delivery customers. Retail services included the sale of stamps, stamped paper, and money orders; special services such as Registered Mail, Certified Mail, Insured Mail, COD Mail, and Express Mail services; and the acceptance and dispatch of all classes of mail.

The retail window averaged 24 transaction(s) accounting for 28 minute(s) of retail workload daily. With minimal workload, the Postal Service feels that effective and regular service will be provided by rural route service. Office receipts for the last 3 years were: \$8,617 ( 22 revenue units) in FY 2008; \$7,523 ( 20 revenue units) in FY 2009; and \$9,712 ( 25 revenue units) in FY 2010. There were no permit mailer(s) or postage meter customer(s).

On June 01, 2011, representatives from the Postal Service were available at the Scottville Post Office to answer questions and provide information to customers. 12 customer(s) attended the meeting.

On May 16, 2011, 43 questionnaires were distributed to delivery customers of the Scottville Post Office. Questionnaires were also available over the counter for retail customers at the Scottville Post Office. 17 questionnaires were returned. Responses regarding the proposed alternate service were as follows: 1 favorable, 11 unfavorable, and 5 expressed no opinion.

A petition supporting the retention of the Scottville Post Office was received on August 18, 2011, with 143 signatures. If this proposal is implemented, delivery and retail services will be provided by the Modesto Post Office, an EAS-13 level office. Window service hours at the Modesto Post Office are from 8:30 a.m. to 12:30 p.m. and 1:30 to 4:15 p.m., Monday through Friday, and 8:30 a.m. to 10:15 a.m. on Saturday. There are 90 post office boxes available.

The following concerns were expressed from questionnaires, the community meeting, from customer letters, on the petition, and from the congressional inquiry:

1. **Concern:** Customer expressed a concern about package delivery and pickup.

**Response:** Rural carriers will deliver packages that fit in your rural mail box, if the package does not fit in the mail box, the carrier will deliver the package up to ½ mile off of the line of travel, at a designated place, such as on your porch or under a carport. For carrier pick up of packages, you can contact the administrative Post Office, letting the carrier know that you have a package available for pick up. The carrier can deviate from the line of travel in order to receive packages. The rural carrier will accept letters, flats or packages up to 13 ounces for mailing. The carrier will estimate the cost and provide a receipt for any money received. On the following delivery day the carrier will provide change or a bill for the amount over the estimate. Packages over 13 ounces may be picked up if the postage was printed online or with a traceable meter.
2. **Concern:** Customer expressed a concern about the inability of the rural carrier to weigh and rate letters and packages.

**Response:** The rural carrier will accept any letters or packages up to 13 ounces for mailing. The carrier will estimate the cost and provide a receipt for any money received. On the following delivery day the carrier will provide change or a bill for the amount over the estimate. Customers may also mail larger items by printing postage online at usps.com.
3. **Concern:** Customers expressed concern about misdelivered mail.

**Response:** The concern about misdelivery has been brought to the attention of the administrative postmaster. The Postal Service regrets any inconvenience that customers have experienced because of misdelivery. We consider misdelivered mail a very serious problem and appreciate when customers report this to us since it provides an opportunity to take corrective action.
4. **Concern:** Customers said they would miss the special attention and assistance provided by the personnel at the Post Office.

**Response:** Courteous and helpful service will be provided by personnel at the administrative Post Office and from the carrier. Special assistance will be provided as needed.

5. **Concern:** Customers were concerned about a possible address change.

**Response:** Customers will be assigned a 911 address. The new address will continue to use the community name. Mail will be forwarded in accordance with postal regulations. Change of address forms are available online at [usps.com](http://usps.com) or from the Postal Service to assist customers in notifying correspondents of the change.

6. **Concern:** Customers were concerned about having to travel to another Post Office for service.

**Response:** Services provided at the Post Office will be available from the carrier, and customers will not have to travel to another Post Office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Stamps are also available at many stores and gas stations where customers may already shop, online at [usps.com](http://usps.com), or by calling 1-800-STAMP-24.

7. **Concern:** Customers expressed concern about collection of outgoing mail.

**Response:** Collection of mail will be made by the carrier when serving the route. The customer should raise the flag on the mailbox to alert the carrier that outgoing mail is to be collected from the mailbox.

8. **Concern:** Customers expressed concern about how the loss of the Post Office would negatively impact the historical dimension of the community.

**Response:** The Postal Service is helping to preserve the community name by continuing the use of the Community name in addresses.

9. **Concern:** Customers expressed concern for those customers with disabilities who are not able to go to administrative Post Office to pick up their mail.

**Response:** Customers are not required to travel to another Post Office to receive mail or obtain retail services. These services will be provided by the carrier to a roadside mailbox located close to customers' residences. In hardship cases, delivery can be made to the home of a customer. Changes in the type of delivery are considered where service by existing methods would impose an extreme physical hardship for an individual customer. Any request for a change in delivery method must be submitted in writing to the administrative postmaster.

10. **Concern:** Customers felt inclement weather and poor road conditions might impede delivery.

**Response:** Both inclement weather and heavy mail volume can cause deviations from the normal delivery schedule. However, the carrier is required to provide a vehicle of adequate size, equipped with necessary equipment (chains or snow tires, warning lights or signs, etc.) to serve the route safely and efficiently and in accordance with federal, state, and local motor vehicle laws and regulations.

11. **Concern:** Customers were concerned about mail security.

**Response:** Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose.

12. **Concern:** Customers were concerned about obtaining services from the carrier.

**Response:**

Most retail services provided at the post office are available from the carrier and do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Listed below are some services available from the carrier and how to obtain them.

**PURCHASING STAMPS BY MAIL**

The Stamps by Mail Program provides customers the opportunity to purchase stamps, envelopes, and postal cards by using a Stamps by Mail order form, available from the post office or the carrier. Commemorative stamps and stamp collecting products are also available. The customer addresses the postage paid order form envelope, encloses payment by personal check or postal money order made payable to the US Postal Service, and mails the form (postage-free) or leaves it in the mailbox for the carrier to pick up. Most orders are processed overnight, and some immediately.

**PURCHASING POSTAL MONEY ORDERS**

Customers may purchase money orders by meeting the carrier at the mailbox, completing an application, and paying the carrier (in cash) the price of the money order, plus the fee. The carrier gives the customer a receipt for the application. The money order is completed when the carrier returns to the post office, and a money order receipt is left in the customer's mailbox on the next delivery day. Most customers provide the carrier with a stamped, self-addressed envelope in which the completed money order is mailed to its destination. If customers prefer, the completed money orders will be returned for verification on the next delivery day.

**SPECIAL SERVICES**

Special services such as certified, registered, Express Mail, delivery confirmation, signature confirmation, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day.

**HOLDING MAIL**

Customers who will be away for an extended time, such as a vacation, may request that their mail be held at the post office during their absence. Upon return the customer asks the post office to resume delivery.

13. **Concern:**

Customers were concerned about obtaining services from the carrier.

**Response:**

The rural carrier provides all the services that are available at the Post Office with the exception of PO Box service and bulk mail acceptance. This includes stamp sales, package pick up, special services and money order sales.

14. **Concern:**

Customers were concerned about senior citizens.

**Response:**

Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes or Centralized Box Units. Customers do not have to make a special trip to the Post Office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the administrative postmaster for more information.

15. **Concern:**

Customers expressed concern over the dependability of rural route service

**Response:**

The customer expressed a concern over the dependability of rural route service. Rural letter carriers perform a vital function in the United States Postal Service serving thousands of families and businesses in rural and suburban areas while traveling millions of miles daily. Rural letter carriers are highly respected by the American public. This respect has been earned by many years of dedication to the Postal Service and to postal customers. During national and local emergencies, including prolonged periods of extreme weather conditions, rural carriers have demonstrated great responsibility in providing mail service to postal customers. Rural carriers are required to serve the route expeditiously each day.

16. **Concern:** Customers inquired about mailbox installation and maintenance
- Response:** The customer expressed a concern about mailbox installation and maintenance. Customers are responsible for mailbox installation and maintenance. Mailboxes must be placed so that they may be safely and conveniently served by the carrier and must be located on the right-hand side of the road in the direction of the carrier's travel. Mailbox supports should conform to state laws and highway regulations. The Postal Service recommends that customers contact the administrative postmaster or carrier for advice on placement of mailboxes and mailbox height and supports.
17. **Concern:** Customers questioned the economic savings of the proposed discontinuance
- Response:** The customer questioned the economic savings of the proposed discontinuance. Carrier service is more cost-effective than maintaining a postal facility and postmaster position. The Postal Service estimates an positive annual savings.
18. **Concern:** Customers stated that there was not enough notice given for the community meeting or that the meeting was held at an inconvenient time.
- Response:** The customer stated that there was not enough notice given for the community meeting or that the meeting was held at an inconvenient time. In addition to the community meeting, questionnaires assists the Postal Service in evaluating the postal needs and concerns of the community. Once the questionnaires are returned and evaluated the Postal Service can formally propose a permanent alternate form of service suited to the needs of the community. The Postal Service apologizes if the community meeting could not be attended by everyone. Any customer who has comments or concerns to express is urged to convey them to Post Office Review Coordinator.
19. **Concern:** Customers were concerned about later delivery of mail
- Response:** The customer expressed a concern about delivery time. A customer's location on a carrier's line of travel determines the time of day mail is delivered. This, of course, precludes providing early delivery of mail to every customer because, no matter how we structure a route, somebody must be last. We do, however, carefully consider the volume of mail for each route so that we can deliver the greatest amount of mail at the earliest possible hour. With the largest fleet of delivery vehicles in the world we must pay special attention to energy conservation measures, to minimize vehicle and fuel expenses. When the price of gasoline goes up one cent per gallon our total gasoline cost rises more than \$8 million. Therefore, when structuring a route, we must balance our goal to deliver as much mail as possible as early as possible with the need to minimize the travel distance a route must cover.
20. **Concern:** Customers were concerned about the limited hours of operation at the post office
- Response:** The customer expressed a concern about the limited hours of operation at the post office. Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue. A workload analysis conducted indicated the office had declined. If workload increases in an office, hours may be increased as well.

**Some advantages of the proposal are:**

1. The rural or contract delivery carrier may provide retail services, alleviating the need to go to the post office. Stamps by Mail order forms are provided for customer convenience.
2. Customers opting for carrier service will have 24-hour access to their mail.
3. Savings for the Postal Service contribute in the long run to stable postage rates and savings for customers.
4. CBUs can offer the security of individually locked mail compartments. Parcel lockers provide convenient parcel delivery for customers.
5. Customers opting for carrier service will not have to pay post office box fees.
6. Saves time and energy for customers who drive to the post office to pick up mail.

**Some disadvantages of the proposal are:**

1. The loss of a retail outlet and a postmaster position in the community. Retail services may be provided by the rural or contract delivery carrier.
2. Meeting the rural or contract delivery carrier at the box to transact business. However, it is not necessary to be present to conduct most Postal Service transactions.
3. A change in the mailing address. The community name will continue to be used in the new address. A carrier route address will be assigned. However in order to ensure regular and effective service, the zip code will change to 62667.

Taking all available information into consideration, the Postal Service concludes this proposal will provide a maximum degree of effective and regular postal services to the community.

## **II. EFFECT ON COMMUNITY**

Scottville is an incorporated community located in MACOUPIN County. The community is administered politically by Village of Scottville. Police protection is provided by the Macoupin County Sheriff. Fire protection is provided by the Scottville Modesto Rural Fire Protection District. The community is comprised of retirees, commuters, self-employed, farmers, and those who commute to work at nearby communities and work in local businesses.

Businesses and organizations include: Village of Scottville, Northwestern Area Ambulance & Rescue, Scottville Modesto Rural Fire Protection District, Scottville Historical and Genealogical Society, Blanton Drywall, ALB Soil Lab, Scottville Rural Water, Debbie Hull, Macoupin County Economic & Development Partnership, Cole Farms, and Seaton Applications. Residents may travel to nearby communities for other supplies and services.

Nonpostal services provided at the Scottville Post Office will be available at the Modesto Post Office. Government forms normally provided by the Post Office will also be available at the Modesto Post Office or by contacting your local government agency.

The following nonpostal concerns were expressed from questionnaires, the community meeting, on the petition, and on the congressional inquiry:

1. **Concern:** Customers expressed concern for loss of community identity.  
**Response:** A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the Community name in addresses.
2. **Concern:** Customers expressed concern for those customers with disabilities who are not able to go to administrative Post Office to pick up their mail.  
**Response:** Customers are not required to travel to another Post Office to receive mail or obtain retail services. These services will be provided by the carrier to a roadside mailbox located close to customers' residences. In hardship cases, delivery can be made to the home of a customer. Changes in the type of delivery are considered where service by existing methods would impose an extreme physical hardship for an individual customer. Any request for a change in delivery method must be submitted in writing to the administrative postmaster.
3. **Concern:** Customers were concerned about senior citizens.



**Response:**

Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes or Centralized Box Units. Customers do not have to make a special trip to the Post Office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the administrative postmaster for more information.

4. **Concern:**

Customers felt the Post Office should remain open since they paid taxes.

**Response:**

The Postal Service is not supported by tax dollars and must meet expenses by revenue it generates. Operational savings for the Postal Service contributes in the long run to stable postage rates and savings for customers.

5. **Concern:**

Customers were concerned about growth in the community.

**Response:**

The growth of a community does not depend on the location of a Post Office. Based on information obtained by the Postal Service, it was determined that there has been minimal growth in the area in recent years. Carrier service will be able to accommodate future growth.

6. **Concern:**

Customers were concerned about loss of employment in the community.

**Response:**

The postmaster position is vacant and there is no guarantee that any replacement postmaster would be from the community.

7. **Concern:**

Customers were concerned about the loss of a gathering place and an information center.

**Response:**

Residents may continue to meet informally, socialize, and share information at the other businesses, churches and residences in town.

4. **Concern:**

Customers expressed concern for loss of community identity

**Response:**

The customer expressed a concern about the loss of the Communities' identity. A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the Post Office name in addresses and in the National Five-Digit ZIP Code and Post Office Directory.

5. **Concern:**

Customers were concerned about mail security

**Response:**

The customer expressed a concern about the security of mail. Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose.

6. **Concern:**

Customers were concerned about senior citizens

**Response:**

The customer expressed a concern about senior citizens. Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes or CBUs. Customers do not have to make a special trip to the post office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the administrative postmaster for more information.

Based on the information obtained in the course of this discontinuance study, the Postal Service concludes this proposal will not adversely affect the community.

### III. EFFECT ON EMPLOYEES

The postmaster position became vacant when the postmaster retired on July 31, 2007. The noncareer postmaster relief (PMR) may be separated from the Postal Service. No other Postal Service employee will be adversely affected. Since the postmaster vacancy an OIC has been installed to operate the office.

### IV. ECONOMIC SAVINGS

The Postal Service estimates an annual savings of \$ 30,644 with a breakdown as follows:

Postmaster Salary (EAS-55, No COLA)	\$ 23,026
Fringe Benefits @ 33.5%	\$ 7,714
Annual Lease Costs	<u>+ \$ 2,400</u>
Total Annual Costs	\$ 33,140
Less Annual Cost of Replacement Service	<u>- \$ 2,496</u>
Total Annual Savings	<u>\$ 30,644</u>

### V. OTHER FACTORS

The Postal Service has identified no other factors for consideration.

### VI. SUMMARY

The Postal Service is proposing to close the Scottville, IL Post Office and provide delivery and retail services by rural route service under the administrative responsibility of the Modesto Post Office, located six miles away.

The postmaster retired on July 31, 2007. If the office has a noncareer PMR(s), they may be separated from the Postal Service; however, attempts will be made to reassign the employee(s) to a nearby facility. No other employee(s) will be adversely affected. Post office mail volume has declined. Effective and regular service will continue to be provided by rural route service.

The Scottville Post Office provided delivery and retail service to 33 PO Box or general delivery customers and no delivery route customers. The daily retail window transactions averaged 24. There are no permit mailers or postage meter customers.

There will no longer be a retail outlet in the community. However, delivery and retail services may be available from a rural or contract delivery carrier, which could alleviate the need to travel to a post office for service. The Postal Service will save an estimated \$30,644 annually. A disadvantage to some may be in meeting the rural or contract delivery carrier to transact business. However, it is not necessary to be present to conduct most Postal Service transactions with a rural or contract delivery carrier.

Taking all available information into consideration, the Postal Service has determined that the advantages outweigh the disadvantages and this proposal is warranted.

### VII. NOTICES

- A. Support Materials. Copies of all materials upon which this proposal is based are available for public inspection at the Modesto Post Office during normal office hours.
- B. This is a proposal. It is not a final determination to close this post office. If a final determination is made to close this post office, after public comments on this proposal are received and taken into account, a notice of that final determination will be posted in this office.

The final determination will contain instructions on how affected customers may appeal that decision to the Postal Regulatory Commission. Any such appeal must be received by the commission within 30 days of the posting of the final determination.



CATHY VAUGHN  
Manager, Post Office Operations

06/21/2011  
Date

U.S. Postal Service POST OFFICE CLOSING OR CONSOLIDATION PROPOSAL Fact Sheet				1. Date Prepared 06/20/2011
2. Post Office Name SCOTTVILLE		3. State and ZIP + 4 Code IL 62883-9998		
4. District, Customer Service GATEWAY PFC	5. Area, Customer Service GREAT LAKES	6. County MACOUPIN	7. Congressional District 17th	
8. Reason for Proposal to Discontinue postmaster vacancy in addition to declining postal needs. Regular and effective service can be provided to the area by alternate means.		9. PO Emergency Suspend (Reason and Date) No Suspension		10. Proposed Permanent Alternate Service
11. Staffing		12. Hours of Service		
a. <input type="checkbox"/> PM <input checked="" type="checkbox"/> PM Vacancy Reason & Date: retired Occupied 07/31/2007  b. <input type="checkbox"/> OIC <input type="checkbox"/> Career <input type="checkbox"/> Non-Career  c. Current PM POSITION Level (150) Downgraded from EAS-55 d. No of Clerks- 0 No of Career- 0 No of Non-Career- 1 e. No of Others- 0 No of Career- 0 No of Non-Career- 0		a. Time M-F 11:00 a.m. to 2:30 p.m. Sat 11:00 a.m. to 12:00 p.m. Total Window Hours Per Week  b. Lobby Time M-F 11:00 a.m. to 2:30 p.m. Sat 11:00 a.m. to 12:00 p.m. 18.50  c. EAS Step 1 PM Basic Salary (no Cola) \$ 23026 d. PM Fringe Benefits (33.5% of b.) \$ 7,714		
13. Number of Customers Served		14. Daily Volume (Pieces)		
a. General Delivery 0 b. P.O. Box 33 c. City Delivery 0 d. Rural Delivery 0 e. Highway Contract Route Box 0 f. Total 33 g. No. Receiving Duplicate Service 14 h. Average No. Daily Transactions 24.10		Types of Mail Received Dispatched a. First-Class 74 23 b. Newspaper 45 2 c. Parcel 1 3 d. Other 0 1 e. Total 121 29 f. No. of Postage Meters 0 g. No. of Permits 0		
Finances a. FY 2008 2009 2010		Receipts \$ 8,817 \$ 7,523 \$ 9,712 b. EAS Step 1 PM Basic Salary (no Cola) \$ 23026 c. PM Fringe Benefits (33.5% of b.) \$ 7,714		
15a. Quarters				
<input type="checkbox"/> Postal Owned <input checked="" type="checkbox"/> Leased (if Leased, Expiration Date) 12/31/2013 Annual Lease \$ 2400  30-day cancellation clause? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Evicted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (if Yes, must vacate by)  Located in: <input checked="" type="checkbox"/> Business <input type="checkbox"/> Home <input type="checkbox"/> Other Suitable alternate quarters available? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
16b. Explain:				
17. Schools, Churches and Organization in Service Area. No: 3 Village of Scottville, Northwestern Area Ambulance & Rescue, Scottville Modesto Rural Fire Protection District		19. Administrative/Emanating Office (Proposed): Name: MODESTO EAS Level 13 Miles Away 6.5 8:30 a.m. to 12:30 p.m. and 1:30 to 4:15 p.m. 8:30 a.m. to 10:15 p.m. Window Service Hours: M-Fp.m. SATa.m. Lobby Hours: M-F 24-hours SAT 24-hours PO Boxes Available: 90		
18. Businesses in Service Area No: 8 Scottville Historical and Genealogical Society, Blanton Drywall, ALB Soil Lab, Scottville Rural Water, Debbie Hall, Macoupin County Economic & Development Partnership, Cole Farms, and Seaton Applications		20. Nearest Post Office (if different from above): Name: MODESTO EAS Level 13 Miles Away 6.5 8:30 a.m. to 12:30 p.m. and 1:30 to 4:15 p.m. 8:30 a.m. to 10:15 p.m. Window Service Hours: M-Fp.m. SATa.m. Lobby Hours: M-F 24-hours SAT 24-hours PO Boxes Available: 90		
21. Prepared by				
Printed Name and Title SUE WANDERSEE		Signature SUE WANDERSEE		Telephone No. AC () (314) 436-3645
PO Discontinuance Coordinator Name SUE WANDERSEE		Telephone No. AC () (314) 436-3645		Location SAINT LOUIS, MO



09/20/2011

MEMO TO THE RECORD

SUBJECT: Certification of the Record  
SCOTTVILLE  
Docket Number 1381040 - 62683

This certifies that all comments and documents enclosed in the attached record are originals, or true and correct copies of the originals.

A handwritten signature in dark ink, appearing to read "D. Martin", with a large, stylized flourish at the end.

DAVID MARTIN  
District Manager

## LOG OF POST OFFICE DISCONTINUANCE ACTIONS

Office Name, State, ZIP Code: SCOTTVILLE, IL, 62683-9998

EAS Level: 55

District: GATEWAY PFC

County: MACOUPIN

Congressional District: 17th

Proposal: ☒ Close ☐ Consolidate

Reason For Proposed: retired

Alternate Service Proposed: Rural Route Service

Customers Affected:

Post Office Box: 33

General Delivery: 0

Rural Route: 0

Highway Contract Route (HCR): 0

City Route: 0

Intermediate Rural: 0

Intermediate HCR: 0

Total number of customers: 33

Date	Action
10/21/2011	Office suspended. Reason suspended: lack of qualified personnel to operate the office
10/31/2011	Suspension notice sent to Headquarters.
07/31/2007	Postmaster vacancy occurred. Reason: retired
	OIC: Career: 0 Noncareer: 1 Other Employees: 0
12/20/2010	District manager authorization to study.
05/16/2011	Questionnaires sent to customers. Number sent: 43 Number Returned: 17
08/18/2011	Analysis: Favorable: 1 Unfavorable: 11 No Opinion: 5
	Petition received. Number of signatures: 143
	Concerns expressed: safety of mail, sending and delivering mail, accountable mail, money orders, contract mail stations, maximum degree of service
	Congressional inquiry received. No
	Concerns expressed: n/a
08/21/2011	Proposal and checklist sent to district for review.
06/20/2011	Government Relations and Retail Operations notified by district 10 days before the 60-day posting (PS Form 4920 attached).
06/21/2011	Proposal and invitation for comments posted and round-dated.
09/12/2011	Proposal and invitation for comments removed and round-dated.
	Comment Analysis: Favorable: 0 Unfavorable: 50 No Opinion: 2 52
None	Premature PRC appeal received.
	Concerns expressed: n/a
06/20/2011	Updated PS Form 4920 completed (if necessary).
09/20/2011	Certification of the official record.
09/20/2011	District transmittal of official record to vice president, Delivery and Retail, and copy of transmittal letter to vice president, Area Operations.
09/22/2011	Headquarters logged in official record (option entry).
	Record returned to district for additional consideration.
	Record returned as not warranted.
09/27/2011	Final determination posted at affected office(s) and round-dated.
	Final determination removed and round-dated.
	Postal Bulletin Post Office Change Announcement form sent to Headquarters.
	No appeals letter received from Headquarters.
11/01/2011	Appeal to PRC received.
	PRC opinion received on appeal.
	Affirmed: Remanded: USPS Withdrawn:
	Address management systems notified to updated AMS report.
	Discontinuance announced in Postal Bulletin No. Effective date:

Review Coordinator/person most familiar with the case:

SUE WANDERSEE	(314) 345-2951
Name/Title	Telephone Number
SUE WANDERSEE	(314) 345-2951
District Post Office Review Coordinator	Telephone Number



09/20/2011

VICE PRESIDENT, DELIVERY AND POST OFFICE OPERATIONS  
UNITED STATES POSTAL SERVICE  
475 L'ENFANT PLAZA ROOM 5621  
WASHINGTON DC 20260-5621

SUBJECT: Official Record

Enclosed for your review and approval is the official record to discontinue the Scottville Post Office.

All appropriate actions have been taken, and we have considered the concerns/comments of affected customers. The record has been thoroughly reviewed, and all necessary documentation is included. All documents in the record are numbered and contain docket and item numbers on each page and a chronological index of all documents in the record is included. Effective and regular service will be provided to community residents by permanently implementing the alternative service proposed.

Refer questions about this Post Office discontinuance to Sue Wandersee, Post Office Review Coordinator, at (314) 345-2951 or Cathy Vaughn Manager Post Office Operations.

A handwritten signature in dark ink, appearing to read "D. Martin", written over a light gray rectangular background.

DAVID MARTIN  
DISTRICT MANAGER  
1720 MARKET ST ROOM 2035  
SAINT LOUIS, MO 63155-9900

Enclosures:

One copy of record (<http://hqcsopps.usps.gov/public/dis/4J/P1381040.pdf>)  
Headquarters acknowledgment of receipt of official record (optional)  
Self-addressed envelope

cc: Vice President, GREAT LAKES Area (no enclosures)

### Headquarters Acknowledgment of Receipt of Official Record

The official record to consolidate the SCOTTVILLE was received by 09/22/2011.  
Please contact the Headquarters coordinator at (916) 916-8315 or the address below for additional information regarding its status.

475 L'ENFANT PLAZA SW ROOM 6700  
WASHINGTON DC 20260-6700

Enclosure: (self-addressed envelope)

**\*Note:** The acknowledgment form is optional and to be used at the district's discretion. Please provide the following memorandum and a self-addressed return envelope if you wish to receive an acknowledgment of Headquarters receipt of the record.

Date of Posting: 09/27/2011

Date of Removal: 10/29/2011

FINAL DETERMINATION TO CLOSE  
THE SUSPENDED SCOTTVILLE, IL POST OFFICE  
AND EXTEND  
SERVICE BY RURAL ROUTE SERVICE

DOCKET NUMBER 1381040 - 62683



## I. RESPONSIVENESS TO COMMUNITY POSTAL NEEDS

The Postal Service is issuing the final determination to close the Scottville, IL Post Office and provide delivery and retail services by rural route service under the administrative responsibility of the Modesto Post Office, located six miles away.

The postmaster position became vacant when the postmaster retired on July 31, 2007. Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue.

The office was studied for possible closing or consolidation due to the following reasons: postmaster vacancy in addition to declining postal needs. Regular and effective service can be provided to the area by alternate means.

The Scottville Post Office, an EAS-55 level, is currently suspended and services have been moved to another facility since 10/21/2011.

The retail window averaged 24 transaction(s) accounting for 28 minute(s) of retail workload daily. With minimal workload, the Postal Service feels that effective and regular service will be provided by rural route service. Office receipts for the last 3 years were: \$8,617 ( 22 revenue units) in FY 2008; \$7,523 ( 20 revenue units) in FY 2009; and \$9,712 ( 25 revenue units) in FY 2010. There were no permit mailer(s) or postage meter customer(s).

Since the suspension of service, customers have received delivery and retail services by rural route service emanating from the Modesto Post Office, an EAS-13 level office located 6.5 miles away. Window service hours are from 8:30 a.m. to 12:30 p.m. and 1:30 to 4:15 p.m., Monday through Friday, and 8:30 a.m. to 10:15 a.m. on Saturday. There are 90 Post Office boxes available. On June 01, 2011, representatives from the Postal Service were available at the Scottville Post Office to answer questions and provide information to customers. 12 customer(s) attended the meeting.

On May 16, 2011, 43 questionnaires were distributed to delivery customers of the Scottville Post Office. Questionnaires were also available over the counter for retail customers at the Modesto Post Office. 17 questionnaires were returned. Responses regarding the proposed alternate service were as follows. 1 favorable, 11 unfavorable, and 5 expressed no opinion

A petition supporting the retention of the Scottville Post Office was received on August 18, 2011, with 143 signatures.

The proposal to close the Scottville Post Office was posted with an invitation for comment at the Modesto Post Office from June 21, 2011 to August 22, 2011. The following additional concerns were received during the proposal posting period:

1. **Concern:** Customer expressed a concern about package delivery and pickup.  
**Response:** Rural carriers will deliver packages that fit in your rural mail box, if the package does not fit in the mail box, the carrier will deliver the package up to ½ mile off of the line of travel, at a designated place, such as on your porch or under a carport. For carrier pick up of packages, you can contact the administrative Post Office, letting the carrier know that you have a package available for pick up. The carrier can deviate from the line of travel in order to receive packages. The rural carrier will accept letters, flats or packages up to 13 ounces for mailing. The carrier will estimate the cost and provide a receipt for any money received. On the following delivery day the carrier will provide change or a bill for the amount over the estimate. Packages over 13 ounces may be picked up if the postage was printed online or with a traceable meter.
2. **Concern:** Customer expressed a concern about the inability of the rural carrier to weigh and rate letters and packages.  
**Response:** The rural carrier will accept any letters or packages up to 13 ounces for mailing. The carrier will estimate the cost and provide a receipt for any money received. On the following delivery day the carrier will provide change or a bill for the amount over the estimate. Customers may also mail larger items by printing postage online at usps.com.
3. **Concern:** Customers expressed concern about misdelivered mail.  
**Response:** The concern about misdelivery has been brought to the attention of the administrative postmaster. The Postal Service regrets any inconvenience that customers have experienced because of misdelivery. We consider misdelivered mail a very serious problem and appreciate when customers report this to us since it provides an opportunity to take corrective action.
4. **Concern:** Customers said they would miss the special attention and assistance provided by the personnel at the Post Office.

- Response: Courteous and helpful service will be provided by personnel at the administrative Post Office and from the carrier. Special assistance will be provided as needed.
5. Concern: Customers were concerned about a possible address change.
- Response: Customers will be assigned a 911 address. The new address will continue to use the community name. Mail will be forwarded in accordance with postal regulations. Change of address forms are available online at [usps.com](https://usps.com) or from the Postal Service to assist customers in notifying correspondents of the change.
6. Concern: Customers were concerned about having to travel to another Post Office for service.
- Response: Services provided at the Post Office will be available from the carrier, and customers will not have to travel to another Post Office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Stamps are also available at many stores and gas stations where customers may already shop, online at [usps.com](https://usps.com), or by calling 1-800-STAMP-24.
7. Concern: Customers expressed concern about collection of outgoing mail.
- Response: Collection of mail will be made by the carrier when serving the route. The customer should raise the flag on the mailbox to alert the carrier that outgoing mail is to be collected from the mailbox.
8. Concern: Customers expressed concern about how the loss of the Post Office would negatively impact the historical dimension of the community.
- Response: The Postal Service is helping to preserve the community name by continuing the use of the Community name in addresses.
9. Concern: Customers expressed concern for those customers with disabilities who are not able to go to administrative Post Office to pick up their mail.
- Response: Customers are not required to travel to another Post Office to receive mail or obtain retail services. These services will be provided by the carrier to a roadside mailbox located close to customers' residences. In hardship cases, delivery can be made to the home of a customer. Changes in the type of delivery are considered where service by existing methods would impose an extreme physical hardship for an individual customer. Any request for a change in delivery method must be submitted in writing to the administrative postmaster.
10. Concern: Customers felt inclement weather and poor road conditions might impede delivery.
- Response: Both inclement weather and heavy mail volume can cause deviations from the normal delivery schedule. However, the carrier is required to provide a vehicle of adequate size, equipped with necessary equipment (chains or snow tires, warning lights or signs, etc.) to serve the route safely and efficiently and in accordance with federal, state, and local motor vehicle laws and regulations.
11. Concern: Customers were concerned about mail security.
- Response: Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose.
12. Concern: Customers were concerned about obtaining services from the carrier.

**Response:**

Most retail services provided at the post office are available from the carrier and do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Listed below are some services available from the carrier and how to obtain them.

#### **PURCHASING STAMPS BY MAIL**

The Stamps by Mail Program provides customers the opportunity to purchase stamps, envelopes, and postal cards by using a Stamps by Mail order form, available from the post office or the carrier. Commemorative stamps and stamp collecting products are also available. The customer addresses the postage paid order form envelope, encloses payment by personal check or postal money order made payable to the US Postal Service, and mails the form (postage-free) or leaves it in the mailbox for the carrier to pick up. Most orders are processed overnight, and some immediately.

#### **PURCHASING POSTAL MONEY ORDERS**

Customers may purchase money orders by meeting the carrier at the mailbox, completing an application, and paying the carrier (in cash) the price of the money order, plus the fee. The carrier gives the customer a receipt for the application. The money order is completed when the carrier returns to the post office, and a money order receipt is left in the customer's mailbox on the next delivery day. Most customers provide the carrier with a stamped, self-addressed envelope in which the completed money order is mailed to its destination. If customers prefer, the completed money orders will be returned for verification on the next delivery day.

#### **SPECIAL SERVICES**

Special services such as certified, registered, Express Mail, delivery confirmation, signature confirmation, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day.

#### **HOLDING MAIL**

Customers who will be away for an extended time, such as a vacation, may request that their mail be held at the post office during their absence. Upon return the customer asks the post office to resume delivery.

13. **Concern:**

Customers were concerned about obtaining services from the carrier.

**Response:**

The rural carrier provides all the services that are available at the Post Office with the exception of PO Box service and bulk mail acceptance. This includes stamp sales, package pick up, special services and money order sales.

14. **Concern:**

Customers were concerned about senior citizens.

**Response:**

Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes or Centralized Box Units. Customers do not have to make a special trip to the Post Office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the administrative postmaster for more information.

15. **Concern:**

Customers were concerned about the loss of a gathering place and an information center.

**Response:**

Residents may continue to meet informally, socialize, and share information at the other businesses, churches and residences in town.

16. **Concern:**

Customers expressed concern over the dependability of rural route service

Response:

The customer expressed a concern over the dependability of rural route service. Rural letter carriers perform a vital function in the United States Postal Service serving thousands of families and businesses in rural and suburban areas while traveling millions of miles daily. Rural letter carriers are highly respected by the American public. This respect has been earned by many years of dedication to the Postal Service and to postal customers. During national and local emergencies, including prolonged periods of extreme weather conditions, rural carriers have demonstrated great responsibility in providing mail service to postal customers. Rural carriers are required to serve the route expeditiously each day.

17. Concern:

Customers inquired about mailbox installation and maintenance

Response:

The customer expressed a concern about mailbox installation and maintenance. Customers are responsible for mailbox installation and maintenance. Mailboxes must be placed so that they may be safely and conveniently served by the carrier and must be located on the right-hand side of the road in the direction of the carrier's travel. Mailbox supports should conform to state laws and highway regulations. The Postal Service recommends that customers contact the administrative postmaster or carrier for advice on placement of mailboxes and mailbox height and supports.

18. Concern:

Customers questioned the economic savings of the proposed discontinuance

Response:

The customer questioned the economic savings of the proposed discontinuance. Carrier service is more cost-effective than maintaining a postal facility and postmaster position. The Postal Service estimates an positive annual savings.

19. Concern:

Customers stated that there was not enough notice given for the community meeting or that the meeting was held at an inconvenient time.

Response:

The customer stated that there was not enough notice given for the community meeting or that the meeting was held at an inconvenient time. In addition to the community meeting, questionnaires assists the Postal Service in evaluating the postal needs and concerns of the community. Once the questionnaires are returned and evaluated the Postal Service can formally propose a permanent alternate form of service suited to the needs of the community. The Postal Service apologizes if the community meeting could not be attended by everyone. Any customer who has comments or concerns to express is urged to convey them to Post Office Review Coordinator.

20. Concern:

Customers were concerned about later delivery of mail

Response:

The customer expressed a concern about delivery time. A customer's location on a carrier's line of travel determines the time of day mail is delivered. This, of course, precludes providing early delivery of mail to every customer because, no matter how we structure a route, somebody must be last. We do, however, carefully consider the volume of mail for each route so that we can deliver the greatest amount of mail at the earliest possible hour. With the largest fleet of delivery vehicles in the world we must pay special attention to energy conservation measures, to minimize vehicle and fuel expenses. When the price of gasoline goes up one cent per gallon our total gasoline cost rises more than \$8 million. Therefore, when structuring a route, we must balance our goal to deliver as much mail as possible as early as possible with the need to minimize the travel distance a route must cover.

21. Concern:

Customers were concerned about the limited hours of operation at the post office

Response:

The customer expressed a concern about the limited hours of operation at the post office. Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue. A workload analysis conducted indicated the office had declined. If workload increases in an office, hours may be increased as well.

Some advantages of the proposal are:

1. The rural and contract carriers may provide retail services, alleviating the need to go to the post office. Stamps by Mail order forms are provided for customer convenience.
2. Customers opting for carrier service will have 24-hour access to their mail.
3. Savings for the Postal Service contribute in the long run to stable postage rates and savings for customers.
4. CBUs can offer the security of individually locked mail compartments. Parcel lockers provide convenient parcel delivery for customers.
5. Customers opting for carrier service will not have to pay post office box fees.
6. Saves time and energy for customers who drive to the post office to pick up mail.

Some disadvantages of the proposal are:

1. The loss of a retail outlet. Retail services may be provided by the rural or contract delivery carrier.
2. Meeting the rural or contract delivery carrier at the box to transact business. However, it is not necessary to be present to conduct most Postal Service transactions.
3. A change in the mailing address. The community name will continue to be used in the new address. A carrier route address will be assigned. However in order to ensure regular and effective service, the zip code will change to 62667.

Taking all available information into consideration, the Postal Service concludes this final determination will provide a maximum degree of effective and regular postal services to the community.

## II. EFFECT ON COMMUNITY

Scottville is an incorporated community located in MACOUPIN County. The community is administered politically by Village of Scottville. Police protection is provided by the Macoupin County Sheriff. Fire protection is provided by the Scottville Modesto Rural Fire Protection District. The community is comprised of retirees, commuters, self-employed, farmers and those who commute to work at nearby communities and may work in local businesses.

Businesses and organizations include: Village of Scottville, Northwestern Area Ambulance & Rescue, Scottville Modesto Rural Fire Protection District, Scottville Historical and Genealogical Society, Blanton Drywall, ALB Soil Lab, Scottville Rural Water, Debbie Hull, Macoupin County Economic & Development Partnership, Cole Farms, and Seaton Applications. Residents may travel to nearby communities for other supplies and services.

Nonpostal services provided at the Scottville Post Office will be available at the Modesto Post Office. Government forms normally provided by the Post Office will also be available at the Modesto Post Office or by contacting your local government agency.

The following nonpostal concerns were expressed from questionnaires, the community meeting, on the petition, and on the congressional inquiry.

- |    |           |  |
|----|-----------|--|
| 1  | Concern:  | Customers expressed concern for loss of community identity.  |
|    | Response: | A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the Community name in addresses.   |
| 2. | Concern:  | Customers expressed concern for those customers with disabilities who are not able to go to administrative Post Office to pick up their mail.  |
|    | Response: | Customers are not required to travel to another Post Office to receive mail or obtain retail services. These services will be provided by the carrier to a roadside mailbox located close to customers' residences. In hardship cases, delivery can be made to the home of a customer. Changes in the type of delivery are considered where service by existing methods would impose an extreme physical hardship for an individual customer. Any request for a change in delivery method must be submitted in writing to the administrative postmaster. |
| 3. | Concern:  | Customers were concerned about senior citizens.  |

- Response:** Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes or Centralized Box Units. Customers do not have to make a special trip to the Post Office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the administrative postmaster for more information.
4. **Concern:** Customers felt the Post Office should remain open since they paid taxes.
- Response:** The Postal Service is not supported by tax dollars and must meet expenses by revenue it generates. Operational savings for the Postal Service contributes in the long run to stable postage rates and savings for customers.
5. **Concern:** Customers were concerned about growth in the community.
- Response:** The growth of a community does not depend on the location of a Post Office. Based on information obtained by the Postal Service, it was determined that there has been minimal growth in the area in recent years. Carrier service will be able to accommodate future growth.
6. **Concern:** Customers were concerned about loss of employment in the community.
- Response:** The postmaster position is vacant and there is no guarantee that any replacement postmaster would be from the community.
7. **Concern:** Customers were concerned about the loss of a gathering place and an information center.
- Response:** Residents may continue to meet informally, socialize, and share information at the other businesses, churches and residences in town.
8. **Concern:** Customers expressed concern for loss of community identity
- Response:** The customer expressed a concern about the loss of the Communities' identity. A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the Post Office name in addresses and in the National Five-Digit ZIP Code and Post Office Directory.
9. **Concern:** Customers were concerned about mail security
- Response:** The customer expressed a concern about the security of mail. Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose.
10. **Concern:** Customers were concerned about senior citizens
- Response:** The customer expressed a concern about senior citizens. Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes or CBUs. Customers do not have to make a special trip to the post office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the administrative postmaster for more information.

Based on information the Postal Service obtained, it was determined that there has been minimal growth in the area in recent years, rural route service is expected to be able to handle any future growth in the community.

### III. EFFECT ON EMPLOYEES

The postmaster position became vacant when the postmaster retired on July 31, 2007. The noncareer postmaster relief (PMR) may be separated from the Postal Service. No other Postal Service employee will be adversely affected.

#### IV. ECONOMIC SAVINGS

The Postal Service estimates an annual savings of \$ 30,644 with a breakdown as follows:

Postmaster Salary (EAS-55, No COLA)	\$ 23,026
Fringe Benefits @ 33.5%	\$ 7,714
Annual Lease Costs	<u>+ \$ 2,400</u>
Total Annual Costs	\$ 33,140
Less Annual Cost of Replacement Service	<u>- \$ 2,496</u>
Total Annual Savings	<u>\$ 30,644</u>

#### V. OTHER FACTORS

The Postal Service has identified no other factors for consideration.

## VI. SUMMARY

This is the final determination to close the Scottville, IL Post Office and provide delivery and retail services by rural route service under the administrative responsibility of the Modesto Post Office, located six miles away.

Operations were suspended on October 21, 2011, due to lack of qualified personnel to operate the office. There were no suitable alternate quarters available.

The postmaster retired on July 31, 2007. If the office has a noncareer PMR(s), they may be separated from the Postal Service; however, attempts will be made to reassign the employee(s) to a nearby facility. No other employee(s) will be adversely affected. The mail volume has declined. Effective and regular service will continue to be provided by rural route service.

The Scottville Post Office provided delivery and retail service to 33 PO Box or general delivery customers and no delivery route customers. The daily retail window transactions averaged 24. There are no permit mailers or postage meter customers.

There will no longer be a retail outlet in the community. However, delivery and retail services may be available from a rural or contract delivery carrier, which could alleviate the need to travel to a Post Office for service. The Postal Service will save an estimated \$30,644 annually. A disadvantage to some will be in meeting the rural or contract delivery carrier to transact business. However, it is not necessary to be present to conduct most Postal Service transactions with rural or contract delivery carrier.

Taking all available information into consideration, the Postal Service has determined that the advantages outweigh the disadvantages and this final determination is warranted.

## VII. NOTICES

- A. Support Materials. Copies of all materials upon which this final determination is based are available for public inspection at the Modesto Post Office during normal office hours.
- B. Appeal Rights. This final determination to close the Scottville Post Office may be appealed by any person served by that office to the Postal Regulatory Commission at 901 New York Ave NW, Suite 200, Washington DC 20268-0001. Appeals must be received by the Commission within 30 days of the date this final determination is posted. If an appeal is filed, copies of appeal documents prepared by the Postal Regulatory Commission or the parties to the appeal will be made available for public inspection at Modesto Post Office during normal office hours.



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Dean J Granholm  
Vice President of Delivery and Post Office Operations

09/26/2011

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Date





09/27/2011

OFFICER-IN-CHARGE/POSTMASTER  
Scottville Post Office

SUBJECT: Letter of Instructions Regarding Posting of the Scottville Post Office Final  
Determination Docket No. 1381040 - 62683

Please post in the lobby the enclosed final determination to close the Scottville Post Office. The final determination must be posted in a prominent place from 09/27/2011 through close of business on 10/29/2011. It must be **posted** for at least 30 days and the first day does not count. Additionally, please take down the **posted** "Notice of Taking Proposal and Comments under Internal Consideration" and **return** to this office.

Round-date stamp **the cover** of the final determination on the date of posting and on the date of removal. Please **send the final** determination to me by close of business on 10/30/2011.

Additional copies **of the final** determination are enclosed. Provide them to customers upon request.

Also enclosed is **the official** record upon which this final determination is based. Customers may read it; however, **they** may not remove it from your office. When a customer requests a copy of the record, provide it **upon** payment of any fees prescribed in Administrative Support Manual. If you do not have photocopy equipment, take the customer's name, address and telephone number and contact the district for needed copies.

If there are any questions, please contact me at (314) 345-2951.

Sincerely,

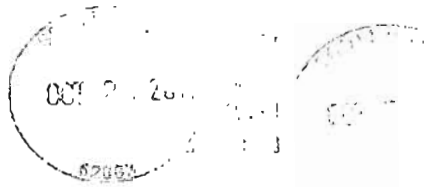
A handwritten signature in cursive script that reads "Sue Wandersee".

SUE WANDERSEE  
POST OFFICE REVIEW COORDINATOR  
1720 MARKET ST ROOM 2035  
SAINT LOUIS, MO 63155-9900

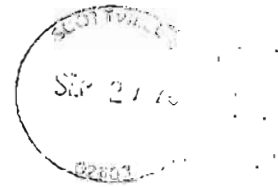
Enclosures:  
Final Determination Official Record

Date of Posting: 09/27/2011

Date of Removal: 10/28/2011



FINAL DETERMINATION TO CLOSE  
THE SCOTTVILLE, IL POST OFFICE  
AND EXTEND  
SERVICE BY RURAL ROUTE SERVICE



DOCKET NUMBER 1381040 - 62683



Date of Posting: 09/27/2011

Date of Removal: 10/29/2011

FINAL DETERMINATION TO CLOSE  
THE SCOTTVILLE, IL POST OFFICE  
AND EXTEND  
SERVICE BY RURAL ROUTE SERVICE

DOCKET NUMBER 1381040 - 62683

## I. RESPONSIVENESS TO COMMUNITY POSTAL NEEDS

The Postal Service is issuing the final determination to close the Scottville, IL Post Office and provide delivery and retail services by rural route service under the administrative responsibility of the Modesto Post Office, located six miles away.

The postmaster position became vacant when the postmaster retired on July 31, 2007. Since the postmaster vacancy an OIC has been installed to operate the office. Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue.

The office was studied for possible closing or consolidation due to the following reasons: postmaster vacancy in addition to declining postal needs. Regular and effective service can be provided to the area by alternate means.

The Scottville Post Office, an EAS-55 level, provides service from 11:00 a.m. to 2:30 p.m. Monday - Friday, 11:00 a.m. to 12:00 p.m. Saturday and lobby hours of 11:00 a.m. to 2:30 p.m. on Monday - Friday and 11:00 a.m. to 12:00 p.m. on Saturday to 33 post office box or general delivery customers and no delivery customers. Retail services included the sale of stamps, stamped paper, and money orders; special services such as Registered Mail, Certified Mail, Insured Mail, COD Mail, and Express Mail services; and the acceptance and dispatch of all classes of mail.

The retail window averaged 24 transaction(s) accounting for 28 minute(s) of retail workload daily. With minimal workload, the Postal Service feels that effective and regular service will be provided by rural route service. Office receipts for the last 3 years were: \$8,617 ( 22 revenue units) in FY 2008; \$7,523 ( 20 revenue units) in FY 2009; and \$9,712 ( 25 revenue units) in FY 2010. There were no permit mailer(s) or postage meter customer(s).

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When this final determination is implemented, delivery and retail services will be provided by the Modesto Post Office, an EAS-13 level office. Window service hours at the Modesto Post Office are from 8:30 a.m. to 12:30 p.m. and 1:30 to 4:15 p.m., Monday through Friday, and 8:30 a.m. to 10:15 a.m. on Saturday. There are 90 post office boxes available.

The proposal to close the Scottville Post Office was posted with an invitation for comment at the Scottville Post Office and Modesto Post Office from June 21, 2011 to August 22, 2011. The following additional concerns were received during the proposal posting period:

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**Response:** Rural carriers will deliver packages that fit in your rural mail box, if the package does not fit in the mail box, the carrier will deliver the package up to ½ mile off of the line of travel, at a designated place, such as on your porch or under a carport. For carrier pick up of packages, you can contact the administrative Post Office, letting the carrier know that you have a package available for pick up. The carrier can deviate from the line of travel in order to receive packages. The rural carrier will accept letters, flats or packages up to 13 ounces for mailing. The carrier will estimate the cost and provide a receipt for any money received. On the following delivery day the carrier will provide change or a bill for the amount over the estimate. Packages over 13 ounces may be picked up if the postage was printed online or with a traceable meter.
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3. **Concern:** Customers expressed concern about misdelivered mail.

**Response:** The concern about misdelivery has been brought to the attention of the administrative postmaster. The Postal Service regrets any inconvenience that customers have experienced because of misdelivery. We consider misdelivered mail a very serious problem and appreciate when customers report this to us since it provides an opportunity to take corrective action.

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- Response:** Courteous and helpful service will be provided by personnel at the administrative Post Office and from the carrier. Special assistance will be provided as needed.
5. **Concern:** Customers were concerned about a possible address change.
- Response:** Customers will be assigned a 911 address. The new address will continue to use the community name. Mail will be forwarded in accordance with postal regulations. Change of address forms are available online at [usps.com](https://usps.com) or from the Postal Service to assist customers in notifying correspondents of the change.
6. **Concern:** Customers were concerned about having to travel to another Post Office for service.
- Response:** Services provided at the Post Office will be available from the carrier, and customers will not have to travel to another Post Office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Stamps are also available at many stores and gas stations where customers may already shop, online at [usps.com](https://usps.com), or by calling 1-800-STAMP-24.
7. **Concern:** Customers expressed concern about collection of outgoing mail.
- Response:** Collection of mail will be made by the carrier when serving the route. The customer should raise the flag on the mailbox to alert the carrier that outgoing mail is to be collected from the mailbox.
8. **Concern:** Customers expressed concern about how the loss of the Post Office would negatively impact the historical dimension of the community.
- Response:** The Postal Service is helping to preserve the community name by continuing the use of the Community name in addresses.
9. **Concern:** Customers expressed concern for those customers with disabilities who are not able to go to administrative Post Office to pick up their mail.
- Response:** Customers are not required to travel to another Post Office to receive mail or obtain retail services. These services will be provided by the carrier to a roadside mailbox located close to customers' residences. In hardship cases, delivery can be made to the home of a customer. Changes in the type of delivery are considered where service by existing methods would impose an extreme physical hardship for an individual customer. Any request for a change in delivery method must be submitted in writing to the administrative postmaster.
10. **Concern:** Customers felt inclement weather and poor road conditions might impede delivery.
- Response:** Both inclement weather and heavy mail volume can cause deviations from the normal delivery schedule. However, the carrier is required to provide a vehicle of adequate size, equipped with necessary equipment (chains or snow tires, warning lights or signs, etc.) to serve the route safely and efficiently and in accordance with federal, state, and local motor vehicle laws and regulations.
11. **Concern:** Customers were concerned about mail security.
- Response:** Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose.
12. **Concern:** Customers were concerned about obtaining services from the carrier.

**Response:**

Most retail services provided at the post office are available from the carrier and do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Listed below are some services available from the carrier and how to obtain them.

**PURCHASING STAMPS BY MAIL**

The Stamps by Mail Program provides customers the opportunity to purchase stamps, envelopes, and postal cards by using a Stamps by Mail order form, available from the post office or the carrier. Commemorative stamps and stamp collecting products are also available. The customer addresses the postage paid order form envelope, encloses payment by personal check or postal money order made payable to the US Postal Service, and mails the form (postage-free) or leaves it in the mailbox for the carrier to pick up. Most orders are processed overnight, and some immediately.

**PURCHASING POSTAL MONEY ORDERS**

Customers may purchase money orders by meeting the carrier at the mailbox, completing an application, and paying the carrier (in cash) the price of the money order, plus the fee. The carrier gives the customer a receipt for the application. The money order is completed when the carrier returns to the post office, and a money order receipt is left in the customer's mailbox on the next delivery day. Most customers provide the carrier with a stamped, self-addressed envelope in which the completed money order is mailed to its destination. If customers prefer, the completed money orders will be returned for verification on the next delivery day.

**SPECIAL SERVICES**

Special services such as certified, registered, Express Mail, delivery confirmation, signature confirmation, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day.

**HOLDING MAIL**

Customers who will be away for an extended time, such as a vacation, may request that their mail be held at the post office during their absence. Upon return the customer asks the post office to resume delivery.

13. **Concern:**

Customers were concerned about obtaining services from the carrier.

**Response:**

The rural carrier provides all the services that are available at the Post Office with the exception of PO Box service and bulk mail acceptance. This includes stamp sales, package pick up, special services and money order sales.

14. **Concern:**

Customers were concerned about senior citizens.

**Response:**

Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes or Centralized Box Units. Customers do not have to make a special trip to the Post Office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the administrative postmaster for more information.

15. **Concern:**

Customers were concerned about the loss of a gathering place and an information center.

**Response:**

Residents may continue to meet informally, socialize, and share information at the other businesses, churches and residences in town.

16. **Concern:**

Customers expressed concern over the dependability of rural route service

**Response:** The customer expressed a concern over the dependability of rural route service. Rural letter carriers perform a vital function in the United States Postal Service serving thousands of families and businesses in rural and suburban areas while traveling millions of miles daily. Rural letter carriers are highly respected by the American public. This respect has been earned by many years of dedication to the Postal Service and to postal customers. During national and local emergencies, including prolonged periods of extreme weather conditions, rural carriers have demonstrated great responsibility in providing mail service to postal customers. Rural carriers are required to serve the route expeditiously each day.

17. **Concern:** Customers inquired about mailbox installation and maintenance

**Response:** The customer expressed a concern about mailbox installation and maintenance. Customers are responsible for mailbox installation and maintenance. Mailboxes must be placed so that they may be safely and conveniently served by the carrier and must be located on the right-hand side of the road in the direction of the carrier's travel. Mailbox supports should conform to state laws and highway regulations. The Postal Service recommends that customers contact the administrative postmaster or carrier for advice on placement of mailboxes and mailbox height and supports.

18. **Concern:** Customers questioned the economic savings of the proposed discontinuance

**Response:** The customer questioned the economic savings of the proposed discontinuance. Carrier service is more cost-effective than maintaining a postal facility and postmaster position. The Postal Service estimates an positive annual savings.

19. **Concern:** Customers stated that there was not enough notice given for the community meeting or that the meeting was held at an inconvenient time.

**Response:** The customer stated that there was not enough notice given for the community meeting or that the meeting was held at an inconvenient time. In addition to the community meeting, questionnaires assists the Postal Service in evaluating the postal needs and concerns of the community. Once the questionnaires are returned and evaluated the Postal Service can formally propose a permanent alternate form of service suited to the needs of the community. The Postal Service apologizes if the community meeting could not be attended by everyone. Any customer who has comments or concerns to express is urged to convey them to Post Office Review Coordinator.

20. **Concern:** Customers were concerned about later delivery of mail

**Response:** The customer expressed a concern about delivery time. A customer's location on a carrier's line of travel determines the time of day mail is delivered. This, of course, precludes providing early delivery of mail to every customer because, no matter how we structure a route, somebody must be last. We do, however, carefully consider the volume of mail for each route so that we can deliver the greatest amount of mail at the earliest possible hour. With the largest fleet of delivery vehicles in the world we must pay special attention to energy conservation measures, to minimize vehicle and fuel expenses. When the price of gasoline goes up one cent per gallon our total gasoline cost rises more than \$8 million. Therefore, when structuring a route, we must balance our goal to deliver as much mail as possible as early as possible with the need to minimize the travel distance a route must cover.

21. **Concern:** Customers were concerned about the limited hours of operation at the post office

**Response:** The customer expressed a concern about the limited hours of operation at the post office. Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue. A workload analysis conducted indicated the office had declined. If workload increases in an office, hours may be increased as well.



**Some advantages of the proposal are:**

1. The rural and contract carriers may provide retail services, alleviating the need to go to the post office. Stamps by Mail order forms are provided for customer convenience.
2. Customers opting for carrier service will have 24-hour access to their mail.
3. Savings for the Postal Service contribute in the long run to stable postage rates and savings for customers.
4. CBU's can offer the security of individually locked mail compartments. Parcel lockers provide convenient parcel delivery for customers.
5. Customers opting for carrier service will not have to pay post office box fees.
6. Saves time and energy for customers who drive to the post office to pick up mail.

**Some disadvantages of the proposal are:**

1. The loss of a retail outlet. Retail services may be provided by the rural or contract delivery carrier.
2. Meeting the rural or contract delivery carrier at the box to transact business. However, it is not necessary to be present to conduct most Postal Service transactions.
3. A change in the mailing address. The community name will continue to be used in the new address. A carrier route address will be assigned. However in order to ensure regular and effective service, the zip code will change to 62667.

Taking all available information into consideration, the Postal Service concludes this final determination will provide a maximum degree of effective and regular postal services to the community.

## **II. EFFECT ON COMMUNITY**

Scottville is an incorporated community located in MACOUPIN County. The community is administered politically by Village of Scottville. Police protection is provided by the Macoupin County Sheriff. Fire protection is provided by the Scottville Modesto Rural Fire Protection District. The community is comprised of retirees, commuters, self-employed, farmers and those who commute to work at nearby communities and may work in local businesses.

Businesses and organizations include: Village of Scottville, Northwestern Area Ambulance & Rescue, Scottville Modesto Rural Fire Protection District, Scottville Historical and Genealogical Society, Blanton Drywall, ALB Soil Lab, Scottville Rural Water, Debbie Hull, Macoupin County Economic & Development Partnership, Cole Farms, and Seaton Applications. Residents may travel to nearby communities for other supplies and services.

Nonpostal services provided at the Scottville Post Office will be available at the Modesto Post Office. Government forms normally provided by the Post Office will also be available at the Modesto Post Office or by contacting your local government agency.

The following nonpostal concerns were expressed from questionnaires, the community meeting, on the petition, and on the congressional inquiry.

- |                    |  |
|--------------------|--|
| 1. <b>Concern:</b> | Customers expressed concern for loss of community identity.  |
| <b>Response:</b>   | A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the Community name in addresses.   |
| 2. <b>Concern:</b> | Customers expressed concern for those customers with disabilities who are not able to go to administrative Post Office to pick up their mail.  |
| <b>Response:</b>   | Customers are not required to travel to another Post Office to receive mail or obtain retail services. These services will be provided by the carrier to a roadside mailbox located close to customers' residences. In hardship cases, delivery can be made to the home of a customer. Changes in the type of delivery are considered where service by existing methods would impose an extreme physical hardship for an individual customer. Any request for a change in delivery method must be submitted in writing to the administrative postmaster. |
| 3. <b>Concern:</b> | Customers were concerned about senior citizens.  |

**Response:**

Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes or Centralized Box Units. Customers do not have to make a special trip to the Post Office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the administrative postmaster for more information.

4. **Concern:**

Customers felt the Post Office should remain open since they paid taxes.

**Response:**

The Postal Service is not supported by tax dollars and must meet expenses by revenue it generates. Operational savings for the Postal Service contributes in the long run to stable postage rates and savings for customers.

5. **Concern:**

Customers were concerned about growth in the community.

**Response:**

The growth of a community does not depend on the location of a Post Office. Based on information obtained by the Postal Service, it was determined that there has been minimal growth in the area in recent years. Carrier service will be able to accommodate future growth.

6. **Concern:**

Customers were concerned about loss of employment in the community.

**Response:**

The postmaster position is vacant and there is no guarantee that any replacement postmaster would be from the community.

7. **Concern:**

Customers were concerned about the loss of a gathering place and an information center.

**Response:**

Residents may continue to meet informally, socialize, and share information at the other businesses, churches and residences in town.

8. **Concern:**

Customers expressed concern for loss of community identity

**Response:**

The customer expressed a concern about the loss of the Communities' identity. A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the Post Office name in addresses and in the National Five-Digit ZIP Code and Post Office Directory.

9. **Concern:**

Customers were concerned about mail security

**Response:**

The customer expressed a concern about the security of mail. Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose.

10. **Concern:**

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**Response:**

The customer expressed a concern about senior citizens. Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes or CBUs. Customers do not have to make a special trip to the post office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the administrative postmaster for more information.

Based on the information obtained in the course of this discontinuance study, the Postal Service concludes this final determination will not adversely affect the community.

### III. EFFECT ON EMPLOYEES

The postmaster position became vacant when the postmaster retired on July 31, 2007. The noncareer postmaster relief (PMR) may be separated from the Postal Service. No other Postal Service employee will be adversely affected. Since the postmaster vacancy an OIC has been installed to operate the office.

#### IV. ECONOMIC SAVINGS

The Postal Service estimates an annual savings of \$ 30,644 with a breakdown as follows:

Postmaster Salary (EAS-55, No COLA)	\$ 23,026
Fringe Benefits @ 33.5%	\$ 7,714
Annual Lease Costs	<u>+ \$ 2,400</u>
Total Annual Costs	\$ 33,140
Less Annual Cost of Replacement Service	<u>- \$ 2,496</u>
Total Annual Savings	<u>\$ 30,644</u>

#### V. OTHER FACTORS

The Postal Service has identified no other factors for consideration.

## VI. SUMMARY

This is the final determination to close the Scottville, IL Post Office and provide delivery and retail services by rural route service under the administrative responsibility of the Modesto Post Office, located six miles away.

The postmaster retired on July 31, 2007. If the office has a noncareer PMR(s), they may be separated from the Postal Service, however, attempts will be made to reassign the employee(s) to a nearby facility. No other employee(s) will be adversely affected. The mail volume has declined. Effective and regular service will continue to be provided by rural route service.

The Scottville Post Office provided delivery and retail service to 33 PO Box or general delivery customers and no delivery route customers. The daily retail window transactions averaged 24. There are no permit mailers or postage meter customers.

There will no longer be a retail outlet in the community. However, delivery and retail services may be available from a rural or contract delivery carrier, which could alleviate the need to travel to a Post Office for service. The Postal Service will save an estimated \$30,644 annually. A disadvantage to some will be in meeting the rural or contract delivery carrier to transact business. However, it is not necessary to be present to conduct most Postal Service transactions with rural or contract delivery carrier.

Taking all available information into consideration, the Postal Service has determined that the advantages outweigh the disadvantages and this final determination is warranted.

## VII. NOTICES

- A. Support Materials. Copies of all materials upon which this final determination is based are available for public inspection at the Scottville Post Office and Modesto Post Office during normal office hours.
- B. Appeal Rights. This final determination to close the Scottville Post Office may be appealed by any person served by that office to the Postal Regulatory Commission at 901 New York Ave NW, Suite 200, Washington DC 20268-0001. Appeals must be received by the Commission within 30 days of the date this final determination is posted. If an appeal is filed, copies of appeal documents prepared by the Postal Regulatory Commission or the parties to the appeal will be made available for public inspection at Scottville Post Office and Modesto Post Office during normal office hours.



\_\_\_\_\_  
Dean J Granholm  
Vice President of Delivery and Post Office Operations

09/26/2011

\_\_\_\_\_  
Date

Date of Posting: 09/27/2011



Date of Removal: 10/29/2011

FINAL DETERMINATION TO CLOSE  
THE SCOTTVILLE, IL POST OFFICE  
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SERVICE BY RURAL ROUTE SERVICE



DOCKET NUMBER 1381040 - 62683



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- Response:** Both inclement weather and heavy mail volume can cause deviations from the normal delivery schedule. However, the carrier is required to provide a vehicle of adequate size, equipped with necessary equipment (chains or snow tires, warning lights or signs, etc.) to serve the route safely and efficiently and in accordance with federal, state, and local motor vehicle laws and regulations.
11. **Concern:** Customers were concerned about mail security.
- Response:** Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose.
12. **Concern:** Customers were concerned about obtaining services from the carrier.



**Response:**

Most retail services provided at the post office are available from the carrier and do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Listed below are some services available from the carrier and how to obtain them.

**PURCHASING STAMPS BY MAIL**

The Stamps by Mail Program provides customers the opportunity to purchase stamps, envelopes, and postal cards by using a Stamps by Mail order form, available from the post office or the carrier. Commemorative stamps and stamp collecting products are also available. The customer addresses the postage paid order form envelope, encloses payment by personal check or postal money order made payable to the US Postal Service, and mails the form (postage-free) or leaves it in the mailbox for the carrier to pick up. Most orders are processed overnight, and some immediately.

**PURCHASING POSTAL MONEY ORDERS**

Customers may purchase money orders by meeting the carrier at the mailbox, completing an application, and paying the carrier (in cash) the price of the money order, plus the fee. The carrier gives the customer a receipt for the application. The money order is completed when the carrier returns to the post office, and a money order receipt is left in the customer's mailbox on the next delivery day. Most customers provide the carrier with a stamped, self-addressed envelope in which the completed money order is mailed to its destination. If customers prefer, the completed money orders will be returned for verification on the next delivery day.

**SPECIAL SERVICES**

Special services such as certified, registered, Express Mail, delivery confirmation, signature confirmation, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day.

**HOLDING MAIL**

Customers who will be away for an extended time, such as a vacation, may request that their mail be held at the post office during their absence. Upon return the customer asks the post office to resume delivery.

13. **Concern:**

Customers were concerned about obtaining services from the carrier.

**Response:**

The rural carrier provides all the services that are available at the Post Office with the exception of PO Box service and bulk mail acceptance. This includes stamp sales, package pick up, special services and money order sales.

14. **Concern:**

Customers were concerned about senior citizens.

**Response:**

Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes or Centralized Box Units. Customers do not have to make a special trip to the Post Office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the administrative postmaster for more information.

15. **Concern:**

Customers were concerned about the loss of a gathering place and an information center.

**Response:**

Residents may continue to meet informally, socialize, and share information at the other businesses, churches and residences in town.

16. **Concern:**

Customers expressed concern over the dependability of rural route service

**Response:**

The customer expressed a concern over the dependability of rural route service. Rural letter carriers perform a vital function in the United States Postal Service serving thousands of families and businesses in rural and suburban areas while traveling millions of miles daily. Rural letter carriers are highly respected by the American public. This respect has been earned by many years of dedication to the Postal Service and to postal customers. During national and local emergencies, including prolonged periods of extreme weather conditions, rural carriers have demonstrated great responsibility in providing mail service to postal customers. Rural carriers are required to serve the route expeditiously each day.

17. **Concern:**

Customers inquired about mailbox installation and maintenance

**Response:**

The customer expressed a concern about mailbox installation and maintenance. Customers are responsible for mailbox installation and maintenance. Mailboxes must be placed so that they may be safely and conveniently served by the carrier and must be located on the right-hand side of the road in the direction of the carrier's travel. Mailbox supports should conform to state laws and highway regulations. The Postal Service recommends that customers contact the administrative postmaster or carrier for advice on placement of mailboxes and mailbox height and supports.

18. **Concern:**

Customers questioned the economic savings of the proposed discontinuance

**Response:**

The customer questioned the economic savings of the proposed discontinuance. Carrier service is more cost-effective than maintaining a postal facility and postmaster position. The Postal Service estimates an positive annual savings.

19. **Concern:**

Customers stated that there was not enough notice given for the community meeting or that the meeting was held at an inconvenient time.

**Response:**

The customer stated that there was not enough notice given for the community meeting or that the meeting was held at an inconvenient time. In addition to the community meeting, questionnaires assists the Postal Service in evaluating the postal needs and concerns of the community. Once the questionnaires are returned and evaluated the Postal Service can formally propose a permanent alternate form of service suited to the needs of the community. The Postal Service apologizes if the community meeting could not be attended by everyone. Any customer who has comments or concerns to express is urged to convey them to Post Office Review Coordinator.

20. **Concern:**

Customers were concerned about later delivery of mail

**Response:**

The customer expressed a concern about delivery time. A customer's location on a carrier's line of travel determines the time of day mail is delivered. This, of course, precludes providing early delivery of mail to every customer because, no matter how we structure a route, somebody must be last. We do, however, carefully consider the volume of mail for each route so that we can deliver the greatest amount of mail at the earliest possible hour. With the largest fleet of delivery vehicles in the world we must pay special attention to energy conservation measures, to minimize vehicle and fuel expenses. When the price of gasoline goes up one cent per gallon our total gasoline cost rises more than \$8 million. Therefore, when structuring a route, we must balance our goal to deliver as much mail as possible as early as possible with the need to minimize the travel distance a route must cover.

21. **Concern:**

Customers were concerned about the limited hours of operation at the post office

**Response:**

The customer expressed a concern about the limited hours of operation at the post office. Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue. A workload analysis conducted indicated the office had declined. If workload increases in an office, hours may be increased as well.

Some advantages of the proposal are:

1. The rural and contract carriers may provide retail services, alleviating the need to go to the post office. Stamps by Mail order forms are provided for customer convenience.
2. Customers opting for carrier service will have 24-hour access to their mail.
3. Savings for the Postal Service contribute in the long run to stable postage rates and savings for customers.
4. CBU's can offer the security of individually locked mail compartments. Parcel lockers provide convenient parcel delivery for customers.
5. Customers opting for carrier service will not have to pay post office box fees.
6. Saves time and energy for customers who drive to the post office to pick up mail.

Some disadvantages of the proposal are:

1. The loss of a retail outlet. Retail services may be provided by the rural or contract delivery carrier.
2. Meeting the rural or contract delivery carrier at the box to transact business. However, it is not necessary to be present to conduct most Postal Service transactions.
3. A change in the mailing address. The community name will continue to be used in the new address. A carrier route address will be assigned. However in order to ensure regular and effective service, the zip code will change to 62667.

Taking all available information into consideration, the Postal Service concludes this final determination will provide a maximum degree of effective and regular postal services to the community.

## II. EFFECT ON COMMUNITY

Scottville is an incorporated community located in MACOUPIN County. The community is administered politically by Village of Scottville. Police protection is provided by the Macoupin County Sherriff. Fire protection is provided by the Scottville Modesto Rural Fire Protection District. The community is comprised of retirees, commuters, self-employed, farmers and those who commute to work at nearby communities and may work in local businesses.

Businesses and organizations include: Village of Scottville, Northwestern Area Ambulance & Rescue, Scottville Modesto Rural Fire Protection District, Scottville Historical and Genealogical Society, Blanton Drywall, ALB Soil Lab, Scottville Rural Water, Debbie Hull, Macoupin County Economic & Development Partnership, Cole Farms, and Seaton Applications. Residents may travel to nearby communities for other supplies and services.

Nonpostal services provided at the Scottville Post Office will be available at the Modesto Post Office. Government forms normally provided by the Post Office will also be available at the Modesto Post Office or by contacting your local government agency.

The following nonpostal concerns were expressed from questionnaires, the community meeting, on the petition, and on the congressional inquiry:

- |                    |  |
|--------------------|--|
| 1. <b>Concern:</b> | Customers expressed concern for loss of community identity.  |
| <b>Response:</b>   | A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the Community name in addresses.   |
| 2. <b>Concern:</b> | Customers expressed concern for those customers with disabilities who are not able to go to administrative Post Office to pick up their mail.  |
| <b>Response:</b>   | Customers are not required to travel to another Post Office to receive mail or obtain retail services. These services will be provided by the carrier to a roadside mailbox located close to customers' residences. In hardship cases, delivery can be made to the home of a customer. Changes in the type of delivery are considered where service by existing methods would impose an extreme physical hardship for an individual customer. Any request for a change in delivery method must be submitted in writing to the administrative postmaster. |
| 3. <b>Concern:</b> | Customers were concerned about senior citizens.  |

**Response:**

Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes or Centralized Box Units. Customers do not have to make a special trip to the Post Office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the administrative postmaster for more information.

4. **Concern:**

Customers felt the Post Office should remain open since they paid taxes.

**Response:**

The Postal Service is not supported by tax dollars and must meet expenses by revenue it generates. Operational savings for the Postal Service contributes in the long run to stable postage rates and savings for customers.

5. **Concern:**

Customers were concerned about growth in the community.

**Response:**

The growth of a community does not depend on the location of a Post Office. Based on information obtained by the Postal Service, it was determined that there has been minimal growth in the area in recent years. Carrier service will be able to accommodate future growth.

6. **Concern:**

Customers were concerned about loss of employment in the community.

**Response:**

The postmaster position is vacant and there is no guarantee that any replacement postmaster would be from the community.

7. **Concern:**

Customers were concerned about the loss of a gathering place and an information center.

**Response:**

Residents may continue to meet informally, socialize, and share information at the other businesses, churches and residences in town.

8. **Concern:**

Customers expressed concern for loss of community identity

**Response:**

The customer expressed a concern about the loss of the Communities' identity. A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the Post Office name in addresses and in the National Five-Digit ZIP Code and Post Office Directory.

9. **Concern:**

Customers were concerned about mail security

**Response:**

The customer expressed a concern about the security of mail. Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose.

10. **Concern:**

Customers were concerned about senior citizens

**Response:**

The customer expressed a concern about senior citizens. Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes or CBUs. Customers do not have to make a special trip to the post office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the administrative postmaster for more information.

Based on the information obtained in the course of this discontinuance study, the Postal Service concludes this final determination will not adversely affect the community.

### III. EFFECT ON EMPLOYEES

## VI. SUMMARY

This is the final determination to close the Scottville, IL Post Office and provide delivery and retail services by rural route service under the administrative responsibility of the Modesto Post Office, located six miles away.

The postmaster retired on July 31, 2007. If the office has a noncareer PMR(s), they may be separated from the Postal Service, however, attempts will be made to reassign the employee(s) to a nearby facility. No other employee(s) will be adversely affected. The mail volume has declined. Effective and regular service will continue to be provided by rural route service.

The Scottville Post Office provided delivery and retail service to 33 PO Box or general delivery customers and no delivery route customers. The daily retail window transactions averaged 24. There are no permit mailers or postage meter customers.

There will no longer be a retail outlet in the community. However, delivery and retail services may be available from a rural or contract delivery carrier, which could alleviate the need to travel to a Post Office for service. The Postal Service will save an estimated \$30,644 annually. A disadvantage to some will be in meeting the rural or contract delivery carrier to transact business. However, it is not necessary to be present to conduct most Postal Service transactions with rural or contract delivery carrier.

Taking all available information into consideration, the Postal Service has determined that the advantages outweigh the disadvantages and this final determination is warranted.

## VII. NOTICES

- A. Support Materials. Copies of all materials upon which this final determination is based are available for public inspection at the Scottville Post Office and Modesto Post Office during normal office hours.
- B. Appeal Rights. This final determination to close the Scottville Post Office may be appealed by any person served by that office to the Postal Regulatory Commission at 901 New York Ave NW, Suite 200, Washington DC 20268-0001. Appeals must be received by the Commission within 30 days of the date this final determination is posted. If an appeal is filed, copies of appeal documents prepared by the Postal Regulatory Commission or the parties to the appeal will be made available for public inspection at Scottville Post Office and Modesto Post Office during normal office hours.



Dean J Granholm  
Vice President of Delivery and Post Office Operations

09/26/2011

Date